

REGULAR BOARD MEETING

December 5, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members:

Natalie Lopiccolo, President
Chuck Franklin, Vice President
Sadie Albers, Member
Alexis Claiborne, Member
Kristy Gerardo, Member

Staff Present:

Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: President Lopiccolo called the meeting to order at 5:32 pm.

1. **Pledge of Allegiance:** Vicky Rinek led the Pledge of Allegiance.
2. **Roll Call:** All directors are present, and Counsel Kennedy is present via phone.
3. **Agenda Approval:** Director Albers motioned to approve the agenda; Director Claiborne seconded the motion. All in favor, motion carries.
4. **Public Comment:** Strech Suba with CERT, asked a clarifying question about his personal liability when completing a reservation application for the use of the Community Building for CERT meetings. Counsel Kennedy advised that the release of liability does not hold any individual personally liable but instead releases the WCSD from liability. Strech also reported that CERT is in the process of creating emergency preparedness packets to provide to every Wrightwood Elementary School student. Patricia Gonzalez with Full Circle and Beyond Prepared thanked the WCSD and audience for welcoming her to the community. She spoke about her involvement in many organizations and groups in town. She wished everyone a happy holiday. Vicky Rinek, a local resident, suggested the WCSD provide all Board members a stipend. Mallory Reiss with Love Roots Yoga urged the WCSD and Board to pursue waster water solutions for the downtown area.
5. **Agency Reports:** CJ Porter with Supervisor Cook's office reported that last month the Board approved a contract to a local Wrightwood business, RE Chaffe Construction, for on call heavy equipment rental services for the county.
6. **Consent Calendar:** Director Claiborne motioned to approve the agenda with the addition of director names to item six on the consent calendar for November; Director Albers seconded the motion. All in favor, motion carries.

- 7. General Manager's Report:** This month the WCSD hosted their first annual Senior Firewood giveaway. Approximately 130 households were provided with wood. The event was made possible with the help of Valyermo Hotshots, Mountain Hardware, the Methodist Church, and Bruce LeClaire. A special thank you to Vicky Rinek and Paula Ames-Axt for their wood donations to the event. The WCSD hopes to host a second senior firewood giveaway later this winter. A senior Thanksgiving lunch was hosted the same day, prepared by Vicky Rinek. Approximately forty lunches were served. Director Albers and GM Keen hosted a series of vision plan meetings, each meeting had a good turnout. On November 28th Victor Hernandez with Senator Ochoa Bough's office held mobile office hours in the community building. He plans to hold mobile office hours every third Thursday of the month from 11am to 1pm. A video conference call between WCSD staff, resident Bruce LeClaire, Director Albers and engineers from Cal Tech Environmental Solutions took place last week. CTES is a reputable company that helps communities resolve wastewater issues. Once information has been submitted to CTES and reviewed, they will provide a formal proposal with next steps. The annual audit was completed last week. Eadie and Payne will be presenting their findings at the January Board meeting. The first tax deposit from SB County was received, the WCSD received a reimbursement check for the skate park camera that was vandalized in 2021, winter porta pots have been delivered and the dump card printer was replaced with a newer model after it stopped working.
- 8. Annual Review of Resolution No. 2018-10 Establishing Policies for Relations Among Directors and Staff:** President Lopiccolo suggested to hold Board officer elections annually. Counsel Kennedy advised amending Section 1.2.1 to adopt an annual Board officer appointments election. President Lopiccolo motioned to amend Section 1.2.1 of Resolution No. 2018-10 to include office appointment elections at the end of every calendar year. Director Albers seconded the motion. All in favor, motion passes.
- 9. Appointment of Board Officers:** Director Albers, Director Gerardo and President Lopiccolo nominated Director Albers for Board President. Vice President Franklin and Director Claiborne nominated Vice President Franklin for Board President. Director Albers, Director Gerardo, and President Lopiccolo voted Director Albers for Board President. Vice President Franklin and Director Claiborne voted Vice President Franklin for Board President. Director Albers, Director Gerardo, Director Claiborne, and President Lopiccolo voted Director Gerardo for Board Vice President and Vice President Franklin abstained.
- 10. Farmers Market Variance Request:** Director Albers motioned to deny the variance; Director Claiborne seconded the motion. All in favor, motion carries.
- 11. Fire Safe Council Variance Request:** Vice President Franklin motioned to approve the variance; Director Gerardo seconded the motion. All in favor, motion carries.
- 12. Tri-Community Co-Op variance Request:** Vice President Franklin motioned to approve the variance; Director Claiborne seconded the motion. All in favor, motion carries.
- 13. Wrightwood Christmas Tree Lights Donation:** President Lopiccolo motioned to approve a \$500.00 donation to the Christmas tree fund. Director Gerardo seconded the motion. Director Claiborne, Director Gerardo, and President Lopiccolo vote yes. Vice President Franklin votes no. Director Albers abstains. Motion carries.

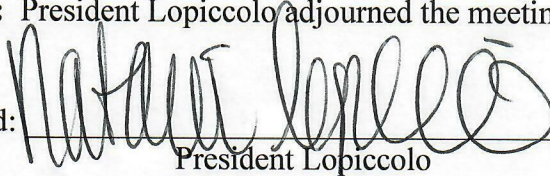
14. Rescheduling January 2024 Regular Board Meeting: President Lopiccolo motioned to reschedule the January Board meeting to Monday January 8th at 5:30pm; Director Albers seconded the motion. All in favor, motion carries.

15. Directors Comments: Vice President Franklin congratulated Director Albers on her new appointment as President of the Board. Director Claiborne thanked the residents for their feedback and participation. She also thanked WCSD staff for all their work this month. Director Gerardo thanked Vice President Franklin for his tenure on the Board and regrets his decision to decline the Vice Presidency. Director Albers thanked WCSD staff for their work on all the community events this month. She also thanked President Lopiccolo and Vice President Franklin for their time on the Board. President Lopiccolo thanked the residents in the audience for their opinions and participation. She congratulated the newly appointed officers and thanked Counsel Kennedy for his continued guidance.

16. Future Board Meeting: January 8th, 2024 at 5:30pm.

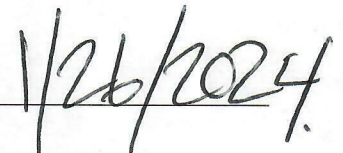
17. Adjournment: President Lopiccolo adjourned the meeting at 7:33pm.

Minutes Approved:



President Lopiccolo

Date:



1/26/2024