

REGULAR BOARD MEETING

August 6, 2024

Wrightwood Community Building
1275 State Highway 2
Wrightwood, CA

MINUTES

Board Members: Sadie Albers, President
Kristy Gerardo, Vice President
Natalie Lopiccolo, Member
Alexis Claiborne, Member
Chuck Franklin, Member

Staff Present: Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: President Albers called the meeting to order at 5:33 pm

- 1. Pledge of Allegiance:** Jill Carlton-Payne led the Pledge of Allegiance
- 2. Roll Call:** Vice President Gerardo and Director Franklin are absent, and Counsel Kennedy is present via phone.
- 3. Agenda Approval:** Director Lopiccolo motioned to approve the agenda with Director Claiborne seconding the motion. All in favor, motion carries.
- 4. Public Comment:** Strech Suba with Wrightwood CERT announced the upcoming basic training class set to be held on September 13th, 14th, and 15th. Friday night's training will be held at the Methodist Church and Saturday/Sunday will be held in the Community Building. Megan Hollander, Wrightwood resident, brought to attention that she was not notified by CR&R about the change in pine needle pick up service and her discontent with the change. Patricia Gonzalez with Full Circle and Beyond Prepared, announced the ongoing free health and safety classes that are being held at the Methodist church. Classes are held in person and on ZOOM. Participants can register online at the Event Brite website. Flyers with QR codes will be placed in the Community Building.
- 5. Agency Reports:** Christina Behringer, Snowline Joint Unified School District, reported on the emergency water pipe repairs needed at Wrightwood Elementary over summer break. The entire campus received new water pipes. The project was completed on time and under budget. A SJUSD special meeting was held to discuss placing a bond measure on the November ballot for facilities. Surveys showed a high level of community support, and the Board voted to place the measure on the ballot. A facilities master plan is available online at snowlineschools.com. The development of a district wide cell phone policy was discussed at the last SJUSD meeting. Students would still be allowed to carry phones but would be asked to put phones away while in the classroom. Sergeant Mark Rios, Phelan Station Commander, reported 116 total service calls that generated 15 reports which resulted in 1 arrest. The call

with the highest volume were information calls, follow-ups, audible alarms, area checks and miscellaneous incidents. Michael Laabs, Station 14, gave a review of available equipment to station 14. The station currently houses a Type 1 Fire Engine always staffed with a paramedic and a medic ambulance. Recent staffing at Fire Station 10 in Phelan now provides a secondary ambulance that can provide auxiliary support when needed. New grant funding will go to the purchase of an additional snow cat within the next 12 months. Laabs also cautioned the public to stay hydrated while hiking as many of the calls the station receives are related to dehydration. Call types and volume included 41 calls for service: 1-vegetation fire, 1-other fires, 5-investigations or alarms, 30-medical, 3-public service, 1-traffic collision.

6. **Consent Calendar July 2, 2024:** Director Claiborne motioned to approve the consent calendar with Director Lopiccolo seconding the motion. All in favor, motion carries.
7. **June 2024 Financials:** No reportable action.
8. **General Manager's Report:** Bathroom renovations are in the preliminary stages and plan designs are expected to be ready in the next few weeks. A percolation test will need to be performed to determine if existing septic leach lines will need to be moved. A savings account was opened to hold the grant funds, the savings account has an interest rate of 3.9%-4.1%. This could add approximately \$1,300 to grant funds per month. The special assessments for the dump cards have been submitted and approved. Administrative Assistant Angela Rovida has been working on the EAR report that is submitted to CalRecycle annually. The report outlines the District's implementation and plans for various forms of recycling. Security cameras have been installed in the parks and in the community building. Live Stream will be hosting a monthly blood drive in the community building beginning Friday August 16th from 2pm to 7pm. The Wrightwood E-Waste event will take place on Saturday September 28th from 9am to 1pm in the County yard on Hwy 2. Tennis classes for adults and children will be added to Fall recreation programs. The kids dance recital will take place on August 17th at 6pm, the public is invited to attend. Fall dance classes will resume in October with the kids dance recital scheduled in November. Summer softball playoffs will take place on August 18th. Anyone interested in recreation programs can email recreation@wrightwoodcsd.org for more information. This month's senior lunch will feature a cornhole tournament and meatball sandwiches. Doors open at 11am.
9. **Proposal from Eadie and Payne to Perform Audit Services for FY 2023/24:** Director Claiborne motioned to approve the proposal with Director Lopiccolo seconding the motion. All in favor, motion carries.
10. **Remote Meetings:** Counsel Kennedy reviewed the requirements for Board members to attend Board meetings remotely. Item tabled. Staff will price out the equipment needed to hold remote meetings and present findings at a future Board meeting.
11. **Vision Plan:** Administrative Assistant Angela Rovida and Director Lopiccolo will work together to move the Vision Plan forward.
12. **Website Design/Host:** Director Lopiccolo motioned to approve the estimate with Director Claiborne seconding the motion. All in favor, motion carries.
13. **Trash Cans for Park:** Tabled for next month.

14. Recess to Closed Session: 6:50pm

15. Return to Open Session: 7:18pm. No reportable action.

16. General Manager Annual Salary Increase: Director Albers motioned to approve a 10% salary increase for the General Manager that includes an 8% cost of living adjustment and a 2% retention increase. Director Lopiccolo seconded the motion. All in favor, motion carries.

17. Director's Comments: Director Lopiccolo thanked the staff, Board, legal counsel and the community for their involvement and hard work. She reminded the public that the deadline to apply for candidacy to the WCSD Board of Directors is August 9th. Director Claiborne thanked staff and shared her admiration for all the growth she has witnessed. President Albers thanked General Manager for her work and praised her for her growth as a manager.

18. Future Board Meeting: Tuesday, September 3, 2024 at 5:30pm.

19. Adjournment: President Albers adjourned the meeting at 7:24pm

Minutes Approved: Sadie Albers Date: 10/29/24
President Albers