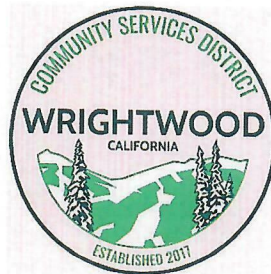


Wrightwood Community
Services District
April 2, 2024
Regular
Board Meeting



WRIGHTWOOD COMMUNITY SERVICES DISTRICT

P.O. Box 218 Wrightwood, CA 92397

Regular Meeting of the Board of Directors
Tuesday, April 2, 2024 – 5:30pm
Wrightwood Community Building
1275 State Highway 2, Wrightwood, CA

Agenda

5:30 PM – Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Public Comments: *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-1 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
5. Agency Reports
6. Consent Calendar: Regular Board Meeting Minutes of March 11, 2024
7. General Managers Report
8. Board of Directors Election Services Resolution No. 2024-2: Discussion and Possible Action
9. Trash Cans for Park: Discussion and Possible Action
10. Ceiling Tile Replacement: Discussion and Possible Action
11. Trim Trees at Hollis Stewart Park: Discussion and Possible Action
12. Purchase of Dump Card Supplies: Discussion and Possible Action
13. Farmers Market Facility Rental Agreement: Discussion and Possible Action
14. CR&R Franchise Agreement: Discussion and Possible Action
15. Vision Plan: Discussion and Possible Action
16. Directors Comments
17. Future Board Meeting – Tuesday May 7, 2024 – 5:30pm

Wrightwood Community Services District

THE VISION

To empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

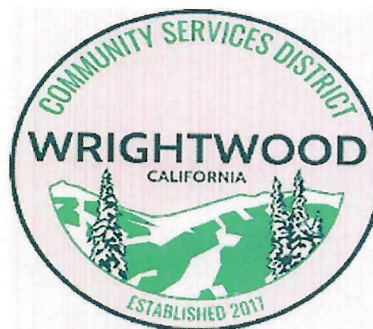
Wrightwood Community Services District

The Mission

To provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and waste water planning and engineering in a fiscally responsible manner.

Item # 6

Consent Calendar March 11, 2024



REGULAR BOARD MEETING

March 11, 2024

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members: Sadie Albers, President
Kristy Gerardo, Vice President
Natalie Lopiccolo, Member
Alexis Claiborne, Member
Chuck Franklin, Member

Staff Present: Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: President Albers called the meeting to order at 5:34pm

- 1. Pledge of Allegiance:** Christina Behringer led the Pledge of Allegiance.
- 2. Roll Call:** Vice President Gerardo is absent, and Director Franklin arrived at 5:36pm. Counsel Kennedy is present via phone.
- 3. Agenda Approval:** Director Lopiccolo motioned to approve the agenda with Director Claiborne seconding the motion. All in favor, motion carries.
- 4. Public Comment:** No public comments.
- 5. Agency Reports:** CJ Porter with Supervisor Cook's office reported that Cal Trans is continuing the bridge deck repair at the junction of Hwy 15 and Hwy 138. Construction hours are 7pm to 5am. Expected completion is the end of summer. He also reported a partnership between Supervisor Cook and Assemblyman Lackey in support of AB2645. This bill would allow toll road to share license plate information with law enforcement during emergency situations like amber alerts. Christina Behringer with Snowline Joint Unified School District announced that kids will be on spring break next week. SJUSD will be offering a STEM workshop at Phelan Elementary School during spring break. Students will begin standardized testing upon return from spring break.
- 6. Consent Calendar: February 20, 2024:** Director Lopiccolo motioned to approve the contest calendar with Director Claiborne seconding the motion. All in favor, motion carries.
- 7. General Manager's Report:** Porta pots will be removed on March 29th and the public restrooms will be power washed and disinfected prior to opening. The trees will be trimmed at the Hollis Stewart Children's Park on March 12th. The authorized budget of \$1500 does not cover the total cost of all trees trimmed, therefore, it was decided to prioritize the trees in the immediate play area of the kid's park. A bid will be submitted for the picnic area and the area near the Village Trail. The arborist will also be installing motion sensor solar lights in the trees to help illuminate the park at night. Bids for security cameras in the park are taking longer than expected and bids will hopefully be available by April. Electrical work to replace

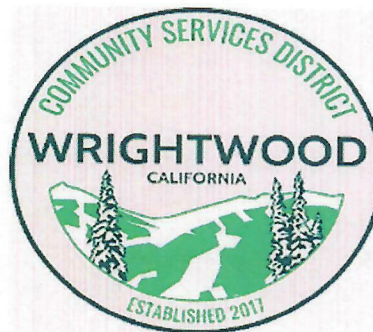
all the electrical outlets and light ballasts in the community building is scheduled for March 12th. The winter kids dance program is coming to an end. The dance recital will be held on Saturday March 9th at 10:30am in the community building. Opening day for the spring season of adult softball will take place on Sunday March 9th. This month's free senior lunch will be held on March 13th from 11:30am to 1pm. The theme is St. Patrick's day. Be sure to wear your green. Children from Wrightwood Elementary School will be helping to serve the meal. GM Keen is in the process of completing a class to obtain a CA Food Manager Certificate. GM Keen has had several meetings with Bruce LeClaire and Christine Jenkins to work on grants for wastewater programs. She is waiting for a response from Lahontan Water Board regarding funding options. Senator Ochoa-Bohg's office will hold their mobile office hours in the community building on March 21st from 11am – 1pm. The Wrightwood Fire Safe Council's annual Wildfire Awareness Day will be on Saturday May 11th from 10am -3pm. The WCSD will have a table at the event promoting Parks and Recreation programs.

8. **February 2024 Financials:** No reportable action.
9. **WWPOA/Village Trail Keepers Donation Request:** The Board requested further information before taking action. The WWPOA/Trail Keepers were asked to present Village Trail maintenance quotes at the next Board meeting.
10. **Vision Plan:** Director Gerardo will no longer be on the vision subcommittee. President Albers motioned to nominate Director Lopiccolo for the vision planning subcommittee. Director Claiborne seconded the motion. All in favor, motion carries.
11. **Park and Recreation Coordinator Position:** Director Lopiccolo motioned to create the recreation coordinator position with Director Claiborne seconding the motion. All in favor, motion carries.
12. **Stipend for Board Members:** Tabled to next month.
13. **Recess to Closed Session:** 6:51pm
14. **Return to Open Session:** 7:47pm
15. **Directors Comments:** Director Franklin requested that next month's agenda include the discussion of putting the franchise agreement with CRR out to bid. Director Claiborne thanked the community members who came out to the meeting, she is looking forward to the ways that the Board can support the community further. Director Lopiccolo thanked the community members who were in attendance, she thanked the staff for their hard work, she thanked the Board members and Counsel Kennedy. She also asked that next month's agenda include trash can quotes for the kid's park. President Albers announced her pregnancy. She is expecting her second son.
16. **Future Board Meeting:** Tuesday, April 2, 2024, at 5:30pm.
17. **Adjournment:** President Albers adjourned the meeting at 7:49pm

Minutes Approved: _____ Date: _____
President Albers

Item # 7

General Managers Report



General Managers Report

We have received quite a few responses for our Recreation Coordinator position and have been conducting interviews with a few more scheduled for this week. I hope to have the position filled by the end of the week.

Davison Electric will be out this week to replace the broken lights on the front porch and above the kitchen door. They will also be fixing the 2 non-working outlets on the stage. The porta pots were picked up on Friday and the public restrooms are now open. The floors in the bathrooms were also power washed and sealed.

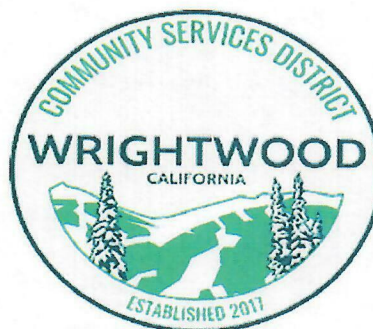
Our grant committee had a Zoom meeting with Brandon Harrell, a representative from the Adaptation Planning Grant Program, to verify that we qualify for this grant. We will be submitting a pre-application soon.

The next Senior Luncheon will be held on Wed April 10th from 11am to 1pm here in the Community Building. This month's theme will be Mardi Gras and lunch will consist of air fried sweet and savory chicken tenders, green beans with pecans, salad, rolls, dessert and a beverage. A vegetarian option will be offered as well with advanced reservations.

On May 11th the WCSD staff will be hosting a booth to promote Parks and Recreation at the Wildfire Awareness Day. The annual Pine Needle drop off is scheduled for May 31st, June 2nd and June 3rd from 9am to 3pm. Be sure to cover your load, it's the law. A tentative date has been set for the Household Hazardous Waste drop-off for Sept. 28th. SCE will be performing helicopter work on Hwy 2 and Desert Front Rd to replace the electrical wires to fireproof lines. There will be a brief power outage to the whole town from 8am to 9am while SCE de-energizes the primary lines that feed to Wrightwood to hook up to generators. The project will take approximately 1 month to complete.

Item # 8

Board of Directors Election Services Resolution No. 2024-2



RESOLUTION NO. 2024-02

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRIGHTWOOD COMMUNITY SERVICES DISTRICT, SAN BERNARDINO COUNTY AND LOS ANGELES COUNTY, REQUESTING THE BOARDS OF SUPERVISORS OF THE COUNTIES OF SAN BERNARDINO AND LOS ANGELES TO PERMIT THE RESPECTIVE REGISTRARS FOR BOTH COUNTIES TO RENDER ELECTION SERVICES FOR AN ELECTION OF SAID DISTRICT TO BE HELD ON NOVEMBER 5, 2024

WHEREAS, Wrightwood Community Services District (“WCSD”) is a special district organized and operating within the County of San Bernardino and the County of Los Angeles pursuant to California Government Code Section 61000 et seq.;

WHEREAS, WCSD was formed on or about May 25, 2017, pursuant to Resolution No. 3245 of the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”);

WHEREAS, Condition No. 5 of LAFCO Resolution No. 3245 expressly states that WCSD’s Board of Directors (“the Board”) shall consist of five members elected at-large;

WHEREAS, on or about December 5, 2017, the Board adopted Resolution No. 2017-8 to consolidate the election date for members of the Board with the California statewide general election to be held in even-numbered years beginning on November 3, 2020;

WHEREAS, an election is to be held within WCSD’s boundaries on Tuesday, November 5, 2024, for the purpose of electing two (2) members of the Board; and

WHEREAS, the Board believes that it is desirable that said election be conducted with the General District Elections to be held on the same date, and that within WCSD, the precincts, polling places, and election officers of the election be the same, and that the Registrars of the Counties of San Bernardino and the County of Los Angeles canvass the returns of the election.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Wrightwood Community Services District as follows

Section 1. That an election is hereby called by WCSD to be held on November 5, 2024, for the purpose of electing two (2) members to the Board.

Section 2. That pursuant to the requirements of Section 10403 of the Elections Code, the Boards of Supervisors of the Counties of San Bernardino and Los Angeles are hereby requested to consent and agree to conduct WCSD’s election with the Tuesday, November 5, 2024, General Election for the purpose of electing two (2) members to the Board.

Section 3. That the Registrars of the Counties of San Bernardino and Los Angeles are hereby authorized to canvass the returns of the WCSD election.

Section 4. That the Boards of Supervisors of the Counties of San Bernardino and Los Angeles are hereby requested to issue instructions to the respective Registrars to take any and all steps necessary for the holding of said election.

Section 5. That WCSD shall pay in full its pro rata share of the expenses for the conduct of the election.

Section 6. That WCSD shall require each candidate to pay in advance his or her pro rata share of the printing, handling, and mailing costs of his/her candidate statement as a condition to having it included in the voter's sample ballot pamphlet.

Section 7. That the word limit for each candidate's statement shall be 200 words.

Section 8. That WCSD's General Manager is hereby directed to file a certified copy of this Resolution with the Boards of Supervisors and Registrars of the Counties of San Bernardino and Los Angeles.

PASSED AND ADOPTED by the Board of Directors of the Wrightwood Community Services District on April 2, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President, Board of Directors

ATTEST: _____

Item # 9

Trash Cans for Parks



Deliver to Wrightwood
Wrightwood 92397

Industrial & Scientific ▾ Enter keyword

All Women-Owned Businesses Buy Again Gift Cards

EN

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Lists Business Prime

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Industrial & Scientific Lab Test & Measurement Safety Janitorial & Facilities Food Service Education Material Handling Materials Metalworking Electrical

amazon business

Support women-owned businesses ▶



Home & Kitchen > Storage & Organization > Trash, Recycling & Compost



- Color Brown
- Capacity 42.0 Gallons
- Material Polyethylene

Roll over image to zoom in

Commercial Zone-73293799 PolyTec 42 Gallon Square Waste Container with Dome Lid Color: Brown

Visit the Commercial Zone Store
285 | Search this page

Price: **\$189.99**
FREE Returns

Thank you for being a Business Prime Member. Pay ~~\$189.99~~ **\$0.00** for this order. Get a **\$200 Amazon Gift Card** upon approval for the **Amazon Business Prime Card** with an eligible Prime membership. Terms apply.

Buying multiple items? [Go to multi-select](#)

Style: **Container**

Color: **Brown**



Brand Commercial Zone
Capacity 42 Gallons
Color Brown
Opening Mechanism Open-Top
Material Polyethylene (PE)
Recommended Use Outdoor, Indoor

See more

About this item

- Ideal indoor or outdoor solution, perfect for any business
- Durable and built to last in the harshest weather conditions
- Environmentally- friendly containers, molded from long-lasting recycled polyethylene that won't rust, dent, chip and is graffiti-resistant
- Material is easy to maintain and clean, saving you time and hassle
- Covered Dome-lid keeps weather elements out and provides convenient access to disposal on all four sides – four 13" x 6" openings
- The innovative snap lid closure and unique patented Grab Bag system secure the trash bag in place for a cleaner appearance with a decreased chance of the lid blowing off
- 100% Recyclable after use

[About the product](#) | [Reviews and Q&A](#)

\$189.99

FREE Returns

FREE delivery **Wednesday, April 3** for Prime members. Order within 5 hrs 27 mins

Extended delivery time: This item takes longer than usual to ship due to its size and/or weight.

Deliver to Wrightwood
- Wrightwood 92397

Available to ship in 1-2 days

Qty: 1

Buying in bulk?

Add to Cart

Secure transaction

Ships from and sold by Amazon.com.

Return policy: [Eligible for Return, Refund or Replacement within 30 days of receipt](#)

Add a gift receipt for easy returns

Add to List

Other sellers on Amazon

New (2) from **\$189.99** FREE delivery for Prime members

Shop now

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Wrightwood 92397

Industrial & Scientific

All Women-Owned Businesses Buy Again Gift Cards

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Industrial & Scientific Lab Test & Measurement Safety Janitorial & Facilities Food Service Education Material Handling Materials Metalworking Electrical

amazon business

Support women-owned businesses



Home & Kitchen > Storage & Organization > Trash, Recycling & Compost > Wastebaskets



Roll over image to zoom in

Commercial Zone Products StoneTec 42 Gallon Square Trash Can with Dome Lid, Black with Pepperstone Panels (72041399)

Visit the Commercial Zone Store

5.0 1 rating | Search this page

Price: **\$565.30**

Thank you for being a Business Prime Member. Pay ~~\$565.30~~ **\$365.30** for this order. Get a **\$200 Amazon Gift Card** upon approval for the **Amazon Business Prime Card** with an eligible Prime membership. Terms apply.

Delivery & Support

Select to learn more

- Ships from Amazon.com
- Eligible for Return, Refund or Replacement within 30 day...
- Customer Support

May be available at a lower price from **other sellers**, potentially without free Prime shipping.

Buying multiple items? [Go to multi-select](#)

Color: **Black**

\$565.30 1 option from \$806.61

- Brand** Commercial Zone
- Capacity** 42 Gallons
- Color** Black
- Material** Polyethylene (PE)
- Recommended Uses For Product** Commercial

[See more](#)

About this item

- Sold as 1 Each.
- Large capacity, StoneTec paneled, indoor or outdoor trash receptacle with dome lid. Covered dome lid protects it from the weather. Assembly is required for the StoneTec panels.
- 41.75" (h) x 18.5" (w) x 18.5" (d). Patented Grab Bag system keeps trash bag secure and prevents slippage. 42 gal.
- 42 gallon. ADA compliant.

\$565.30

FREE delivery **Tuesday**. Order within **11 hrs 55 mins**

Deliver to Wrightwood
- Wrightwood 92397

In Stock

Qty:
[Buying in bulk?](#)

[Add to Cart](#)

Secure transaction

Ships from and sold by Amazon.com.

Return policy: [Eligible for Return, Refund or Replacement within 30 days of receipt](#)

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Other sellers on Amazon

New (7) from **\$561.17** & **FREE Shipping**

Sponsored

*graffiti resistant
won't fade, chips
or rust*

SHOP SPRING SAVINGS EARLY THIS YEAR. SHOP NOW >

Notifications

My Lists Sign In

What are you looking for today?

Hawthorne Lowe's
Open until 9 PM

Del
902



Lowes

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and correct any errors, inaccuracies or omissions including after an order has been submitted.

< Back to Results / Cleaning Supplies / Trash & Recycling / Trash Cans

Safco 38-Gallons Black Plastic Commercial Touchless Kitchen Trash Can with Lid Outdoor

Item #1844544 | Model #SAF9476BL

Shop Safco ★★★★★ 3



\$430.31

\$408.79 when you choose 5% savings on eligible purchases every day. [Learn How](#)

OR

\$72/mo suggested payment with 6 month special financing. [Learn How](#)

Buy Now, Pay Later \$38.90 with 12 monthly payments. [Learn How](#)

Recessed panels for any first impression areas
High-density polyethylene will not chip or dent
UV inhibitors limit fading in sunlight

Pickup Ready by Thu, Mar 28 (Est.)

Delivery As soon as Thu, Mar 28

FREE Pickup at Hawthorne Lowe's

1

Add to Cart

Join. Earn. Save. [Learn More](#)
Earn My Points on eligible purchases towards MyLowe's Money

FREE & Easy Returns [View Returns Policy](#)

Lowest Price Guarantee [View Details](#)

Pickup & Delivery Options [View Details](#)

Feedback

BETTER TOGETHER

CURRENT ITEM

Selected

Selected

Selected

Safco 38-Gallons Black Plastic Commercial Touchless Kitchen Trash Can with Lid Outdoor \$430.31



SHOP SPRING SAVINGS EARLY THIS YEAR. SHOP NOW >

Notifications

My Lists Sign In

What are you looking for today?

Hawthorne Lowe's
Open until 9 PM

Deliveries
902



Lowe's

Prices, Promotions, styles, and availability may vary. Our local stores do not honor online pricing. Prices and availability of products and services are subject to change without notice. Errors will be corrected where discovered, and Lowe's reserves the right to revoke any stated offer and correct any errors, inaccuracies or omissions including after an order has been submitted.

< Back to Results / Cleaning Supplies / Trash & Recycling / Trash Cans

Safco 38-Gallons Black Plastic Commercial Touchless Kitchen Trash Can with Lid Outdoor

Item #1844541 | Model #SAF9472NC

Shop Safco ★★★★★ 3



\$619.00

\$588.05 when you choose 5% savings on eligible purchases every day. [Learn How](#) OR **\$104/mo** suggested payment with 6 month special financing. [Learn How](#)

Buy Now, Pay Later
\$55.87 with 12 monthly payments. [Learn How](#)

Molded stone aggregate for any first impression area
Will not chip or dent
High-density polyethylene with UV inhibitors limit fading in sunlight

Pickup
Ready by **Thu, Mar 28 (Est.)**

Delivery
As soon as **Thu, Mar 28**

FREE Pickup at Hawthorne Lowe's

- 1 + [Add to Cart](#)

Join. Earn. Save. [Learn More](#)
Earn My Points on eligible purchases towards MyLowe's Money

FREE & Easy Returns
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Lowest Price Guarantee
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Pickup & Delivery Options
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Feedback

BETTER TOGETHER

CURRENT ITEM Selected Selected Selected
Safco 38-Gallons Black Plastic Commercial Touchless Kitchen Trash Can with Lid Outdoor **\$619.00**

Shop Safco



... / [Cleaning](#) / [Trash & Recycling](#) / [Trash Cans](#) / [Commercial Trash Cans](#)

Internet # 320441315 Model # 471-40-GRYS Store SKU # 100772692

Best Seller



What can we help you find today?



Huntington Park **10PM**

90255

Feedback



Share Print

\$644⁸⁹

Pay **\$594.89** after **\$50 OFF** your total qualifying purchase upon opening a new card. [Apply for a Home Depot Consumer Card](#)

Pickup at Huntington Park Delivering to 90255

Item # 10

Ceiling Tile Replacement





What can we help you find today?

Handwritten notes: 1815 sq ft, 64 sq ft, \$1.44 sq ft, \$92.30, 2613.60



Huntington Park 10PM

90255

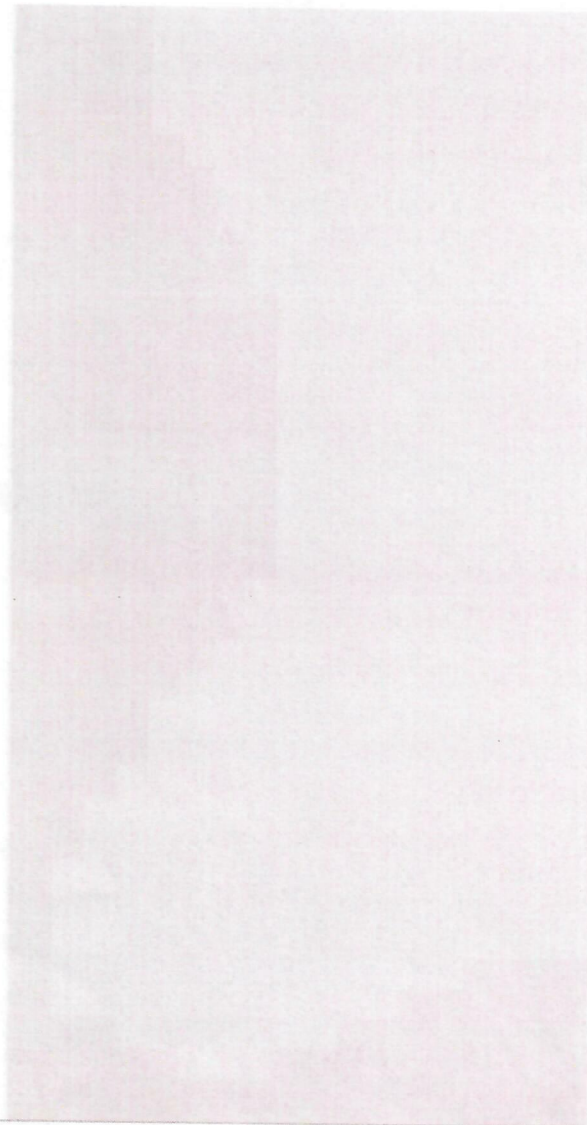
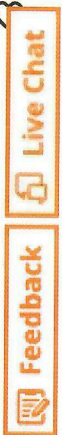
... / Building Materials / Ceilings / Ceiling Tiles / Drop Ceiling Tiles

Internet # 202617205 Model # 280C Store SO SKU # 1001049539

Armstrong CEILINGS

Plain White 2 ft. x 4 ft. Lay-in Ceiling Tile (64 sq. ft. / Case)

★★★★★ (96) Questions & Answers (45)



Shop All

Services

DIY

Me



What can we help you find today?



Huntington Park 10PM

90255

... / Building Materials / Ceilings / Ceiling Tiles / Drop Ceiling Tiles

Internet # 203628166 Model # 280 Store SKU # 314803

USG Ceilings

2 ft. x 4 ft. Fifth Avenue White Square Edge Lay-In Ceiling Tile, case of 8 (64 sq. ft.)

★★★★★ (346) Questions & Answers (74)

Live Chat
Feedback



Share Print

1815 sq ft
 x 175 sq ft

 1361.25

Covers 64 sq. ft.

75¢ /sq. ft. **\$48.25**

Pay \$23.25 after \$25 OFF your total qualifying purchase upon opening a new card. Apply for a Home Depot Consumer Card

Huntington Park Store

✓ 11 in stock Aisle 45, Bay 007

Shop All

Services

DIY

Me



What can we help you find today?



Huntington Park 10PM

1815.

79¢ sq ft \$50.25 case
1433.85 64 sq ft

90255

... / Building Materials / Ceilings / Ceiling Tiles / Drop Ceiling Tiles

Internet # 203628901 Model # R2310 Store SKU # 562785

Best Seller

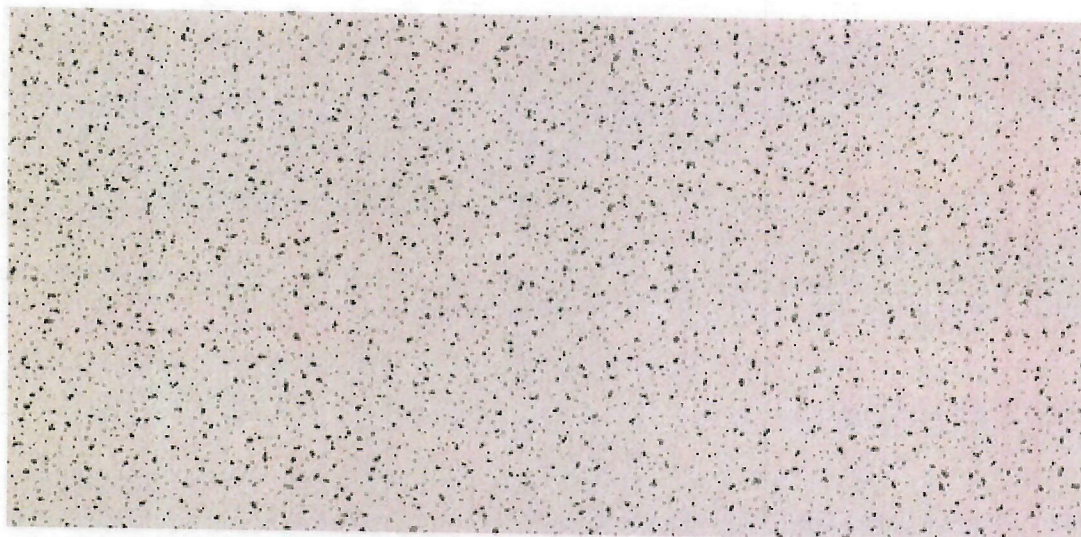
USG Ceilings

2 ft. x 4 ft. Radar Basic White Square Edge Lay-In Ceiling Tile, case of 8 (64 sq. ft)

79¢ sq ft

★★★★★ (329) Questions & Answers (118)

Live Chat
Feedback



Shop All



Services



DIY



Me

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Wrightwood 92397

All ▾ drop ceiling tiles 2x4

All Women-Owned Businesses Buy Again Gift Cards

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Tools & Home Improvement Best Sellers Deals & Savings Gift Ideas Power & Hand Tools Lighting & Ceiling Fans Kitchen & Bath Fixtures Smart Home

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Sponsored



10 pack

Armstrong Ceiling Tiles; 2x4
Ceiling Tiles - 10 pc White
Ceiling Tiles; Acoustic
Ceilings for Suspended
Ceiling Grid; Random
Textured 933

the Armstrong Store

3 ratings

Search this page

200+ bought in past month

Typical price: ~~\$107.63~~

Business Price **\$104.94** (\$1.31 / Sq Ft)

You Save: **\$2.69** (2%)

Buy more, save more

15 units **Lowest price**

-7% **\$99.69**

Click image to open expanded view



Thank you for being a Business Prime Member.
Pay ~~\$104.94~~ **\$0.00** for this order. Get a **\$200 Amazon Gift Card** upon approval for the **Amazon Business Prime Card** with an eligible Prime membership. Terms apply.

Buying multiple items? [Go to multi-select](#)

Size: **24 x 48 x 5/8**

24 x 24 x 5/8
1 option from \$96.22

24 x 48 x 5/8
\$104.94
(\$1.31 / Sq Ft)

Color: **White**

- Brand** Armstrong
- Material** Mineral Fiber
- Size** 24 x 48 x 5/8
- Color** White
- Finish Type** Coated
- Style** Classic

See more

[Report an issue with this product or seller](#)

Consider a similar item

\$104.94 (\$1.31 / Sq Ft)

FREE delivery **March 27 - 28.**
[Details](#)

Deliver to Wrightwood
- Wrightwood 92397

In Stock

Quantity: **1**

Buying in bulk?

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Ships from and sold by **Armstrong World Industries.**

Seller Credentials:

889 certification

Return policy: **Eligible for Return, Refund or Replacement within 30 days of receipt**

Add to List

Sponsored

Deliver to Wrightwood
Wrightwood 92397

Tools & Home Improvement ▾ Ente

All Women-Owned Businesses Buy Again Gift Cards Business Savings EN

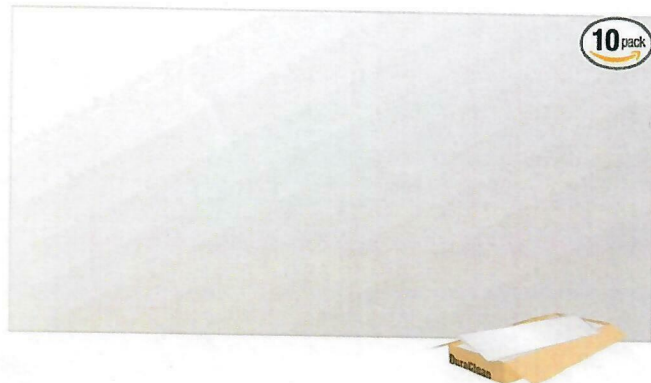
Hello, Wrightwood
Account for Wrightwood CSD Lists Business Prime 0

Tools & Home Improvement Best Sellers Deals & Savings Gift Ideas Power & Hand Tools Lighting & Ceiling Fans Kitchen & Bath Fixtures Smart Home Shop by Room

Tools & Home Improvement › Building Supplies › Building Materials › Flooring › Flooring Materials › Vinyl Flooring

1815
X 1.62 59 sq ft
2940.30

Sponsored



uDecor DuraClean Smooth White 2x4 Vinyl Ceiling Tile - Box of 10 - Washable, Fire-Rated, PVC

Visit the uDecor Store
4.6 250 ratings
| Search this page
100+ bought in past month

List Price: ~~\$144.99~~
Quantity Price **\$129.99** (\$1.62 / Sq Ft)
You Save: **\$15.00 (10%)**

Buy more, save more

25 units -3% **\$134.99** | 50 units **Lowest price** -7% **\$129.99**

Thank you for being a Business Prime Member. Pay ~~\$129.99~~ **\$0.00** for this order. Get a **\$200 Amazon Gift Card** upon approval for the **Amazon Business Prime Card** with an eligible Prime membership. Terms apply.

Buying multiple items? [Go to multi-select](#)

Size: 2x4

2x2 2x4

Color: White

Brand uDecor
Material PVC Vinyl
Size 2x4
Color White
Style Classic

Installation Lay-In Type

See more

About this item

- COMMERCIAL KITCHENS, BASEMENTS & MORE - Class "A" Fire Rated, FDA and USDA compliant (most health inspectors love them!). The smooth, washable vinyl (PVC) surface is perfect for food prep areas, manufacturing facilities, basements, and more.

\$129.99 (\$1.62 / Sq Ft)

FREE delivery **March 26 - 28.**
Order within 20 hrs 58 mins.
[Details](#)

Deliver to Wrightwood
- Wrightwood 92397

In Stock

Quantity: **50**

[Buying in bulk?](#)

[Add to Cart](#)

Qty per pack: 80.00 Sq Ft
Total qty: 4000.00 Sq Ft

\$6,499.50

You save **\$750.00 (10%)**

Secure transaction

Ships from and sold by uDecor Inc..

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

[Add to List](#)

Sponsored

Roll over image to zoom in



Item # 11

Trim Trees at Hollis Stewart Park



~~XXXXXXXXXX~~ Quote DATE 3/14/24

NAME & ADDRESS W.C.S.D

Hollis Stewart Park



LAWN SERVICE FULL YES NO

MOW, EDGE, AND CLEAN WEEKLY OTHER

GARDEN SERVICE

PRUNE AND TRIM 17 Large

CLEAN-UP Jeffrey Pines

FERTILIZER TO be deadwood 1500⁰⁰

SEED & TOPPING

PLANTS & COLOR Price includes

IRRIGATION SPRINKLERS Chip & Haul

PLANTER WORK all debris

SPRAY

MML
760 676
2015

TOTAL 1500⁰⁰

GARDENER

Item # 12

Purchase of Dump Card Supplies



Dump Cards FY 2024-2025

Mailing out of town: Friday June 21st

Mailing in town: Monday June 24th

Supplies: (3,000)

Color Ribbons – Amazon – \$1200

Address Labels – Amazon - \$27

Printed Envelopes – Reprographics – \$112.50

Printed Letters – Reprographics – \$140.63

Out of Town Postage - \$1650

In Town Postage - \$265

Total: \$3,395.13

Item # 13

Farmers Market Facility Use Agreement



Over the last 5- or 6-months issues with Farmers' market management have escalated. Some issues are new, and some issues have been on ongoing since 2019 including footprints on the walls, damage to ballet barre, using sinks and/or toilets to dispose of food, scuff marks on the floor, damage to the new baseboards, leaving tables out, dumping ice in parking lot and front planter and setting up vendors in a public right of way. After reviewing records and emails, we have a timeline of communications between WCSD staff and Ron Frank that shows the many issues are ongoing "(Exhibit A)".

Per San Bernardino County Code Enforcement both entrances to the Community Building parking lot are public right of ways "(Exhibit B)". Attached is a copy of the Wrightwood Farmers Market certificate issued by the SB County Dept of Agriculture "(Exhibit C)". The certificate must be renewed annually. We have been in contact with the Dept of Agriculture, and they recommended that the lease agreement between the WCSD and Ron Frank be updated, which has been done "(Exhibit D)". They are waiting to hear from us as to how we want to proceed. The SB County Health Dept. also requires annual renewal with different requirements.

The following are recommendations to the Board:

- 1- Vendors should not be allowed to be set up in the parking lot unless the entire parking lot is closed. This has become an issue because Ron is setting up the vendors in a public right of way to avoid paying parking lot fees. This is a liability and safety concern that the Board should take seriously.
- 2- If he continues to set up in the public right of way, do not rent to him due to liability issues.
- 3- Have Ron Frank update his application and paperwork with Dept of Agriculture immediately and provide us with a copy of the permits.

Lastly, the Board needs to strongly consider taking a closer look at continuing to let Farmers Market operate in the building during winter months because of the damage to the building over the years.

Exhibit "A"

Farmers Market Timeline

The following are excerpts from email communications between WCSD staff and Ron Frank beginning in November 2023. This timeline also includes events where damage occurred to the community building/property.

11/9/2023 – Email to Ron Frank: “Thanks for the heads up. On a side note, Saturday mornings we have our kids dance classes so it’s especially important that the floors are clear of dirt and debris. As always, the push broom is in the closet, and you have a kitchen key to access the mop for any spills or obvious dirty spots. Thanks for your help with this.”

11/10/2023 – Email From Ron Frank: “Yes thanks I always sweep! I do need a kitchen key though for spills and things. Only reason I've been able to get in is because it has been unlocked.”

11/11/2023 – Email to Ron Frank: “I issued you a kitchen key last winter when you asked to have access to the mop for potential spills.”

11/11/2023 – Email From Ron Frank: “Also I just noticed there is a rain warning for next Friday. I'll watch it but we will probably need to go indoors if we get rain this Friday. Please check and let me know if that is okay.”

11/14/2023 – Email to Ron Frank: “The kitchen key is labeled with a small letter ‘K’ in the top upper corner. Please let me know if it doesn’t work and we can replace it. Moving indoors this Friday is not a problem. Last winter, you used the interior of the building and had several vendors set up outside of the building. Is this something you would like to do again this winter? If so, we will need to revisit that with our Board of Directors, as they gave approval for this without additional charges. Lastly, I’ve attached your September invoice. I want to make sure you receive it. I’ve sent it via email multiple times in addition to multiple reminders, it was due on 10/7/23. Let me know if you have any questions.”

11/15/2023 – Email From Rom Frank: “Thank you, And yes please... we do request for the same as last year with being in front again with no extra fees. I didn't know we had to ask for it every year. I don't remember it being voted upon that we did have to ask again... each year. But thank you for remembering that and hopefully taking care of it for us.”

11/15/2023 – Email to Ron Frank: “Attached you will find a copy of the variance request you completed for winter 2022/2023. It was voted on and approved by the Board on 10/11/22. All variance requests must be resubmitted annually – just like the facility use application. I cannot complete a variance request for you, you will need to fill it out and submit it to us to put on our next meeting’s agenda. We have hard copies of the document in our office, you can stop by and pick one up. My recommendation would be to prepare a similar variance in hopes the Board will vote again in your favor.”

11/17/2023 – Farmer’s market event damaged the newly installed ballet bars, left scuff marks on the floors, footprints on the walls, tape residue on several tables and large muddy & sticky spots on the floor.

11/21/2023 – Email to Ron Frank: “I received your check; it is not the correct amount for the invoice that is past due. I am attaching the invoice, again. The amount is \$333.75. Invoice number 2634 is the invoice that is past due. I’m not certain how else to provide this information so that it is clear. Would you like me to use the check you provided to pay for the current due invoice #2683? Feel free to reach out if there is still confusion regarding the past due invoice. Additionally, we will be retaining your deposit as a cleaning charge – this is outlined in the application in the ‘cleaning’ section. You will need to provide a new deposit before your next farmer’s market. The building had several large sticky/muddy areas on the floors, footprints on the walls, tape residue on tables, large black scuff marks on the floors and our newly installed ballet bars are now coming off the wall. Please refer to the attached pictures. This was especially disappointing since our kids dance had their recital on Saturday morning – which we informed you of and asked that special care be taken to ensure the building be left clean.” *(Pictures were included in this email. We did not receive a response from Ron Frank.)*

11/24/2023 – Email from Ron Frank: “Hi Tamie and Angela, I slid under the office door today both a variance request and the missing payment. I did not see any variance form at the market this last Friday to use. I'm not sure where it disappeared to. So, I have copied what I had last year and made a change Tamie recommended of just putting Fridays in general instead of all the specific dates. As a reminder, every year in the last two weeks of December we don't have a market. If approved, please also list a specific date as to when I need to turn in a new variance request.”

11/28/2023 – Email to Ron: “Thank you for the payment, it was received. To answer your question, variance requests must be renewed every year. In your case, it makes sense to request the variance at the December Board meeting. Our meetings are the first Tuesday of every month.”

11/29/2023 – Email From Ron: “Did you receive my variance request? Tamie just took and presented it for me before. I just need to know she received it.”

11/29/2023 – Email to Ron: “Yes, we received it. It has been added to the agenda and will be presented to the Board next Tuesday at our meeting.”

12/1/2023 – All the tables were left out after the farmer’s market event.

12/7/2023: Email to Ron Frank: “With respect to your Variance Request that was submitted to the WCSD Board of Directors at the December 5th Board Meeting, the Board voted unanimously to deny your request. The Board has been made aware of the numerous issues that we have experienced with the Farmers Market. The lack of respect for the WCSD property and staff was the primary concern with the Board. Your lack of presence at the meeting didn’t help your cause either. If things improve, the Board would be willing to re-visit your Variance Request in the future. If you decide to use any portion of the parking lot, you will be charged the full \$16.50 an hour. You will be allowed 3 vendors along the front of the building, and you cannot block the loading zone or handicap parking spaces. I would appreciate a response to this email letting me know what your plans are before Friday’s market.”

1/10/2024 – Email From Ron: Ron sent a long email explaining his confusion regarding setting up vendors in the parking lot. He requested an in-person meeting.

1/17/2024 - Sit down meeting w/WCSD Staff and Director Albers.

1/19/2024 – Ron Frank sets up vendors in the fire lane easement.

1/26/2024 – Farmer’s Market is fully outdoor.

2/2/2024 - Ron uses the community building and sets up vendors in the fire lane easement.

2/8/2024 – Email to Ron: “Thank you for letting us know. As a reminder, there are dance classes scheduled for Saturday morning and we would appreciate the building being left in the same condition as when you arrive. Also, we need to know your plans for the rest of the season, will you be indoors or out? I can’t have you going back and forth between the parking lot and the building with minimal notice. I must schedule staff to come in after you leave, and it makes it difficult not knowing where you will be holding the market. Another reminder, you will be charged for use of the parking lot if you have any vendors outside, excluding the front porch. I would appreciate a response to this email before Monday so that I can plan for staffing next Friday.”

2/9/2024 – Email From Ron: “We don't plan on having any vendors outdoors in the parking lot today except for the Blue Ridge parking space provided by them. Anytime we're in the building we can't afford the cost of both so we don't use the lot to set any vendors up. We plan on being in the building until weather allows us to be in the parking lot, usually that is somewhere at the end of March or early April when weather permits. If weather allows for it though... I would prefer to be outside on a nice day and warmer weather for several reasons, and I will ask permission at that time. If it is more of a hassle for you or a problem if we're outside that week then you can let us know... and I'll keep us indoors.”

2/9/2024 – Email to Ron: “Thank you for your email. At our meeting on January 17th, it was made clear that the parking near the Blue Ridge is part of our parking lot and the Blue Ridge has no authority to let you use those spots. I will reiterate that if you use any part of the parking lot you will be charged. As to my question whether you will be inside or out, you did not answer my question. I need to know whether you will be inside or outside the rest of the season. Your application is for the building only. Please let me know a.s.a.p!”

2/9/2024 – Email From Ron: “Thank you for your reply...Yet, I'm sorry but that is not what I heard at all. I am discouraged about this...And very confused...I specifically remember telling you I got their permission in the meeting. No one said anything that I couldn't use what they said I could use at that time. No one told me there was a challenge to those spaces between the community building and the restaurant owners so I could find out about it either... I even mentioned that we got it okayed for Daniel's back pain to you. If he has to walk on a slope then it hurts more, so we asked them for Winter use to relieve his back as well. They said those spots aren't as necessary for them in Winter and gave us permission.”

2/9/2024 – Email to Ron (Director Albers): “Ron I do remember you mentioning that you had permission from the Blue Ridge owners, and Tamie you acknowledged and it did not seem to be an issue at the time. Everything else Ron mentioned below seems correct... use of the spaces in front of our building requires rental agreement and handicap spaces are not to be used at any point other than for certified handicapped drivers. I see no issue with Ron using the blue ridge spot with permission, but if that is not the case we definitely need to clarify. Please look into the property boundaries Tamie and let us know!”

2/9/2024 – The gate behind the building where the farmer’s market stores their belongings is broken. Farmers market is the only one with access besides the WCSD. Video footage shows a farmers market employee jamming the gate in the snow.

2/15/2024 – Email to Ron: “After review of the property lines and confirming with the County, the parking spots next to the Blue Ridge are neither the Blue Ridges nor the CSD’s but a County Easement. Both entrances to the parking lot are owned by the County and managed by Public Works (Please see the attached photo for specific areas of concern). We confirmed with Public Works that the easement cannot be occupied because fire/emergency vehicles need access. Therefore, you cannot set up any vendors, canopies, chairs, tables etc., the easement must be clear at all times. To reiterate, if any portion our parking lot is used for your farmers market you will be charged, and no portion of either easement may be used. I’m escalating this issue to the Board for review and potential revision of current parking lot rental agreements. Please let me know before 12pm tomorrow if you will be using the parking lot for tomorrow’s market.”

2/16/2024 – Email From Ron: “We definitely will not be setting up in the parking lot of the CSD where we can be charged. Thank you for checking that the area is not part of the CSD building from what you are stating and gives you no jurisdiction to charge fees regarding them... When or if the county chooses to delete the spaces and notify us then we will vacate and abide by the laws and rules. Until then, thank you for validating how they are not yours and we have permission from the people who are claiming ownership.”

2/16/2024: Ron uses the community building and sets up vendors in the fire lane easement.

2/27/24 – Fire Marshal inspection.

3/1/2024 – Email From Ron: “Also last Friday a Fireman came to our market saying there was an anonymous complaint that farmers market was blocking a fire lane. He came and asked me about it because he couldn't find any fire lanes which were blocked. So, I took him out to show him where Daniel was set up in the restaurant parking space... and I pointed out the red fire lane across from him. I said that there was a contention about whether this would block emergency vehicles. He said no it wouldn't block any emergency vehicles and we were good.”

3/20/2024 – WCSD staff speak with the fire marshal who conducted the inspection. Ron misrepresented the frequency of his event to the fire marshal and presented him a “permit” that Ron claimed gave him permission to set up in the public right of way. WCSD staff contacted SB

County to gain access to the farmer's market permit. The fire marshal requested we share that information with him when received.

3/27/2024 – The SB County office of Agriculture, Weights and Measures provided the WCSD with a copy of the Certified Farmer's Market Certificate and supporting documentation. The property lease agreement is outdated and it was made clear that the permit does not give permission to set up in the public right of way. A copy of this documentation was sent to the fire marshal inspector.

3/28/2024 – Upon receiving the CFM Certificate documentation, the fire marshal inspector replied via email "Your interpretation is correct and given that the certified farmer's market certificate issued is not an operational permit granting a specific location to conduct his operation, it does not supersede county standards." The WCSD was advised by the Office of the Fire Marshal to contact SB County Code Enforcement to address the issue regarding the permit. They are expected to review the site on Friday 3/29/24.

Further Context

12/17/2018 - Email to Ron: "Ron, The Farmers Market insurance expires on 1/5/19. Please send me your new policy before then."

2/21/2019 – Email to Ron: "Good morning – Please be advised that your liability insurance expired on 1/5/2019. We will need that updated a.s.a.p."

2/22/2019 – Email to Ron: "Hello Ron...Please make sure the vendors along the East side wall do not put their feet on the wall, we painted the inside of Community Building about a month ago and those footprints look terrible. Take Care, Al."

10/29/2019 – Email to Ron: "Good Morning Ron. It has been brought to our attention that some of your vendors are removing paintings from the wall and hanging up signs of their own during the Farmers Market. Can you please not allow this to happen? No one should be touching any of the artwork at anytime!"

3/3/2022 – Email to Ron: "Lori has not been with the CSD since August, and as always I am the contact person regarding rentals. I received your email regarding canceling Friday. Thank you I have also been meaning to get in contact with you regarding one of your vendors. This will also be my second request regarding this matter. You have a vendor that sells nuts and snacks that sets up next to the bank, and he continually leaves his empty boxes in the gazebo area. We leave the dumpster unlocked and put out 2 extra trash cans for the Market, so could you please tell him to throw his boxes away in the dumpster? If this continues to happen, there will be a cleaning fee added to your monthly bill. If you have any questions, please do not hesitate to call."

12/1/2022 – Email to Ron: “It has been a while since the Farmers Market has been inside the building, so I just wanted to remind you of a few things, since we have an event scheduled first thing Saturday morning. First, please do not let your vendors put their feet on the walls while leaning against them. We spent many hours, in the past scrubbing footprints off the walls. Please make sure ALL trash cans, including bathrooms are emptied(will leave dumpster unlocked), floors are swept, and any spills cleaned up. There is a bucket of cleaning supplies and rags on the table by the front door for your use. We also have a recycle bin outside for any boxes that need to be disposed of. I appreciate your efforts.”

9/29/2022 – Email From Ron: “Hi Tamie, How would I go about asking for a dispensation for the farmers market when we move indoors? We have some food vendors who won't be able to move everything indoors with us. I would like to be able to keep Anthony's Bakery and Toni's Tacos, but I lose money in the Winter market. I can't afford fees for both the entire parking lot and the building together. I would like to ask the board if I can keep the fees the same and be inside after Thanksgiving, yet have some vendors right in front of the building and to the side along the wall only at the top of the parking lot? The community also remembers us better if some are out in front, which helps us to pay for everything.

9/29/2022 – Email to Ron: “Hi Ron. I would suggest asking for a variance for the parking lot, if there will be parking available to the customers. I feel like the Board would be ok with that. Our next scheduled meeting is October 11. Would you like me to put it on the agenda? I have attached a variance request for your use. If you decide to have me put this on the agenda, I will need it returned by Tuesday of next week. If you have any questions, please let me know.”

3/10/2023 – Email to Ron: “Hi Ron, Thank you for your email. I understand your frustrations and again apologize for the inconvenience. I would have been more than happy to try to accommodate you on Friday, but you didn't give me the chance. You stormed in and confronted a County employee, who by the way had nothing to do with the scheduling, then stormed out right past my office. You didn't try to discuss it with me, and I wasn't going to chase you down. The County was there to help our town in a state of emergency, and I am truly embarrassed by the way you handled the situation. It's a good thing I didn't witness it, or I may have banned you from the building entirely. Regarding next week, the County will be at the Library starting tomorrow.” *(The community building was needed as an emergency distribution center after the blizzard and farmers market was not able to use the building. Ron aggressively confronted a county work complaining about their use of the building. Ron did not reply to this email.)*



Exhibit
"B"

Pine St

Pine St

Frontier

Wrightwood
Community
Services
District

0235-16

State Highway 2

State Highway 2

Park Dr

2

2

Exhibit 'C'

CERTIFIED FARMERS' MARKET CERTIFICATE

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
INSPECTION AND COMPLIANCE BRANCH

Original: County Commissioner
Copies: Applicant
CDFA Direct Marketing
Program

DIRECT MARKETING PROGRAM

Certificate #: **SB-CFM-24-05** FEE \$0.00 Receipt No.: FEE EXEMPT
Name of Market : **WRIGHTWOOD CERTIFIED FARMERS MARKET** Issue Date: 3/10/2024
Expiration 3/10/2025
Amended:

Name(s) of Market Manager(s): **RONALD FRANK**

Mgr. Ph.#: (661) 330-9009

Mkt Mgr Mailing Addr. PO Box 2417 WRIGHTWOOD, CA 92397-2417

Certificate Holder: **WRIGHTWOOD CERTIFIED FARMERS MARKET (RONALD FRANK for)** Cert. Holder Ph.#:(if different)

Applicant Rep
Agent of Process: **RONALD FRANK & DAVE MEYERS**

(661) 330-9009

Mailing Address: PO BOX 2417

WRIGHTWOOD, CA 92397-2417

Bus. Ph #: (661) 330-9009

email: wrightwoodcfm@gmail.com

Physical Location **1275 HWY 2, WRIGHTWOOD, CA 92397, BETWEEN PARK DR. & PINE ST.,**
of Market: **WRIGHTWOOD COMMUNITY CENTER**

EST AVG NUM
VENDORS
PER MKT DAY

Months, Day(s) and
Times of Operation:

APRIL-OCTOBER

FRIDAY, 4:00PM - 7:00PM

NOVEMBER-MARCH

FRIDAY, 3:00PM - 6:00PM

20

11

This certificate is issued under authority of Title 3, Division 3, Chapter 1, Subchapter 4, Article 6.5, of the California Code of Regulations. It authorizes the Certificate Holder to operate a Certified Farmer's Market for Certified Producers selling their products directly to consumers. No product sold in this market may be purchased for resale, except products purchased by consumer(s) for nonprofit resale. All Certified Producers selling products in this market must post their Certificates at the point of sale.

I hereby certify that the Certified Producers, prior to operating in this market, will have current Direct Marketing Certificates on file with this Farmer's Market. I also certify that this market will be operated in accordance with the regulations published in Title 3, Chapter 3, Group 4, Article 6.5, of the California Code of Regulations, and with other applicable regulations promulgated by the State of California, Department of Food and Agriculture.

WRIGHTWOOD CERTIFIED FARMERS MARKET (RONALD FRANK for)

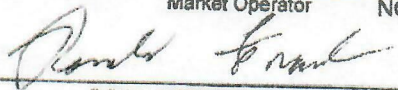
ISSUING COMMISSIONER

BRADY GERGOVICH

AGRICULTURAL COMMISSIONER
SAN BERNARDINO COUNTY

Market Operator

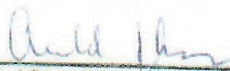
NON-PROFIT ORGANIZATION



RONALD FRANK & DAVE MEYERS

Applicant Representative

BY:



ARNOLD JOHNSON, Agri./Standards Officer

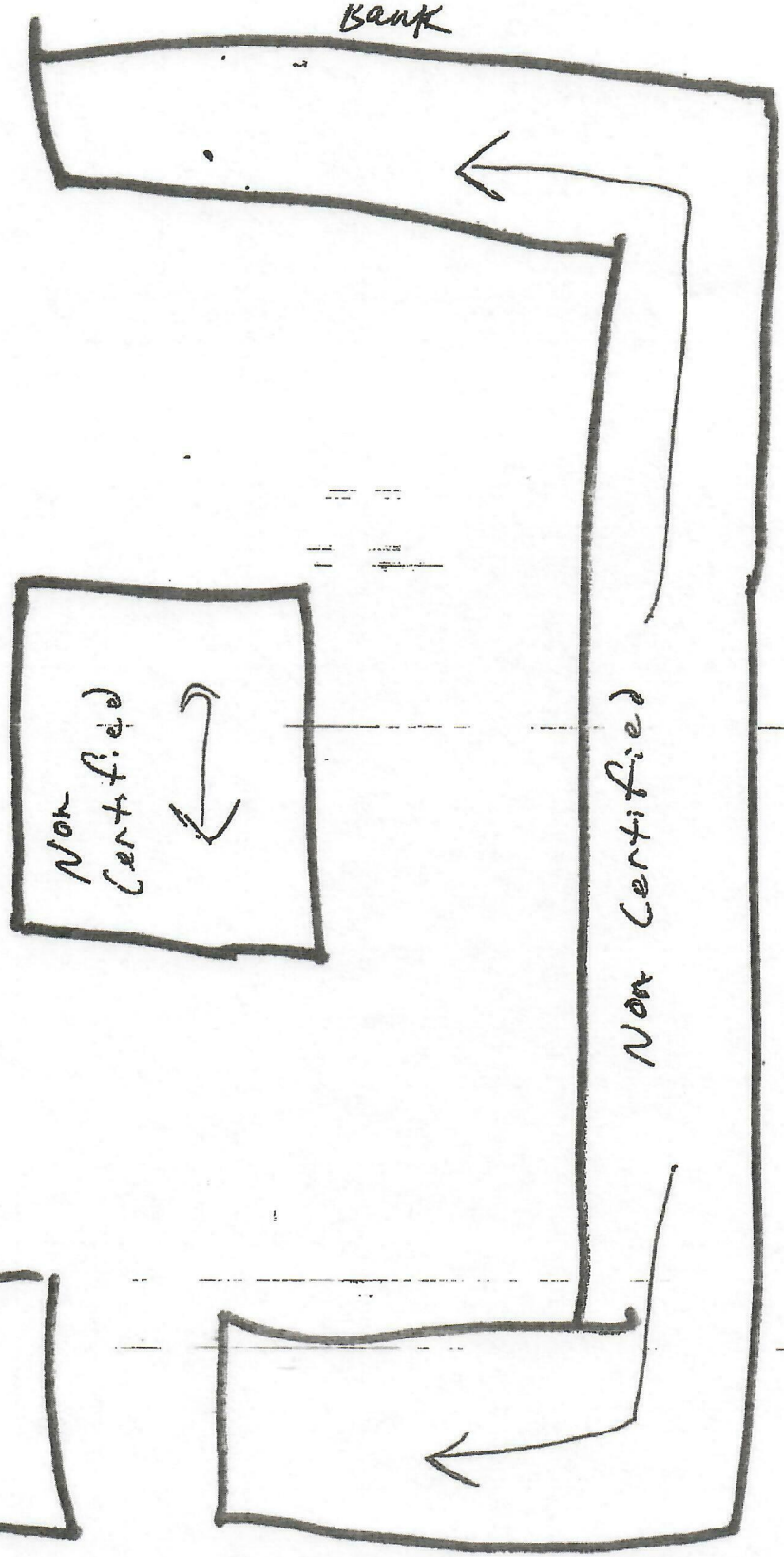
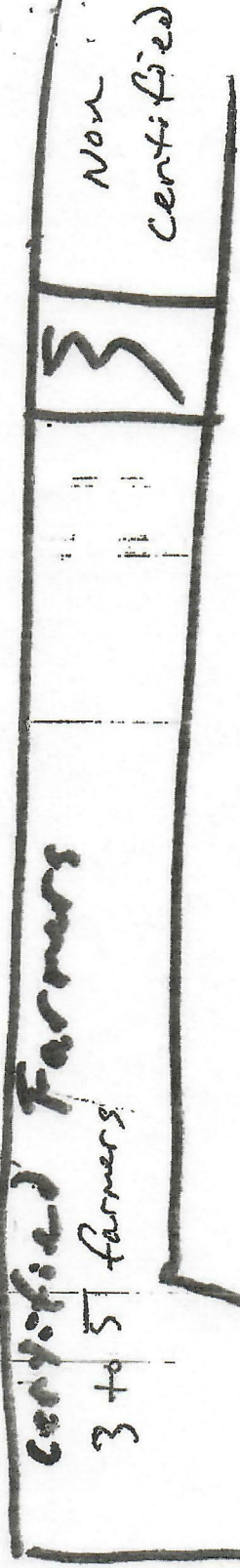
RONALD FRANK

Market Manager

THIS CERTIFICATE MUST BE CONSPICUOUSLY POSTED AT POINT OF SALES

Wrightwood Certified Farmers Community Building

use your map



Map 2

WRIGHTWOOD COMMUNITY SERVICES DISTRICT

1275 State Highway 2
P.O. Box 218
Wrightwood, CA 92397
(760) 249-3205

Brady Gergovich
State of California
State Supervising Inspector

Re: Wrightwood Certified Farmers Market
SB-CFM-16-25

To whom it may concern,

The Wrightwood Certified Farmers Market has an annual agreement with the Wrightwood Community Services District to hold a weekly public farmers market at our facility located at 1275 State Highway 2, Wrightwood CA 92397. Their normal time of operation at this facility is on Friday's between the hours of 4pm-7pm.

If you have any questions, feel free to contact us

Thank you


Al Morrissette
General Manager
Wrightwood Community Services District

Exhibit "D"



Wrightwood Community Services District
Application and Agreement for Use of District Facilities

APPLICANT INFORMATION					
Facility Name: <u>Wrightwood Farmers market - Parking lot or Building</u>					
Applicant Name: <u>Ron Frank</u>			Organization Name: <u>Wrightwood Farmers market</u>		
Mailing Address: <u>P.O. Box 2417</u>			City: <u>Wrightwood</u>		Zip: <u>92397</u>
Phone Number: _____			Email: <u>wrightwoodcm@gmail.com</u>		
DATE AND TIME REQUESTED (Must include set-up and cleanup time)					
Month: _____	Day: _____	Year: _____	Start Time: <u>winter 2pm</u>	End Time: <u>winter 7:30pm</u>	
Recurring Dates: <u>Fridays except Thanksgiving + last 2 weeks of Dec.</u>					
EVENT DETAILS					
Type of Event: <u>Farmers market</u>			Would you like your event to be made public on our website calendar: <input checked="" type="radio"/> Yes <input type="radio"/> No		
Estimated Attendance: _____			Will food be served? <input type="radio"/> Yes <input type="radio"/> No		
Will alcohol be served? <input type="radio"/> Yes <input checked="" type="radio"/> No		Will alcohol be sold? <input type="radio"/> Yes <input checked="" type="radio"/> No		Permit #: _____	
DECORATIONS (Nothing can be used that will leave marks, residue, or holes)					
Type of decorations to be used: <u>Pop ups</u>					
KITCHEN REQUEST		P.A SYSTEM REQUEST		STORAGE (If Available)	
Will you be using the kitchen? <input type="radio"/> Storage <input type="radio"/> Full Use <input checked="" type="radio"/> No		Will you be using the P.A. System? <input type="radio"/> Yes <input checked="" type="radio"/> No		Do you require storage? <u>Behind Building</u> <input type="radio"/> Yes <input checked="" type="radio"/> No	

I have read and understand the Renter's Responsibility & Acknowledgement located on the previous page.

Ron Frank
Signature

9/29/2023
Date

For Office Use Only			
Received by: <u>Angela</u>		Date Received: <u>10/12/23</u>	
<input checked="" type="checkbox"/> Deposit <u>on file</u>	Check # _____		
<input checked="" type="checkbox"/> Insurance Policy Received	<input type="checkbox"/> Already On File	<input type="checkbox"/> Insurance Expiration Date: <u>1/5/24</u>	
<input type="checkbox"/> Alcohol Policy Received	<input checked="" type="checkbox"/> Not Required		
<input checked="" type="checkbox"/> Event added to Office Calendar		<input checked="" type="checkbox"/> Event added to Website Calendar	
<input checked="" type="checkbox"/> Key & Code Issued - Date: _____		<input type="checkbox"/> Key Returned - Date: _____	
<input type="checkbox"/> Deposit Returned			

* need new app *

**Please read and acknowledge your understanding by initialing next to each item.
Applications with missing initials will be rejected.**

[Initials] **RESERVATIONS:** Telephone inquiries are not binding and do not constitute a reservation. A reservation for the event will be booked only when a completed application, a security deposit paid in full, and evidence of liability insurance are received by Wrightwood Community Services District.

[Initials] **TIME RESERVED TO COVER ENTIRE USE:** The hours shown on the application will cover the entire time required for the renter to set up, decorate, conduct the activity, and clean up the facility after use. The facility must be vacated promptly at the conclusion of the time specified in the agreement. Occupancy beyond the time specified will result in overtime charges at double the hourly rental rate of the facility.

[Initials] **CANCELLATION AND RESCHEDULE POLICY:** Renter must submit written notice of cancellation at least 21 days prior to any dates covered by the rental agreement. If the cancellation notice is not timely received, a fee of \$45 will be incurred or will be deducted from the rental deposit. Same day or late cancellations due to inclement weather will not incur charges. Renter must submit written notice of rescheduling at least 14 days prior to any dates covered by the rental agreement. If the reschedule notice is not timely received, a fee of \$45 will be incurred or will be deducted from the rental deposit. No shows will be charged the full rental amount, with no refunds.

[Initials] **INSURANCE REQUIREMENTS:** The applicant shall provide and maintain General Liability Insurance and the coverage shall be in the amount of One Million Dollars (\$1,000,000) for bodily injury, personal injury and property damage, and the Wrightwood Community Services District must be named as the insured. If alcoholic beverages are served, Liquor Liability Insurance in the amount of One Million Dollars (\$1,000,000) for bodily injury and property damage will be required in addition to the General Liability Policy. General Liability and Liquor Liability Insurance shall be endorsed naming the Wrightwood CSD, its officers, agents, employees and volunteers as additional insureds. Each policy required by this clause shall be endorsed to state that coverage shall not be cancelled or changed except after thirty (30) days written notice has been given to the Wrightwood CSD. Use of the facility will be denied if satisfactory proof of the required insurance is not received in a timely manner (at least 21 days) prior to the event.

[Initials] **DECORATIONS:** Any decorating, covering or changes to the facilities must be discussed at the time of the rental application and put in writing as part of the permit. The use of the following decorating materials and equipment are prohibited: cellophane, duct or adhesive tape, nails, staples, screws, loose glitter, birdseed, sand, confetti, bubbles, bubble machines and fog machines. Use of these items will result in the loss of the security deposit. Masking tape, if used, must be removed following the event. No materials may be attached to ceiling tiles or ceiling grids. The relocation of Community Building furnishings and equipment, other than tables and chairs provided for the rental, is not permitted. **Bounce houses are not permitted under any circumstances.**

[Initials] **CLEANING:** Clean-up of the facility is the renter's responsibility. The renter shall make sure all decorations, food, gifts, and rental equipment are removed from the facility at the end of the event. The facility and all outside areas, including restrooms and kitchen, shall be left in the same condition as they were prior to the event. All trash cans and recycle bins (including restrooms) shall be emptied and trash/recycling will be placed in the appropriate dumpster located in the parking lot. All tables and chairs used during the event shall be wiped clean and made free of any paint, tape, dirt, trash etc. Failure to do so may result in the forfeiture of the security deposit.

[Initials] **MINOR CHILDREN:** For safety reasons, no children under 18 years of age will be allowed in the kitchen area without adult supervision. For children's events, the Wrightwood CSD requires an adult to child ratio of 1:6.

[Initials] **KEY AND ALARM CODE:** If renter is provided with a key and/or alarm code, renter must not share the keys or codes. The renter is responsible for locking up and setting the alarm (if needed). No Subletting allowed.

[Initials] **WRIGHTWOOD CSD:** reserves the right to cancel any rental or use of the Community Centers without notice wherein previous incidents have resulted in damage or misuse of the facilities or equipment, including the outside grounds and park areas.

RELEASE AND HOLD HARMLESS AGREEMENT

The undersigned, _____ (Name), on behalf of himself/herself/itself and his/her/its heirs, executors, administrators, officers, directors, employees, volunteers, agents, representatives, successors, and assigns ("Releasors"), does hereby release, acquit, and forever discharge the WRIGHTWOOD COMMUNITY SERVICES DISTRICT ("District") and its agents, representatives, employees, directors, successors, administrators, and all other persons, firms, corporations, associations, or partnerships ("Releasees"), of and from any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service, expenses, and compensation whatsoever, which the Undersigned and the Releasors now have or which may hereafter accrue on account of or in any way growing out of any and all known and unknown, foreseen and unforeseen, bodily and personal injuries, property damage, and monetary losses, and the consequences thereof, resulting or to result from the accident, casualty, or event which relates in any manner, directly or indirectly, to the occupation, possession, enjoyment, and/or use of _____ ("the Premises") for the period beginning on _____ and ending on _____ for the purpose of _____ ("the Event").

The use of the Premises by the Undersigned shall be strictly limited to conducting activities directly related to the Event, in a reasonable and lawful manner that is not otherwise inconsistent with any and all requirements of the District, as such may be imposed and enforced by the District in any fashion deemed necessary by the District in the exercise of its sole discretion. The Undersigned shall not permit any practice of discrimination against, or segregation of, any person or group of persons on account of sex, race, color, creed, marital status, age, sex, religion, handicap, national origin, or ancestry in the enjoyment, use, and occupancy of the Premises.

It is expressly understood by the Undersigned that the physical condition of the Premises is such that the use thereof is furnished by the District for the Event on an as-is basis without any representation or warranty. The District makes no express or implied representations or warranties concerning the Premises or its fitness for any particular purpose. The Undersigned shall bear the costs of any action necessary to place the Premises in a condition that meets the requirements of law or that is otherwise suitable for the Event. The District shall not be held liable to the Undersigned or any other party for any losses incurred or damages sustained as a direct or indirect result of the condition of the Premises or any use or failure thereof. The District shall not be held liable or responsible for any debts, claims, or damages from any cause arising out of or any way related to the Undersigned's use or occupancy of the Premises. Immediately upon conclusion of the Event, the Undersigned shall restore the Premises to the condition existing prior to the Event.

The Undersigned hereby expressly waives and releases the District and the Releasees from any and all liability for the claims, actions, and/or losses set forth above and for any costs and expenses incurred in connection therewith. Notwithstanding the provisions of California Civil Code Section 1542, which provides as follows:

"A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party"

The Undersigned expressly waives and relinquishes all rights and benefits afforded to the Undersigned thereunder and under any and all similar laws of any state or territory of the United States with respect to the claims, actions, and/or losses referenced above. This Agreement shall act as a release of future claims that may arise from the aforementioned whether such claims are currently known, unknown, foreseen, or unforeseen. The Undersigned understands and acknowledges the significance and consequences of such specific waiver of Civil Code Section 1542 and hereby assumes full responsibility for any injuries, damages, losses, or liability that may result from the claims identified above.

Excepting the sole or active negligence or willful misconduct of the District, the Undersigned agrees to indemnify and hold the District and the Releasees harmless from and against all claims and liabilities of any kind arising out of, in connection with, or resulting from, any and all acts or omissions on the part of the Undersigned and/or its guests, invitees, trespassers, contractors, consultants, and employees in connection with the Event or their use and/or occupancy of the Premises, and defend the District and its officers, directors, agents, and employees from any suits or actions at law or in equity and to pay all court costs and counsel fees incurred in connection therewith.

In addition, the District reserves the right to demand at any time prior to the Event that the Undersigned pay any and all fees imposed by the District for the use of the Premises and that the Undersigned procure and maintain bonds from an acceptable surety, cash deposits, policies of insurance, and/or other form of security in amounts and upon terms deemed sufficient by the District in its sole discretion to protect the District from any and all exposure to loss or liability.

THE UNDERSIGNED HAS READ THE FOREGOING RELEASE AND FULLY UNDERSTANDS IT.

Signed, sealed, and delivered this 9/29 day of _____, 2023.

Signature _____

Date 9/29/2023

Item # 15

CR&R Franchise Agreement



CR&R Franchise Agreement

As part of tonight's agenda, I was asked to include the topic of our solid waste management. Issues that have been plaguing us for a while now such as frequent missed trash and/or recycle pick-up, lack of communication, refund issues, trucks leaking fluids throughout town with no follow-up cleaning and not servicing our parks are issues that have been brought to my attention.

EXCLUSIVE FRANCHISE AGREEMENT

THIS EXCLUSIVE FRANCHISE AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2017, by and between the WRIGHTWOOD COMMUNITY SERVICES DISTRICT, a community services district duly organized and existing pursuant to California Government Code Section 61000 et seq. (the "District"), and CR&R INCORPORATED, a corporation duly organized and existing pursuant to the laws of the State of California (the "Contractor").

RECITALS

On or about June 16, 2009, the Contractor entered into an *Agreement for the Collection and Transportation of Solid Waste and Other Services Specified Herein* (the "Franchise Agreement") with the County of San Bernardino (the "County") which granted to contractor the exclusive right, privilege, and franchise to provide Solid Waste Handling services (as described in the Franchise Agreement) within certain portions of the County as set forth therein, subject to the terms and conditions of said Franchise Agreement. A true and correct copy of the Franchise Agreement is attached hereto as Appendix "A" and is incorporated herein by this reference.

On or about November 6, 2012, the Contractor and the County entered into Amendment No. 1 to the Franchise Agreement which amended Section 13.2 to clarify the methodology for the calculation of rates/Cost of Living Adjustment, allowed adjustments to be made in accordance with Section 13.2 when calculated in error, and updated Exhibit "E" thereto which sets the rates in the franchise area.

On or about June 18, 2013, and again on November 19, 2013, the Contractor and the County entered into Amendment Nos. 2 and 3, respectively, to the Franchise Agreement which amended the term set forth in Section 4 thereof.

On or about November 18, 2014, the Contractor and the County entered into Amendment No. 4 to the Franchise Agreement which amended the Franchise Agreement in the manner set forth in Appendix "B" attached hereto and incorporated herein by this reference.

On or about July 20, 2016, the Local Agency Formation Commission of the County of San Bernardino ("LAFCO") adopted Resolution No. 3227 which made determinations on, and approved moving forward with the incorporation of, the District, which was further advanced by LAFCO following a duly-noticed public protest hearing and adoption of Resolution No. 3235 on September 22, 2016, and subsequently approved by the electorate pursuant to an election held on March 7, 2017, and thereafter confirmed by LAFCO pursuant to its adoption of Resolution No. 3245 on May 25, 2017 (a true and correct copy of which is attached hereto as Appendix "C" and incorporated herein by this reference) ("Resolution No. 3245"), all of which operated to authorize the formation of the District as the successor agency for the performance of solid waste and recycling functions and services beginning July 1, 2017, within the prior County Service Area 56 (the "District S.B. Boundaries").

Condition No. 6 of Resolution No. 3245 authorizes the District to collect, transfer, and dispose of solid waste and to provide solid waste handling services, including but not limited to source reduction, recycling, and composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code ("Solid Waste Services"), within the boundaries of the District, including the District S.B. Boundaries.

The purpose of this Agreement is to maintain the operation and enforcement of the Franchise Agreement, as amended, with the Contractor continuing to perform Solid Waste Services within the District S.B. Boundaries in accordance with the terms and conditions thereof, and with the District assuming the rights and responsibilities of the County as its successor-in-interest thereto.

COVENANTS

It is, therefore, agreed by the District and the Contractor as follows:

SECTION 1. ASSIGNMENT. The District shall be deemed, and irrevocably accepted by the Contractor as, the successor-in-interest to the County with respect to the County's rights and responsibilities under the Franchise Agreement, as amended, within the District S.B. Boundaries. As such, the Franchise Agreement, as amended, shall remain in full force and effect for the balance of the term thereof, except that the District shall assume all of the entitlements and obligations of the County set forth therein within the District S.B. Boundaries. Consequently, the District shall be entitled to receive, in addition to all other rights and remedies otherwise provided to the County under the Franchise Agreement, as amended, all Franchise Fee payments and other funds that would otherwise be due and owing to the County thereunder. Further, the following shall apply with respect to application and interpretation of the Franchise Agreement, as amended, within the District S.B. Boundaries: Any reference to the County or a department, division, or subdivision thereof shall be construed as a reference to the District; any reference to a particular employee of, or employment position in, the County shall be construed as a reference to the District's General Manager; and any reference to the County's Board of Supervisors shall be construed as a reference to the District's Board of Directors.

SECTION 2. INCONSISTENCIES. In addition to all of the requirements set forth in the Franchise Agreement, as amended, the Contractor shall also be bound by all of the rules, regulations, resolutions, and ordinances of the District for services performed within the District S.B. Boundaries. In the event of any inconsistency between a rule, regulation, resolution, or ordinance of the County and a rule, regulation, resolution, or ordinance of the District, the rule, regulation, resolution, and/or ordinance of the District shall control.

SECTION 3. CLAIMS. The District shall not be responsible for any claims, actions, losses, damages, and/or liability arising out of the Franchise Agreement, as amended, including but not limited to any acts, errors, and/or omissions asserted in connection therewith, that are alleged to have occurred and/or accrued prior to July 1, 2017.

SECTION 4. NOTICES. Any notice or communication required or permitted to be given to the County and County Counsel pursuant to Section 18(d) of the Franchise Agreement, as amended, shall be given to the District as follows:

To District: Wrightwood Community Services District
 P.O. Box 218
 Wrightwood, CA 92397

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly-authorized officers or representatives as of the date first above written.

WRIGHTWOOD COMMUNITY SERVICES
DISTRICT

By: _____
President, Board of Directors

ATTEST:

Secretary

CR&R INCORPORATED

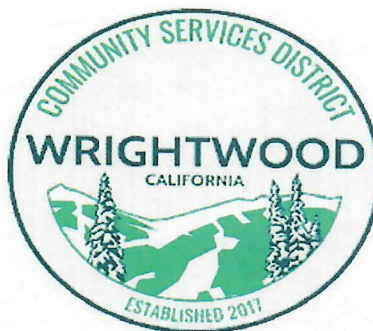
By: _____
[Name, Title]

ATTEST:

Notary Public

Item # 16

Directors Comments



Item # 17

Future Board Meeting Tuesday May 7, 2024

