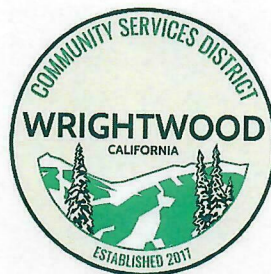


Wrightwood Community  
Services District  
February 6, 2024  
Regular  
Board Meeting



# WRIGHTWOOD COMMUNITY SERVICES DISTRICT

P.O. Box 218 Wrightwood, CA 92397

Regular Meeting of the Board of Directors

Tuesday, February 6, 2024 – 5:30 p.m.

Wrightwood Community Building

1275 State Highway 2, Wrightwood, CA

## Agenda

### 5:30 PM – Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Public Comments: *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-1 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
5. Agency Reports
6. Consent Calendar: January 8, 2024, Regular Board Meeting Minutes
7. General Manager's Report
8. December 2023 Financials: Discussion
9. CERT Variance Request: Discussion and Possible Action
10. Lions Club Easter Breakfast Variance Request: Discussion and Possible Action
11. Lions Club General Meeting Variance Request: Discussion and Possible Action
12. Lions Club Fitness in the Forest Variance Request: Discussion and Possible Action
13. Purchase of Desktop Computer for Office: Discussion and Possible Action
14. Replacement of Baseball Field Netting Quote: Discussion and Possible Action
15. Vision Plan: Discussion and Possible Action
16. Rescheduling March 2024 Regular Board Meeting: Discussion and Possible Action
17. Recess to Closed Session: Conference with Legal Counsel – Anticipated Litigation; Initiation of litigation pursuant to Government Code Section 54956.9(d)(4); One potential case
18. Return from Closed Session: Announcement of Reportable Action
19. Directors Comments

### Wrightwood Community Services District

#### THE VISION

To empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

### Wrightwood Community Services District

#### The Mission

To provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and waste water planning and engineering in a fiscally responsible manner.

20. Future Board Meeting: Tuesday, March 5, 2024, at 5:30 p.m. (Subject to Possible Change)

# **Item # 6**

## **January 8, 2024, Board Meeting Minutes**

## REGULAR BOARD MEETING

January 8, 2024

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

### MINUTES

**Board Members:**

Sadie Albers, President  
Kristy Gerardo, Vice President  
Natalie Lopiccolo, Member  
Alexis Claiborne, Member  
Chuck Franklin, Member

**Staff Present:**

Steven Kennedy, Attorney  
Tamara Keen, General Manager  
Angela Rovida, Administrative Assistant

**Call to Order:** President Lopiccolo called the meeting to order at 5:34 pm

1. **Pledge of Allegiance:** Stan Sauders led the Pledge of Allegiance.
2. **Roll Call:** Director Gerardo is not present. Counsel Kennedy is present via phone.
3. **Agenda Approval:** Director Lopiccolo motioned to approve the agenda with Director Claiborne seconding the motion. All in favor. Motion carries.
4. **Public Comment:** No public comments.
5. **Agency Reports:** Sargent Mark Rios, Phelan Station Commander, reported additional deputies will be assigned to Wrightwood on anticipated snow weekends. He also reported that he currently does not have the ability to provide crime stats and will provide them as soon as they become available.
6. **Consent Calendar: December 5, 2023, Regular Board Meeting Minutes:** Director Lopiccolo motioned to approve the consent calendar with Director Claiborne seconding the motion. All in favor. Motion carries.
7. **General Manager's Report:** Commercial Exemption letters were mailed to the local businesses before the holidays. Exemptions are based on generated solid waste amounts. All exemptions will be reviewed by staff and may require a site visit. Exemptions are valid for two years. The WWPOA is issuing a challenge to the community in support of the WCSD dance program. WWPOA will match all community donations up to \$500. Funds will be used to buy uniforms and equipment. The Affordable Connectivity Program is an FCC benefit program that helps ensure affordable broadband. For more information contact the ACP Support Center at 877-384-2575. SB County Fire District will be hosting an informational presentation regarding Fire Protection District 5 and the upcoming ballot measure. The presentation will be held in the Community Building on January 30<sup>th</sup> at 5:30

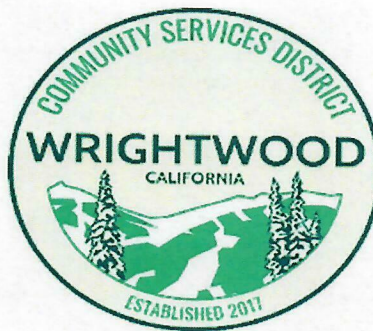
pm. Senator Ochoa-Bogh's office will continue to hold mobile office hours at the Community Building every third Thursday of the month from 11am to 1pm. The interior of the Community Building will be painted this winter, the preparation work has already begun. Painting is anticipated to be completed by Thursday.

8. **November 2023 Financials:** No action taken.
9. **Wrightwood Historical Society Variance Request:** Director Lopiccolo motioned to approve the variance with Director Claiborne seconding the motion. President Albers, Director Claiborne and Director Lopiccolo voted to approve the variance. Director Franklin abstained. Motion carries.
10. **Eadie & Payne 2022/23 Audit Report:** The WCSD received a clean audit report for fiscal year 2022/2023. Please see Board Packet for further details. Director Lopiccolo motioned to approve the audit report with Director Claiborne seconding the motion. All in favor. Motion carries.
11. **Review Resolution No. 2024-01 Establishing Policies for Relations Among Director and Staff:** Director Lopiccolo motioned to approve Resolution No. 2024-01 with the addition made to Section 1.2.1, Director Claiborne seconded the motion. All in favor. Motion carries.
12. **Social Media Policy:** Director Claiborne motioned to approve the revised social media policy with Director Lopiccolo seconding the motion. All in favor. Motion carries.
13. **Directors Comments:** Director Claiborne thanked General Manager Keen for her work on the audit and congratulated President Albers on her first meeting as President. Director Lopiccolo thanked the Board Members for their continued volunteer time, praised newly appointed President Albers for a job well done leading her first meeting, thanked the residents for their attendance and congratulated the WCSD for the positive audit outcome. President Albers highlighted the decrease in spending on professional counsel and thanked all in attendance for showing up in the cold weather.
14. **Future Board Meeting:** Tuesday, February 6, 2024 at 5:30pm.
15. **Adjournment:** President Albers adjourned the meeting at 6:23pm

Minutes Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
President Albers

# Item # 7

## General Manager's Report



## General Manager's Report

I would like to start the meeting by giving a huge shout out to the WWPOA for the donation of \$1,150 for our Parks and Recreation Children's dance program. The donations were raised by a challenge to the community that the WWPOA would match community donations up to \$500.

Because of the generosity of the community, we will be able to purchase the equipment needed to make this dance program a success.

Adult softball registration is now open for the Spring season and will close on March 5<sup>th</sup>. The first game of the season is scheduled for March 10<sup>th</sup> with playoffs on May 19<sup>th</sup>. There will be a mandatory team Captains meeting at the Community Building on March 5<sup>th</sup> at 6:30pm.

The painting of the interior of the Community Building has been finished along with the installation of new baseboards. While prepping the building to paint one of the electrical outlets shot out a huge spark when trying to take off the faceplate. I had Davison Electric come out and investigate and was told that a loose wire from the outlet was touching the metal box inside the wall that houses the outlet. That outlet has been replaced and Davison Electric will be back to check the rest of the outlets in the building and replace any that look bad.

I am in the process of getting quotes to have some donated security cameras installed in the building and at the Children's Park along with a quote for new ceiling tiles for the building. I am hoping to have these by next month's meeting.

The Reserves for Operations have been transferred to an interest-bearing account adding anywhere from 3% to 4% interest which is approximately \$300 a month.



I was able to attend 2 webinars hosted by the CSDA, "The Critical Nature of Communications in the Public Agency" a very informative two hour course that discussed parts of the Brown Act in regards to staff and Board relations and communication, relations with the public and much more. I highly recommend this webinar to all Board Members and CSD staff. "Grant Funding 201 for Special Districts" was another webinar that was very informative with lots of resources available to Special Districts with tips that will help your grant be more received along with more grant funding sources for Special Districts. Speaking of grants, I spoke with Anne at CA State Parks Office of Grants and Local Services, and was told that we should be receiving the remainder of the grant money within four weeks. She apologized for the delay as there was an accounting issue that needed to be resolved.

On Wed. Feb 14<sup>th</sup> our Parks and Recreation will be hosting a special Valentine Senior Luncheon with refreshments and dessert. There will also be a gift basket raffle with items donated from our local businesses. Unfortunately, I will not be able to attend as I was invited to a luncheon as well to meet with other constituents to network for our Senior Program. I am hoping to leave with some resources and contacts that will help expand and better our Sr. Program.

Just a friendly reminder that Victor Hernandez, with Senator Ochoa-Bogh's office, will be hosting another mobile office at the Community Building on Thursday February 15<sup>th</sup> from 11am – 1pm. This is a great opportunity for your voices to be heard.

# Item # 8

## December 2023 Financials



		Dec-23 DISBURSEMENTS AND DEPOSITS			
Check Number	Amount	Disbursement Date	Cleared Date	Payee	Description
2585	\$1,917.18	11/21/2023	12/1/2023	SB County-Solid Waste	Solid Waste
2586	\$50.00	11/21/2023	12/8/2023	News Plus	Advertising
2587	\$243.36	11/21/2023	12/2/2023	Mt. Hardware	Supplies
2590	\$1,600.00	12/1/2023	12/14/2023	Brunick, McElhaney, Kenn	Legal Fees
2591	\$150.00	12/1/2023	12/14/2023	Lou Suba	Return Deposit
2592	\$7.00	12/8/2023	12/15/2023	Sean V	Balance Deposit
2593	\$500.00	12/8/2023	12/12/2023	Wrightwood Village Found	Donation-Tree
2594	\$150.00	12/11/2023	12/19/2023	Yesenia A	Return Deposit
2495	\$10,526.07	12/15/2023	12/29/2023	C R &R	Solid Waste
2597	\$6,000.00	12/21/2023	12/27/2023	Eadie & Payne	Audit
2598	\$174.60	12/21/2023	12/30/2023	Mt. Hardware	Supplies
Debit	\$45.34	12/1/2023	12/1/2023	Amazon	Office Supplies
Debit	\$33.77	12/2/2023	12/2/2023	Amazon	Toilet Paper
Debit	\$290.90	12/4/2023	12/24/2023	Amazon	Office Chairs
Debit	\$53.67	12/5/2023	12/5/2023	So CA Gas	Museum Gas
Debit	\$433.53	12/6/2023	12/6/2023	Edison	Bldg Elec
Debit	\$93.93	12/6/2023	12/6/2023	Edison	Museum Elec
Debit	\$354.55	12/6/2023	12/6/2023	Golden State Water	Bldg Waer
Debit	\$35.90	12/6/2023	12/6/2023	Golden State Water	Museum Water
Debit	\$998.72	12/6/2023	12/6/2023	EDD	P/R Taxes
Debit	\$69.21	12/8/2023	12/8/2023	ADP	Payroll Fees
Debit	\$169.90	12/8/2023	12/8/2023	Amazon	Rugs
Debit	\$28.00	12/12/2023	12/12/2023	Amazon	Name Plates
Debit	\$17.44	12/15/2023	12/15/2023	Amazon	Supplies
Debit	\$511.90	12/13/2023	12/13/2023	Edison	Street Lights
Debit	\$14.00	12/20/2023	12/20/2023	Amazon	Dues
Debit	\$69.21	12/22/2023	12/22/2023	ADP	Payroll Fees
Debit	\$31.84	12/22/2023	12/22/2023	Amazon	Dawn Soap
Debit	\$36.67	12/23/2023	12/23/2023	Amazon	Supplies
Debit	\$33.77	12/27/2023	12/27/2023	Amazon	Toilet Paper
Debit	\$1,170.58	12/27/2023	12/27/2023	Diamond Environmental	Porta Pots
Debit	\$110.24	12/30/2023	12/30/2023	Verizon	Office Phones
<b>TOTAL</b>	<b>\$25,921.28</b>				

	Payroll
12/1 Payroll	\$4,513.99
12/1 Taxes	\$1,595.18
12/15 Payroll	\$4,146.77
12/15 Taxes	\$1,458.74
<b>TOTAL</b>	<b>\$11,714.68</b>

	Deposits	
Date	Amount	Name
12/1/2023	\$1,076.75	Rent
12/4/2023	\$30.71	Refund
12/7/2023	\$140.17	SB Prop Tax
12/9/2023	\$30.16	Refund
12/11/2023	\$683.25	Rent
12/13/2023	\$372.75	Rent
12/14/2023	\$145.45	Refund
12/20/2023	\$3,702.46	LA Prop Tax
12/20/2023	\$145,862.93	SB Prop Tax
12/21/2023	\$17,376.98	Franchise Fee
12/21/2023	\$1,500.50	Rent
<b>TOTAL</b>	<b>\$170,922.11</b>	

DEPOSITS AND DISBURSEMENTS FISCAL YEA 23/24					
Month	Beginning Balance	Deposit	Total Disbursements	Payroll	Gross
Jul-23	\$336,382.97	\$15,418.08	\$114,680.18	\$4,589.04	\$232,531.83
Aug-23	\$237,120.87	\$13,075.91	\$20,242.55	\$17,249.34	\$212,704.89
Sep-23	\$212,704.89	\$20,183.15	\$13,200.02	\$4,921.25	\$214,766.77
Oct-23	\$214,766.77	\$10,371.64	\$30,559.37	\$16,853.69	\$177,725.35
Nov-23	\$177,725.35	\$79,731.02	\$51,946.04	\$6,039.85	\$199,470.48
Dec-23	\$199,470.48	\$170,922.11	\$25,922.28	\$11,713.68	\$332,756.63
Jan-24					\$0.00
Feb-24					\$0.00
Mar-24					\$0.00
Apr-24					\$0.00
May-24					\$0.00
Jun-24					\$0.00

Estimate Cash Flow Statement	MONTHLY HOURS					MONTH
	GM	PARK	OFFICE	PARK/REC		
Current Bank Balance						
Savings Account						
Reserve for Operations	151.75	66.5	158.25	0	0	Jul-23
Reserve for Capital	166	71.5	149	0	0	Aug-23
Reserve for Replacements	142.25	74.25	138.75	0	0	Sep-23
<b>Total Estimate Revenue</b>	<b>156.5</b>	<b>87.5</b>	<b>161</b>	<b>0</b>	<b>0</b>	<b>Oct-23</b>
	168	99.5	157.5	0	0	Nov-23
<b>Accounts Payable</b>	<b>133</b>	<b>66</b>	<b>148</b>	<b>0</b>	<b>0</b>	<b>Dec-23</b>
						Jan-24
						Feb-24
						Mar-24
						Apr-24
						May-24
						Jun-24
<b>Outstanding</b>						
Total Estimated Expense						
<b>Balance</b>	<b>\$0.00</b>					
<b>Balance</b>	<b>\$593,178.55</b>					

# Wrightwood Community Services District

## Profit and Loss by Month

December 2023

	DEC 2023	TOTAL
<b>Income</b>		
4000 Facility Rental		\$0.00
4000.1 CC Parking Lot	429.00	\$429.00
4000.2 Kitchen Fees	220.00	\$220.00
4000.3 Old Firehouse / Museum	195.00	\$195.00
4000.5 Security - Cleaning Deposit	-307.00	\$ -307.00
4000.8 WW Community Bldg	1,279.00	\$1,279.00
<b>Total 4000 Facility Rental</b>	<b>1,816.00</b>	<b>\$1,816.00</b>
4100 Property Tax	66,229.98	\$66,229.98
4200 Solid Waste Franchise Fee	17,376.98	\$17,376.98
4300 Solid Waste Fees	83,475.58	\$83,475.58
4400 Parks and Recreation		\$0.00
4400.2E Dance Class	270.00	\$270.00
<b>Total 4400 Parks and Recreation</b>	<b>270.00</b>	<b>\$270.00</b>
Discounts given	-16.50	\$ -16.50
Unapplied Cash Payment Income	30.00	\$30.00
<b>Total Income</b>	<b>\$169,182.04</b>	<b>\$169,182.04</b>
<b>GROSS PROFIT</b>	<b>\$169,182.04</b>	<b>\$169,182.04</b>
<b>Expenses</b>		
5085 Donation Expense	500.00	\$500.00
5090 Office Admin		\$0.00
5090.1 Office Equipment	145.45	\$145.45
5090.5 Supplies	82.01	\$82.01
<b>Total 5090 Office Admin</b>	<b>227.46</b>	<b>\$227.46</b>
5100 Payroll Expenses		\$0.00
5100.1 Administrative Staff	3,642.40	\$3,642.40
5100.2 GM Salaries	5,319.78	\$5,319.78
5100.3 Park Maintenance	1,920.00	\$1,920.00
<b>Total 5100 Payroll Expenses</b>	<b>10,882.18</b>	<b>\$10,882.18</b>
5110 Payroll Tax Expense		\$0.00
5110.1 Federal Payroll Taxes	832.50	\$832.50
5110.2 State Payroll Taxes	998.72	\$998.72
<b>Total 5110 Payroll Tax Expense</b>	<b>1,831.22</b>	<b>\$1,831.22</b>
5130 Professional Services		\$0.00
5130.2 Audit	6,000.00	\$6,000.00
5130.3 Legal Services	1,600.00	\$1,600.00
5130.5 Payroll Processing	138.42	\$138.42
<b>Total 5130 Professional Services</b>	<b>7,738.42</b>	<b>\$7,738.42</b>
5140 Rent & Lease		\$0.00
5140.1 Porta Potty	1,170.58	\$1,170.58
<b>Total 5140 Rent &amp; Lease</b>	<b>1,170.58</b>	<b>\$1,170.58</b>

# Wrightwood Community Services District

## Profit and Loss by Month

December 2023

	DEC 2023	TOTAL
5150 Repairs & Maintenance		\$0.00
5150.2 Facility Maintenance	187.34	\$187.34
5150.3 Job Supplies	307.56	\$307.56
<b>Total 5150 Repairs &amp; Maintenance</b>	<b>494.90</b>	<b>\$494.90</b>
5190 Solid Waste Disposal Fees	12,525.66	\$12,525.66
5210 Telephone		\$0.00
5210.3 Office Phone	110.24	\$110.24
<b>Total 5210 Telephone</b>	<b>110.24</b>	<b>\$110.24</b>
5240 Utilities		\$0.00
5240.1 Electric		\$0.00
5240.1A Community Center	433.53	\$433.53
5240.1B Museum	93.93	\$93.93
5240.1C Street Lights	511.90	\$511.90
<b>Total 5240.1 Electric</b>	<b>1,039.36</b>	<b>\$1,039.36</b>
5240.2 Gas		\$0.00
5240.2B Museum	53.67	\$53.67
<b>Total 5240.2 Gas</b>	<b>53.67</b>	<b>\$53.67</b>
5240.3 Trash		\$0.00
5240.3A Community Center	381.01	\$381.01
<b>Total 5240.3 Trash</b>	<b>381.01</b>	<b>\$381.01</b>
5240.4 Water		\$0.00
5240.4A Community Center	354.55	\$354.55
5240.4B Museum	35.90	\$35.90
<b>Total 5240.4 Water</b>	<b>390.45</b>	<b>\$390.45</b>
<b>Total 5240 Utilities</b>	<b>1,864.49</b>	<b>\$1,864.49</b>
<b>Total Expenses</b>	<b>\$37,345.15</b>	<b>\$37,345.15</b>
NET OPERATING INCOME	<b>\$131,836.89</b>	<b>\$131,836.89</b>
Other Income		
4600 Interest Income	885.17	\$885.17
<b>Total Other Income</b>	<b>\$885.17</b>	<b>\$885.17</b>
NET OTHER INCOME	<b>\$885.17</b>	<b>\$885.17</b>
NET INCOME	<b>\$132,722.06</b>	<b>\$132,722.06</b>

# Item # 9

## CERT Variance Request



## FACILITY RATE VARIANCE REQUEST

The Wrightwood Community Services District is prohibited by Article XVI, Section 6, of the California Constitution "to make any gift or authorize the making of any gift, of any public money or thing of value to any individual, municipal or other corporation whatever." As a result, any reduction in the District's standard facility usage rates that may be granted must not constitute an unconditional gift of public funds.

At a minimum, this means that any request for such cost variance should be tied to a valid public purpose that benefits the District. Specifically, eligibility for a facility rate variance is limited to only those applicants that are engaging in uses related to the particular public duties and functions that the District is empowered to perform within its jurisdictional boundaries pursuant to Government Code Section 61000 et seq. as expressly authorized by the San Bernardino County Local Agency Formation Commission.

Organization Name:	Wrightwood CERT
Contact Person:	Strech Sube
Address:	P.O. Box 2415
Phone Number:	619 251-5004
Email:	certwrightwood@gmail.com
Request Submittal Date:	

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the "Explanation" section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board meeting to answer questions.

Type of Event:	Training Meetings, Training class, Ham Class
Dates to Be Considered:	4 <sup>th</sup> Thursday, FRID, MAY
Amount to Be Considered:	

Explanation: CERT is a volunteer organization (FEMA backed) to help first responders or the community during or after events (if not required to evacuate). We use the Bldg. for training, meetings and a Basic Training Class (3 consecutive SATs - usually in Sept or Oct.) We hope to include a HAM class (Fri evening, SAT and Sun) hopefully to be done in MAY.



# Item # 10

## Lions Club Easter Breakfast Variance Request



11 hours = \$181.50  
 Request = 85.00  
 \$96.50

### FACILITY RATE VARIANCE REQUEST

The Wrightwood Community Services District is prohibited by Article XVI, Section 6, of the California Constitution "to make any gift or authorize the making of any gift, of any public money or thing of value to any individual, municipal or other corporation whatever." As a result, any reduction in the District's standard facility usage rates that may be granted must not constitute an unconditional gift of public funds.

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Organization Name:	Timberline Lions of Wrightwood
Contact Person:	Jill Carlton - Payne
Address:	P.O. Box 444, Wrightwood, CA 92397
Phone Number:	909 908-4703
Email:	jill.carltonpayne@gmail.com
Request Submittal Date:	1-21-24

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the 'Explanation' section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board meeting to answer questions.

Type of Event:	Easter Breakfast for the Community
Dates to Be Considered:	March 30 and March 31
Amount to Be Considered:	\$85

Explanation: Timberline Lions of Wrightwood is a 501c3 non profit and part of Lions International, the largest volunteer service organization in the world. The Lions Club will conduct the Annual Easter Breakfast in the Community Building on March 31, 2024. The public is invited for a nominal donation. The Easter Bunny will be present for children of the community. Activities for children will be available. The Annual event is always a great gathering place for children through seniors in the Community. We request use of the kitchen for prep the Saturday before the Sunday morning event. The event is considered a Community event. Any funds resulting from donations will go back into other activities for Wrightwood. Any financial variance will help the entire Community.

# Item # 11

## Lions Club General Meeting Variance Request



4 hours = \$ 66<sup>00</sup>  
 Request = \$ 50<sup>-</sup>  
 - 16<sup>00</sup>

### FACILITY RATE VARIANCE REQUEST

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At a minimum, this means that any request for such cost variance should be tied to a valid public purpose that benefits the District. Specifically, eligibility for a facility rate variance is limited to only those applicants that are engaging in uses related to the particular public duties and functions that the District is empowered to perform within its jurisdictional boundaries pursuant to Government Code Section 61000 et seq. as expressly authorized by the San Bernardino County Local Agency Formation Commission.

Organization Name:	Timberline Lions of Wrightwood
Contact Person:	Jill Carlton-Payne
Address:	P.O. Box 444, Wrightwood, CA 92397
Phone Number:	909 708-7703
Email:	Jill Carlton Payne @ gmail.com
Request Submittal Date:	1-21-24

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the 'Explanation' section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board meeting to answer questions.

Type of Event:	General meeting supporting Community Service
Dates to Be Considered:	Third Thursday of each month
Amount to Be Considered:	We request to pay 50 for each Thurs. 5:00-9:00

Explanation: Lions International is the largest volunteer service organization in the world. Timberline Lions of Wrightwood is dedicated to supporting volunteer community service in Wrightwood. The Lions is a 501c3 non-profit. The monthly general meetings are for the purpose of organizing support of volunteer community service for Wrightwood.

# **Item # 12**

## **Lions Club Fitness In the Forest Variance Request**



1.5 Hrs = \$ 24 <sup>75</sup>  
 request = \$ 15 <sup>00</sup>  
 - \$ 9 <sup>75</sup>

### FACILITY RATE VARIANCE REQUEST

The Wrightwood Community Services District is prohibited by Article XVI, Section 6, of the California Constitution "to make any gift or authorize the making of any gift, of any public money or thing of value to any individual, municipal or other corporation whatever." As a result, any reduction in the District's standard facility usage rates that may be granted must not constitute an unconditional gift of public funds.

At a minimum, this means that any request for such cost variance should be tied to a valid public purpose that benefits the District. Specifically, eligibility for a facility rate variance is limited to only those applicants that are engaging in uses related to the particular public duties and functions that the District is empowered to perform within its jurisdictional boundaries pursuant to Governmental Code Section 61000 et seq. as expressly authorized by the San Bernardino County Local Agency Formation Commission.

Organization Name:	Timberline Lions of Wrightwood
Contact Person:	Jill Carlton-Payne
Address:	P.O. Box 444, Wrightwood, CA 92397
Phone Number:	(909) 708-7703
Email:	jill.carltonpayne@gmail.com
Request Submittal Date:	1-21-24

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the "Explanation" section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board Meeting to answer questions.

Type of Event:	Fitness in The Forest <sup>Free</sup> (Community Exercise Program)
Dates to Be Considered:	Every Monday
Amount to Be Considered:	We request to pay \$15.00 per Monday 9:30-11:00

Explanation: Lions International is the largest volunteer service organization in the world. Timberline Lions of Wrightwood is a SDIC3 non-profit. Fitness in The Forest is conducted every Monday morning and uses the Village Trail and the Community Building to motivate and lead fitness activities for all residents FREE. We have a certificated Physical Education Teacher lead the indoor activities. We provide insurance for each event. This activity is provided for the community as the Park and Recreation activities available through our CSD are continuing to be implemented (The support and leadership of our CSD is appreciated.) Health check in support by trained registered nurses are being added to this program to support wellness in the community especially diabetic health monitoring support by individuals caring for their own wellness.

# Item # 13

## Purchase of Desktop Computer for Office



## **Purchase of Desktop Computer for Office**

In an attempt to improve the ergonomics of our office I am requesting to purchase a desktop computer for day-to-day functions of the District. Working on a laptop from an elevated desk is starting to take its toll on this old body. I have to hunch over to read the screen and have no desk space because of the attached keyboard. There will also be less risk of damage to the laptop because I won't be transporting it between the office and home every day. Attached for your consideration are 3 quotes of the same desktop we currently have in our office.





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Model: 24" ∨



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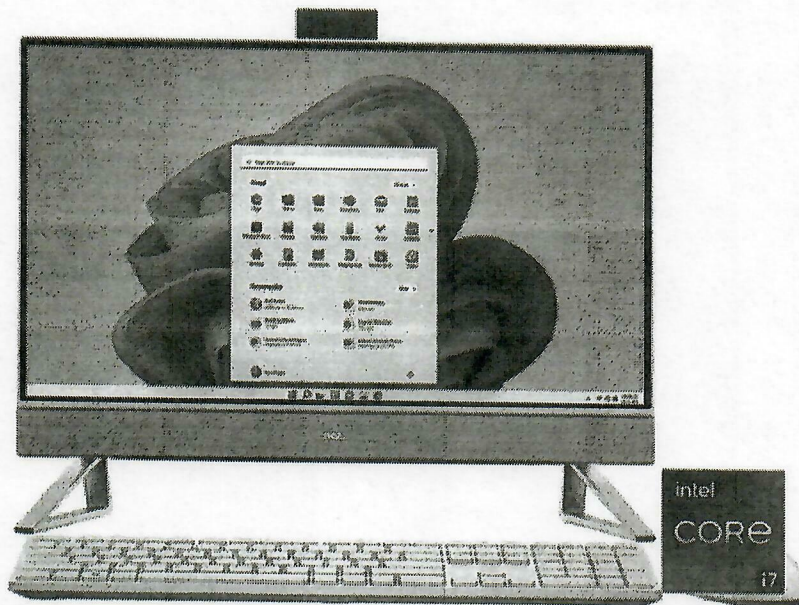
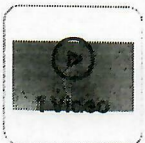
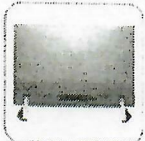
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## Dell - Inspiron All-in-One 13th Gen Intel Core i5 Memory -

Model: i5420-7159

4.8 (

**\$1,099.99**

Trade-In and Save



Save on your next device  
Check

Hot offer You're getting

Open-Box: from \$599.99



Protect your purchase

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Wrightwood 92397

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# Amazon

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Sponsored



**Dell Inspiron 24 5420 All-in-One Desktop 23.8" FHD AIT Touchscreen Intel 10-core i7-1355U Processor 64GB DDR4 1TB SSD + 1TB HDD USB-C HDMI Pop-up FHD RGB Camera Waves MaxxAudio Pro Win11 White**

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Deliver to Wrightwood  
- Wrightwood 92397

**In Stock**

Qty: 1

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**Ships from and sold by Cardinal Pro Electronics.**

**Return policy:** Eligible for Return, Refund or Replacement within 30 days of receipt

**Add a Protection Plan:**

**2 Year Desktop Protection Plan for \$104.49**

# Item # 14

## Replacement of Baseball Field Netting Quotes



## **Replacement of Baseball Field Netting Quote**

Wrightwood Little League presented a quote for \$2502.73 to replace the baseball netting on the lower field at Wrightwood Elementary. They are asking that the WCSD pay for the netting and Little League will pay to have it installed. I was told that the net will be installed by volunteers and Little League will pay the rental of the scissor lift needed to install the net. The rental of the scissor lift is anywhere from \$120 to \$200 a day which is far below the cost of the netting. We should not be responsible for the whole cost of the netting as we only use the field once a week. The total replacement cost for the netting and installation would be approximately \$2700, my recommendation to the Board would be to split the cost with the Little League and pay for half, which would be approximately \$1350.00.

To Whom it May Concern,

Wrightwood Little League is beginning to plan and budget for the upcoming Spring Season where our youth athletes get to spend their afternoons and weekends in the beautiful mountain air. As part of our planning, we continually evaluate our fields and the surrounding areas for improvement but most of all safety. In years past we have asked that the CSD help us monetarily with these projects since we share the fields with the cherished adult softball program that you guys host. These funds generally go to replacing the clay on the infields. Last year we were unable to replace the clay due to an unprecedented amount of snow. We spent numerous volunteer hours clearing the fields so that both leagues may have a season and were successful in doing so. The amount of help this community generated was astounding and humbling. We plan on using your donation from last season as well as money generated by Wrightwood Little League to purchase more clay than we have in the past to bring us back to where we wanted to be last season.

This year, it has been noted that the net which spans the left field fence in order to protect the park goers from being struck by home run balls is in dire need of replacement. This project was brought to your attention last year and was discussed that the CSD could purchase the net and hardware and Wrightwood Little League will take care of installation and the costs associated with that. In order to accomplish this, we are asking that the CSD pay \$2,502.73 as listed in the most fair(quote #3) and reasonable of the three quotes attached. It is our intention to have this net hung during our annual "Field Day" on March 16<sup>th</sup>. We will be publicizing this event on social media etc. and we encourage any able body to attend. We appreciate your consideration on this matter and look forward to working with you guys on the upcoming season.

Sincerely,

Cory Thompson

President-Wrightwood Little League

[cthompson@wrightwoodll.com](mailto:cthompson@wrightwoodll.com)



**Quote**

Quote expires  
February 29, 2024 12:00 am

Custom Netting  
132 Carruth Drive  
Marietta, GA 30060 USA  
PHONE: 888-276-4154  
FAX: (404) 467-4573

**Ticket #:** 9-Q0010825  
**Ticket date:** 1/30/24  
**Station:** JP

**Sold to:** Wrightwood Little League  
CA 92397 USA  
(760) 447-3456

**Ship to:** Wrightwood Little League  
CA 92397USA  
(760) 447-3456  
Attn: Cory Thompson

**Customer #:** 10155461  
**Sales Rep:** JAMES

**Ship date:**  
**Location:** 1

**Ship-via code:** UGND  
**Terms:**

Quantity	Item #	Description	Price	Selling unit	Ext prc
1	UP24	NOVA 24: 14' H x 171' W	1,198.53	SQFT	1,198.53
1	ROPEBORDER	Woven Rope Border	0.00	Each	0.00
8	160-9334J	12 in. Turnbuckles	19.95	Each	159.60
1	CABLE14-500	1/4in 7x19 Galvnzd Cable 500ft	199.95	Each	199.95
16	110-9002Z	Drop Forged 1/4" Cable Clamp	0.55	Each	8.80
171	0500499	2 3/8 in. Heavy Duty Sprin	0.99	Each	169.29
1	RING09AL25	9 Gauge D Blunt Hog Rings-2500	249.95	Each	249.95
1	KHFP9	9 Gauge Hog Ring Pliers	149.95	Each	149.95
1	NOTE	*CUSTOMER RESPONSIBLE FOR CABLE ANCHOR PO	0.00	Each	0.00

**User:** JAMES

**Total line items:** 9

**Sale subtotal:** 2,136.07  
**Tax:** 141.66  
**Small Parcel:** 225.00  
**Total:** 2,502.73





WEST COAST NETTING  
THE NET HOUSE  
HOMECOURT

QUOTE  
#MW24-4409

WEST COAST NETTING  
5075 FLIGHTLINE DR.  
KINGMAN, AZ 86401  
TOLL FREE: 800-854-5741  
FAX: 928-692-1501

TO: Attn:  
Add.

Wrightwood Little League  
Cory Thompson  
Wrightwood, California 92397  
Cory Thompson <cthompson@wrightwoodll.com>  
760-447-3456

Fax/Email:  
Phone #:  
Re:  
Terms

F.O.B.

Kingman, AZ	Credit Card / Net 30 OAC	1/31/2024	4-6 Weeks
-------------	--------------------------	-----------	-----------

QUANTITY	DESCRIPTION	PRICE	TOTAL
1	K36T 1-3/4" mesh rope bound net 14' H x 171'	\$1,651.64	\$1,651.64
506	1/4" aircraft cable per foot	\$0.75	\$379.50
24	1/4" Thimble galvanized	\$0.76	\$18.24
72	1/4" cable clamps galvanized	\$0.77	\$55.44
14	3/8" jaw to jaw turnbuckles galvanized	\$9.85	\$137.90
15	#9 hog rings per pound	\$8.61	\$129.15
20	5/8" x 14" eyebolts galvanized	\$9.95	\$199.00
<ul style="list-style-type: none"> <li>Sales tax must be collected for orders going to these states: AR,AZ, CA, CO, FL, IA, IL, IN, MI, MN, NC, NJ, NV,PA, SC, UT, VA, WA</li> <li>Copy of resale certificate or state issued tax exemption certificate must accompany order for any tax exempt order processing</li> <li>Estimated S&amp;H shown and actual S&amp;H rates will be calculated at time of shipping based upon actual weight and dimensions</li> </ul>		EST. SUB TOTAL	\$2,570.87
		Est. Tax 9.50%	\$270.36
		Est. S&H 92397	\$275.00
		EST. TOTAL	\$3,116.23

Above Prices Good For: 30 days

Signature: *Mark Weninger*





WEST COAST NETTING  
THE NET HOUSE  
HOME COURT

QUOTE  
#MW24-4409

WEST COAST NETTING  
5075 FLIGHTLINE DR.  
KINGMAN, AZ 86401  
TOLL FREE: 800-854-5741  
FAX: 928-692-1501

TO: Attn:  
Add.

Wrightwood Little League  
Cory Thompson

Fax/Email:  
Phone #:  
Re:  
Terms

Wrightwood, California 92397  
[Cory Thompson <cthompson@wrightwoodll.com>](mailto:Cory.Thompson@wrightwoodll.com)  
760-447-3456

F.O.B.

Kingman, AZ	Credit Card / Net 30 OAC	1/31/2024	4-6 Weeks
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QUANTITY	DESCRIPTION	PRICE	TOTAL
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20	5/8" x 14" eyebolts galvanized	\$9.95	\$199.00
<ul style="list-style-type: none"> <li>Sales tax must be collected for orders going to these states: AR, AZ, CA, CO, FL, IA, IL, IN, MI, MN, NC, NJ, NV, PA, SC, UT, VA, WA</li> <li>Copy of resale certificate or state issued tax exemption certificate must accompany order for any tax exempt order processing</li> <li>Estimated S&amp;H shown and actual S&amp;H rates will be calculated at time of shipping based upon actual weight and dimensions</li> </ul>		EST. SUB TOTAL	\$2,570.87
		Est. Tax 9.50%	\$270.36
		Est. S&H 92397	\$275.00
		EST. TOTAL	\$3,116.23

Above Prices Good For: 30 days

Signature: *Mark Weinger*



div of National Tool Grinding, Inc.  
 1514 Veshecco Dr.  
 Erie, PA, 16501  
 1-800-331-2973

# Estimate

**18270**  
 Jan-30-2024

**BILL TO:**

**SHIP TO:**

WRIGHTWOOD LITTLE LEAGUE  
 CORY THOMPSON

Estimated Lead Time	Terms	P.O. Number			
	Credit Card				
Item Code	Description	Qty	Price EA	Amount	
SN21DM134	BASEBALL BARRIER NET BLACK DUPONT KNOTTED NYLON UV AND WATER RESISTANT 1-3/4" MESH OPENING 210 LBS TENSILE STRENGTH WITH BLACK ROPE BORDER AND SNAP HOOK AT 2 FT SPACING 15 FEET X 171 FEET	1	\$2775.00	\$2,775.00	
HARDWARE	GAC GALV CABLE 3/16" DIA X 500 FEET 4200 LBS TENSILE STRENGTH	1	\$329.31	\$329.31	
HARDWARE	TURNBUCKLES, WIRE ROPE CLIPS	1	\$350.00	\$350.00	
S/H	SHIPPING AND HANDLING	1	\$396.21	\$396.21	

**Karen Curtis**  
 Phone: 1-800-331-2973 X232  
 Email: karen@usnetting.com  
 Fax: 814-455-9336

**Tax**  
**Total \$3,850.52**



div of National Tool Grinding, Inc.  
 1514 Veshecco Dr.  
 Erie, PA, 16501  
 1-800-331-2973

**Estimate**

**18270**

**Jan-30-2024**

**BILL TO:**

**SHIP TO:**

WRIGHTWOOD LITTLE LEAGUE  
 CORY THOMPSON

**Please note that all orders are non-returnable.**

**One-Time Credit Card Payment Authorization**

To expedite your order, fill out this form and fax it to us at 814-455-9336. By signing this form you give us permission to debit your account for the amount indicated below. This is permission for a single transaction only, and does not provide authorization for any additional debts or credits to your account.

Billing Address \_\_\_\_\_

Billing City \_\_\_\_\_

State \_\_\_\_\_

Postal Code \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Credit Card  
 Account Number \_\_\_\_\_

Credit Card  
 Expiration Date \_\_\_\_\_

CCV \_\_\_\_\_

Account Type:



**Approval Signature:** \_\_\_\_\_

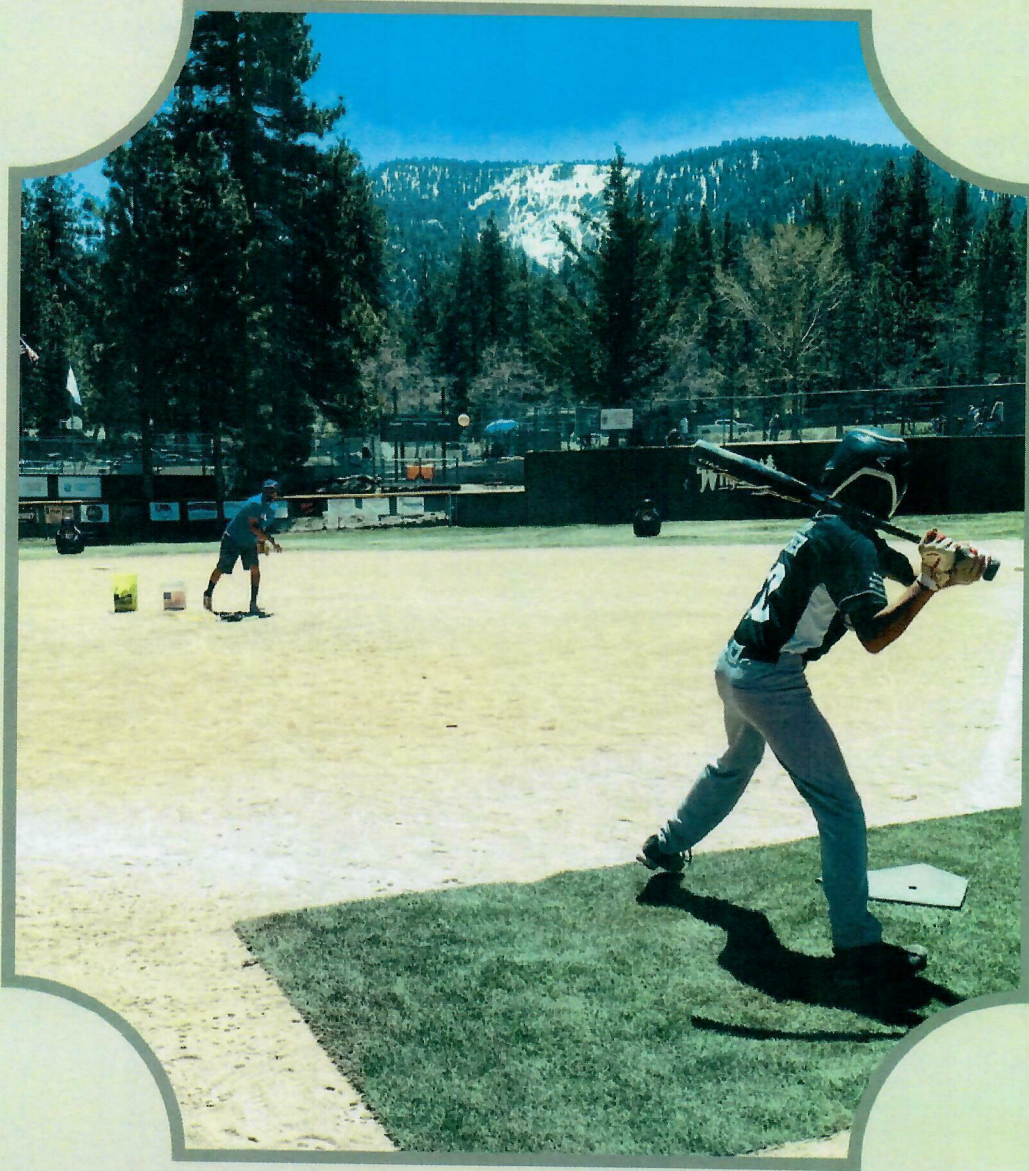
**Date:** \_\_\_\_\_

**Karen Curtis**  
**Phone:** 1-800-331-2973 X232  
**Email:** karen@usnetting.com  
**Fax:** 814-455-9336

**Tax**  
**Total**      **\$3,850.52**

# FIELD DAY

Join us in prepping for the Spring season



**16 MARCH  
2024**

**AT 08:00AM**

**1175 Highway 2  
Wrightwood, Ca**

**TO DO:**

**HANG BANNERS, PICK UP ROCKS,  
PAINT, HANG NET, DUST, ETC...**

# Item # 15

## Vision Plan



## **Vision Plan**

An update will be given at the meeting.

# Item # 16

## Rescheduling March 2024 Regular Board Meeting



## **Rescheduling of March 2024 Regular Board Meeting**

I have a prior commitment that I am unable to reschedule so I am asking the Board to reschedule the March Board meeting to Monday March 11, 2024, at 5:30pm at the Community Bldg.



# Item # 17

## Recess to Closed Session



# Item # 18

## Return from Closed Session



# Item # 19

## Director's Comments



# **Item # 20**

**Future Board Meeting  
March 5, 2024, at 5:30pm  
(subject to possible change)**

