

Wrightwood Community
Services District
October 3, 2023
Regular
Board Meeting



WRIGHTWOOD COMMUNITY SERVICES DISTRICT

P.O. Box 218 Wrightwood, CA 92397

Regular Meeting of the Board of Directors
Tuesday, October 3, 2023 – 5:30pm
Wrightwood Community Building
1275 State Highway 2, Wrightwood, CA

Agenda

5:30 PM – Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. **Public Comments:** *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-1 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
5. Agency Reports
6. Consent Calendar: September 5, 2023 Regular Board Meeting Minutes
7. August 2023 Financials: Discussion and Possible Action
8. General Manager's Report
9. Social Media Policy: Discussion and Possible Action
10. Women's Council Our Lady of the Snows Variance Request: Discussion and Possible Action
11. AA Variance Request: Discussion and Possible Action
12. WCSO Vision Plan: Discussion and Possible Action
13. Revised Parking Lot Bids: Discussion and Possible Action
14. Directors Comments
15. Future Board Meeting – Tuesday November 7, 2023 – 5:30pm

Wrightwood Community Services District

THE VISION

To empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

Wrightwood Community Services District

The Mission

To provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and waste water planning and engineering in a fiscally responsible manner.

Item # 6

Consent Calendar Sept 5, 2023



REGULAR BOARD MEETING

September 5, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members: Natalie Lopiccolo, President
Chuck Franklin, Vice President
Sadie Albers, Member
Alexis Claiborne, Member
Kristy Gerardo, Member

Staff Present: Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: Vice President Franklin called the meeting to order at 5:30 pm

- 1. Pledge of Allegiance:** Steve Rinek led the Pledge of Allegiance
- 2. Roll Call:** President Lopiccolo is absent, Director Gerardo is absent, and Counsel Kennedy is present via phone.
- 3. Agenda Approval:** Director Claiborne motioned to approve the agenda with Director Albers seconding the motion. All in favor, motion carries.
- 4. Public Comment:** Lora Steinmann thanked the WCSD for granting the Snowline Players a variance for the Senior Follies show. Approximately 145 people attended the show, and the Snow Players will be giving a small donation to the WCSD in appreciation of their support. Strech Suba, CERT volunteer, announced the upcoming CERT basic training course beginning on Saturday September 9th. The class will run for three consecutive Saturdays. There are a total of 18 people signed up, with 16 of them being residents of Wrightwood. He thanked the WCSD for the use of the building. Eddie Lambaga, local real estate agent, shared information about the opening of his new business, The Sports Sims, a family friendly activity-based golf simulator. He also shared his website www.wrightwoodevents.com that lists all events happening in Wrightwood.
- 5. Agency Reports:** Captain Mercado, Station 14, reported 51 calls for the month of August: 1 fire, 4 investigations (gas leak, water leak, etc.), 1 hazmat, 33 medical calls, 10 non urgent public service calls and 10 traffic collisions. Captain Carl Hegel, a local fire captain from station 14 who recently passed from cancer will be enshrined in the fallen fire fighter memorial in the coming months both in Sacramento and Colorado.
- 6. Consent Calendar:** Director Albers motioned to approve the August 1, 2023, consent calendar. Director Claiborne seconded the motion. All in favor, motion carries.

- 7. General Manager's Report:** Michelle Hannon, master gardener, has joined the WCSD team as the Parks Maintenance person. She currently holds numerous classes at the PPHCSD and is doing a great job resurrecting the grass in the parks. The GM primary focus this month was the audit, which should be completed by the end of September. An unapplied listing report was received and completed on August 30th. The Park Drive construction project has officially begun and is expected to be done by the first week of October. The August 30th meeting with Lahontan Water Board was rescheduled due to a change in the agenda. Lahontan Water Board asked the WCSD to contact San Bernardino County and inquire whether Wrightwood has a LAMP program in place. On Tuesday August 29th, Bruce LeClaire and Rick Christensen met with the SB County Water Department and confirmed that the County should follow the Lahontan Water Districts direction. Another appointment will be set up with the Lahontan Water District. On August 3rd, a zoom meeting was held with Ben Johnson from Cal Recycle to discuss details of Wrightwood's current recycling programs and a future site visit. Fall softball began on August 13th with 11 teams registering to play. Nancy Kuptka and Bruce LeClaire have been working on a local grant from DCB bank for dance classes under the WCSD Parks and Recreation department. Vicky Rinek, in partnership with the Grizzly Café, has been working to establish a senior food program. Vicky has been working with the County to secure the paperwork and permits needed. Currently, senior lunches are provided by private donation, every 3rd Wednesday of the month from 11am to 1pm in the community building. On September 7th a meeting with Victor Hernandez, a representative from California Senator Ochoa-Bogh's office, will take place via Zoom. Victor aims to serve as a point of contact for Senator Ochoa-Bogh's office and facilitate available resources for Wrightwood. A community round table is scheduled for Thursday October 12th at 9am.
- 8. July 2023 Financials:** \$79,000 was moved to the Operations Reserve, which is an interest-bearing account.
- 9. General Manager Employment Agreement:** Director Albers motioned to approve; Director Claiborne seconded the motion. All in favor, motion carries.
- 10. Village Trail Update:** Excessive flooding and erosion on the corner of Park Drive and Hwy 2 has been a continuous issue with the trail. GM Keen has been working with Cal Trans to identify ownership and maintenance responsibility of the Village Trail. Further investigation is needed.
- 11. Social Media Policy:** Director Albers recommended that an administrative profile be created for WCSD social media profiles as a contingency plan for access to WCSD social media pages in the event that staff quit, leave or are unable to access the accounts. Board members would also have access during emergency situations. Council Kennedy recommended that language for the policy be developed and introduced at next month's meeting.
- 12. Current Variances:** A summary of awarded variances for 2023 was presented to the Board. No action was taken.
- 13. WCSD Vision Plan:** The ad-hoc committee will work with GM Keen to plan three community meetings. Meetings will be scheduled for a weekday, a weeknight, and a weekend to facilitate community involvement. The meeting will focus on 1-year, 3-year and 5-year goals for the District that are currently within the District powers. Budget and

available funds will be reviewed. Brainstorming for future expanded District powers will also be discussed. Once community input has been received the Board will be presented with the discoveries.

14. Parking Lot Bids: The Board requested that clarifications be made regarding the two quotes presented. Specifically, clarity regarding prevailing wages, the addition of specific language to include 'grinding' of asphalt and project timeline. GM Keen will report back at next month's meeting.

15. Director's Comments: Director Claiborne is looking forward to addressing the various items discussed at next month's meeting. Vice President Franklin thanked the core group of residents who consistently show up for Board meetings.

16. Future Board Meeting: Tuesday, October 3, 2023, at 5:30pm

17. Adjournment: Vice President Franklin adjourned the meeting at 6:41pm

Minutes Approved: _____ Date: _____

Vice President Franklin

Item # 7

August 2023 Financials



Aug-23		DISBURSEMENTS AND DEPOSITS			
Check Number	Amount	Disbursement Date	Cleared Date	Payee	Account
2511	\$28.00	7/13/2023	8/26/2023	James Oliver	Dump Fees
2512	\$75.00	7/17/2023	8/2/2023	Mt. Progress	Ad
2514	\$120.93	7/24/2023	8/3/2023	Verizon	Phones
2519	\$20.33	7/24/2023	8/10/2023	Michelle Hannon	Reim
2521	\$505.68	7/25/2023	8/17/2023	Innovative Playground	Equip Replace
2522	\$150.00	7/25/2023	8/12/2023	Dan Day	Umpire
2523	\$328.92	8/1/2023	8/8/2023	Keen Plumbing	Plumbing Repair
2524	\$953.21	8/1/2023	8/11/2023	SCE	Electric
2525	\$2,400.00	8/1/2023	8/8/2023	Kennedy	Attorney
2426	\$511.05	8/7/2023	8/16/2023	SCE	Street Lights
2527	\$150.00	8/7/2023	8/14/2023	Tricia Opdahl	Dance Instruct
2528	\$11,555.34	8/10/2023	8/25/2023	CR&R	Solid Waste
2529	\$240.00	8/10/2023	8/25/2023	Dan Day	Umpire
2530	\$87.77	8/10/2023	8/23/2023	Tamie Keen	Mileage
2531	\$150.00	8/17/2023	8/22/2023	Tricia Opdahl	Deposit Rtn
2532	\$50.00	8/17/2023	8/23/2023	Tricia Opdahl	Dance Instruct
2534	\$39.30	8/25/2023	8/30/2023	So CA Gas	Gas-Museum
2536	\$516.11	8/25/2023	8/30/2023	Mountain Hardware	Mulch/Garden
2537	\$342.74	8/25/2023	8/30/2023	Golden State Water	Water
2538	\$1,082.50	8/25/2023	8/31/2023	Kennedy	Attorney
DEBIT	\$9.35	8/3/2023	8/3/2023	USPS	Postaage
DEBIT	\$149.01	8/4/2023	8/4/2023	Diamond Environmental	Porta Pot
DEBIT	\$29.99	8/7/2023	8/7/2023	Checkr	Background Ck
DEBIT	\$124.00	8/8/2023	8/8/2023	National Assoc. Ins	Umpire Ins
DEBIT	\$69.21	8/11/2023	8/11/2023	ADP	Payroll
DEBIT	\$107.92	8/14/2023	8/14/2023	Amazon	Supplies
DEBIT	\$33.77	8/22/2023	8/22/2023	Amazon	TP
DEBIT	\$69.21	8/25/2023	8/25/2023	ADP	Payroll
DEBIT	\$115.93	8/26/2023	8/26/2023	Verizon	Phones
DEBIT	\$16.15	8/26/2023	8/26/2023	Amazon	Supplies
DEBIT	\$43.06	8/30/2023	8/30/2023	Amazon	Supplies
DEBIT	\$21.50	8/30/2023	8/30/2023	Amazon	Supplies
DEBIT	\$141.57	8/31/2023	8/31/2023	Diamond Environmental	Porta Pot
DEBIT	\$5.00	8/31/2023	8/31/2023	Microsoft	Tech Support
TOTAL	\$20,242.55				

	Payroll
7/31 Payroll	\$4,436.85
7/31 Taxes	\$1,553.05
8/15 Payroll	\$3,991.69
8/15 Taxes	\$1,433.63
8/31 Payroll	\$4,276.42
8/31 Taxes	\$1,557.70
TOTAL	\$17,249.34

	Deposits	
Date	Amount	Name
8/3/2023	\$565.00	Rent/Dance
8/7/2023	\$4,932.28	Rent/CR&R
8/10/2023	\$3,937.50	Rent/Sports
8/17/2023	\$1,320.00	Rent/Sports
8/18/2023	\$122.13	LA Tax
8/28/2023	\$1,535.00	Rent/Sports
8/30/2023	\$664.00	CameraReim
TOTAL	\$13,075.91	

DEPOSITS AND DISBURSEMENTS FISCAL YEA 23/24

Month	Beginning Balance	Deposit	Total Disburstments	Payroll	Gross
Jul-23	\$336,382.97	\$15,418.08	\$114,680.18	\$4,589.04	\$232,531.83
Aug-23	\$237,120.87	\$13,075.91	\$20,242.55	\$17,249.34	\$212,704.89
Sep-23					\$0.00
Oct-23					\$0.00
Nov-23					\$0.00
Dec-23					\$0.00
Jan-24					\$0.00
Feb-24					\$0.00
Mar-24					\$0.00
Apr-24					\$0.00
May-24					\$0.00
Jun-24					\$0.00

Estimate Cash Flow Statement	MONTHLY HOURS				MONTH
	GM	PARK	OFFICE	PARK/REC	
Current Bank Balance	\$212,704.89				
Savings Account	\$156,271.47				
Reserve for Operations	\$82,178.51	66.5	158.25	0	Jul-23
Reserve for Capital	\$4,149.20	166	149	0	Aug-23
Reserve for Replacements	\$29,805.05			0	Sep-23
Total Estimate Revenue	\$593,178.55			0	Oct-23
				0	Nov-23
Accounts Payable	Outstanding			0	Dec-23
				0	Jan-24
				0	Feb-24
				0	Mar-24
Total Estimated Expense	\$0.00			0	Apr-24
Balance	\$593,178.55			0	May-24
				0	Jun-24

Wrightwood Community Services District

Profit and Loss by Class

August 2023

	PARKS / LIGHTING	SOLID WASTE	NOT SPECIFIED	TOTAL
Income				
4000 Facility Rental				\$0.00
4000.1 CC Parking Lot	675.00			\$675.00
4000.2 Kitchen Fees	300.00			\$300.00
4000.3 Old Firehouse / Museum	675.00			\$675.00
4000.5 Security - Cleaning Deposit	-300.00			\$ -300.00
4000.8 WW Community Bldg	773.75			\$773.75
4000.99 Miscellaneous	589.00			\$589.00
Total 4000 Facility Rental	2,712.75			\$2,712.75
4100 Property Tax		122.13		\$122.13
4200 Solid Waste Franchise Fee		3,991.03		\$3,991.03
4400 Sports League				\$0.00
4400.2A Softball	4,450.00			\$4,450.00
4400.2E Dance Class	510.00			\$510.00
Total 4400 Sports League	4,960.00			\$4,960.00
Total Income	\$7,672.75	\$4,113.16	\$0.00	\$11,785.91
GROSS PROFIT	\$7,672.75	\$4,113.16	\$0.00	\$11,785.91
Expenses				
4800 Dump Card Replacements		-10.00		\$ -10.00
5090 Office Admin				\$0.00
5090.2 Online Software	5.00			\$5.00
5090.3 Postage	9.35			\$9.35
5090.5 Supplies	179.34			\$179.34
Total 5090 Office Admin	193.69			\$193.69
5100 Payroll Expenses				\$0.00
5100.1 Administrative Staff	2,801.20	700.30		\$3,501.50
5100.2 GM Salaries	2,763.90	2,763.91		\$5,527.81
5100.3 Park Maintenance	1,430.00			\$1,430.00
Total 5100 Payroll Expenses	6,995.10	3,464.21		\$10,459.31
5110 Payroll Tax Expense				\$0.00
5110.1 Federal Payroll Taxes	400.06	400.07		\$800.13
Total 5110 Payroll Tax Expense	400.06	400.07		\$800.13
5130 Professional Services				\$0.00
5130.3 Legal Services	541.25	541.25		\$1,082.50
5130.5 Payroll Processing	69.20	69.22		\$138.42
Total 5130 Professional Services	610.45	610.47		\$1,220.92
5150 Repairs & Maintenance				\$0.00
5150.1 Equipment	90.00			\$90.00
5150.3 Job Supplies	559.17			\$559.17
Total 5150 Repairs & Maintenance	649.17			\$649.17

Wrightwood Community Services District

Profit and Loss by Class

August 2023

	PARKS / LIGHTING	SOLID WASTE	NOT SPECIFIED	TOTAL
5180 Services				\$0.00
5180.2 Sports League				\$0.00
5180.2A Softball	894.58			\$894.58
5180.2D Other Park & Rec Expenses	29.99			\$29.99
5180.2F Dance	-40.00			\$ -40.00
Total 5180.2 Sports League	884.57			\$884.57
Total 5180 Services	884.57			\$884.57
5190 Solid Waste Disposal Fees		11,174.33		\$11,174.33
5210 Telephone				\$0.00
5210.3 Office Phone	57.96	57.97		\$115.93
Total 5210 Telephone	57.96	57.97		\$115.93
5220 Travel	43.23	44.54		\$87.77
5240 Utilities				\$0.00
5240.1 Electric				\$0.00
5240.1A Community Center	708.97	253.46		\$962.43
5240.1B Museum	90.95			\$90.95
5240.1C Street Lights	511.05			\$511.05
5240.1D Electrical Panel	34.61			\$34.61
Total 5240.1 Electric	1,345.58	253.46		\$1,599.04
5240.2 Gas				\$0.00
5240.2B Museum	39.30			\$39.30
Total 5240.2 Gas	39.30			\$39.30
5240.3 Trash				\$0.00
5240.3A Community Center	304.80			\$304.80
Total 5240.3 Trash	304.80			\$304.80
5240.4 Water				\$0.00
5240.4B Museum	29.41			\$29.41
Total 5240.4 Water	29.41			\$29.41
Total 5240 Utilities	1,719.09	253.46		\$1,972.55
Total Expenses	\$11,553.32	\$15,995.05	\$0.00	\$27,548.37
NET OPERATING INCOME	\$ -3,880.57	\$ -11,881.89	\$0.00	\$ -15,762.46
Other Income				
4600 Interest Income	813.47			\$813.47
Total Other Income	\$813.47	\$0.00	\$0.00	\$813.47
Other Expenses				
Reconciliation Discrepancies-1			0.05	\$0.05
Total Other Expenses	\$0.00	\$0.00	\$0.05	\$0.05
NET OTHER INCOME	\$813.47	\$0.00	\$ -0.05	\$813.42
NET INCOME	\$ -3,067.10	\$ -11,881.89	\$ -0.05	\$ -14,949.04

Wrightwood Community Services District

Profit and Loss YTD Comparison

July - August, 2023

	TOTAL	
	JUL - AUG, 2023	JUL - AUG, 2023 (YTD)
Income		
4000 Facility Rental		
4000.1 CC Parking Lot	1,061.25	1,061.25
4000.2 Kitchen Fees	475.00	475.00
4000.3 Old Firehouse / Museum	1,132.50	1,132.50
4000.5 Security - Cleaning Deposit	-450.00	-450.00
4000.8 WW Community Bldg	1,631.25	1,631.25
4000.99 Miscellaneous	589.00	589.00
Total 4000 Facility Rental	4,439.00	4,439.00
4100 Property Tax	6,616.11	6,616.11
4200 Solid Waste Franchise Fee	9,529.45	9,529.45
4400 Sports League		
4400.2A Softball	4,900.00	4,900.00
4400.2E Dance Class	1,160.00	1,160.00
Total 4400 Sports League	6,060.00	6,060.00
4500 Donations	505.68	505.68
Discounts given	-10.00	-10.00
Total Income	\$27,140.24	\$27,140.24
GROSS PROFIT	\$27,140.24	\$27,140.24
Expenses		
4800 Dump Card Replacements	-20.00	-20.00
5000 Advertising & Marketing	150.00	150.00
5030 Dues & Subscriptions		
5030.1 LAFCO Apportionments	276.57	276.57
Total 5030 Dues & Subscriptions	276.57	276.57
5090 Office Admin		
5090.2 Online Software	10.00	10.00
5090.3 Postage	20.73	20.73
5090.4 Printing	451.22	451.22
5090.5 Supplies	601.36	601.36
5090.6 SW Dump Card	28.00	28.00
Total 5090 Office Admin	1,111.31	1,111.31
5100 Payroll Expenses		
5100.1 Administrative Staff	7,220.38	7,220.38
5100.2 GM Salaries	10,581.09	10,581.09
5100.3 Park Maintenance	2,485.00	2,485.00
Total 5100 Payroll Expenses	20,286.47	20,286.47

Wrightwood Community Services District

Profit and Loss YTD Comparison

July - August, 2023

	TOTAL	
	JUL - AUG, 2023	JUL - AUG, 2023 (YTD)
5110 Payroll Tax Expense		
5110.1 Federal Payroll Taxes	1,551.91	1,551.91
Total 5110 Payroll Tax Expense	1,551.91	1,551.91
5130 Professional Services		
5130.2 Audit	1,000.00	1,000.00
5130.3 Legal Services	1,082.50	1,082.50
5130.5 Payroll Processing	271.62	271.62
Total 5130 Professional Services	2,354.12	2,354.12
5150 Repairs & Maintenance		
5150.1 Equipment	260.24	260.24
5150.3 Job Supplies	585.14	585.14
5150.4 Plumbing Repairs	328.92	328.92
5150.5 Property	526.01	526.01
Total 5150 Repairs & Maintenance	1,700.31	1,700.31
5180 Services		
5180.2 Sports League		
5180.2A Softball	1,097.24	1,097.24
5180.2D Other Park & Rec Expenses	179.00	179.00
5180.2F Dance	-13.07	-13.07
Total 5180.2 Sports League	1,263.17	1,263.17
Total 5180 Services	1,263.17	1,263.17
5190 Solid Waste Disposal Fees	30,472.12	30,472.12
5210 Telephone		
5210.3 Office Phone	236.86	236.86
Total 5210 Telephone	236.86	236.86
5220 Travel	87.77	87.77
5240 Utilities		
5240.1 Electric		
5240.1A Community Center	1,767.01	1,767.01
5240.1B Museum	183.12	183.12
5240.1C Street Lights	1,025.09	1,025.09
5240.1D Electrical Panel	91.07	91.07
Total 5240.1 Electric	3,066.29	3,066.29
5240.2 Gas		
5240.2B Museum	39.30	39.30
Total 5240.2 Gas	39.30	39.30
5240.3 Trash		
5240.3A Community Center	685.81	685.81
Total 5240.3 Trash	685.81	685.81

Wrightwood Community Services District

Profit and Loss YTD Comparison

July - August, 2023

	TOTAL	
	JUL - AUG, 2023	JUL - AUG, 2023 (YTD)
5240.4 Water		
5240.4A Community Center	251.80	251.80
5240.4B Museum	121.83	121.83
Total 5240.4 Water	373.63	373.63
Total 5240 Utilities	4,165.03	4,165.03
Total Expenses	\$63,635.64	\$63,635.64
NET OPERATING INCOME	\$ -36,495.40	\$ -36,495.40
Other Income		
4600 Interest Income	1,401.05	1,401.05
Total Other Income	\$1,401.05	\$1,401.05
Other Expenses		
Reconciliation Discrepancies-1	0.05	0.05
Total Other Expenses	\$0.05	\$0.05
NET OTHER INCOME	\$1,401.00	\$1,401.00
NET INCOME	\$ -35,094.40	\$ -35,094.40

Item # 8

General Manager's Report



General Manager's Report

The Parks and Rec children's dance classes started with an amazing turnout, both the children's Creative Movement and the children's Ballet classes filled up before registration was closed. There has also been an increase in attendance of our adult Swing and Salsa classes. Unfortunately, we had only one team sign up for cornhole, so we will not be having a cornhole league at this time. We will try again after the holidays unless we get some interest before then.

Angela and I are now officially Wrightwood CERT members. This three-day course was worth every minute, and I would urge everyone that is able to take the course. It could save you or your family's lives.

Although Snowline Players were given a full variance for the Sr. Follies production (which was amazing) they generously wrote us a check for \$200, in appreciation of the variance.

On September 19th I met with Chritine Jenkins, Bruce LaClaire, Leo Hordyk and Rick Christensen to discuss the grant writing process for the Lahontan Water Board. I am hoping to have an answer this week as to which grant would apply to our situation. On September 20th our Wastewater Committee held a meeting to discuss and bring everyone up to date on some ideas for our wastewater system. We are still in the research stage but are getting closer. On Friday September 29th Vicky Rinek and I finalized the grant application for the Sr. and Disabled meal program through the Department of Aging, in partnership with the Grizzly Café that will be providing the meals. Vicky did a great job putting the grant together along with receiving numerous letters of support for the program. In the meantime, Vicky is still hosting a Sr. get together day and free lunch during the month. Keep your eye on the paper for dates and times.

The Park Drive Street improvements should be complete by Monday October 2. I have never walked up and down that street more than I have this past month than the whole time I've lived here. Watching the transformation of the street has been an incredible experience and knowing that our voices were heard is a great feeling. I want to take the time to thank the crew from public works that came out months ago and walked the town with Bruce La Claire and I as we pointed out areas, we felt needed help. They listened and, in the end, followed through. I also need to thank them for putting up with my numerous phone calls and emails throughout the project and resolving any issues without question. I would also like to thank All American Asphalt for their wonderful work and putting up with all my questions and concerns and handling them in a professional manner. Their crew went above and beyond to take care of this town. I also can't thank Supervisor Cook and his staff enough for all their efforts to get the job done.

While our streets were being beautified it became more apparent that we need to take care of some of our trash dumpster issues. There is a dumpster on the sidewalk and a few throughout town that are in public parking spaces and even a few that no one has claimed. Angela and I have approached a few of the business owners to try and help resolve the problem, a few are more than willing to work with us, and we are also getting one that won't, we can only do so much.

On October 12th at 9am, I will be hosting a Roundtable for business and property owners. The topics will be, the WCSD Vision and What do you want to see in that vision? Along with discussing the economic growth and development of our downtown. Please spread the word, I lost my contact list when we changed email carriers.

Item # 9

Social Media Policy

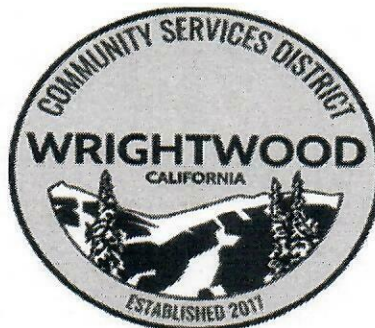


Social Media Policy

At the September 5th Board meeting the Social Media Policy was reviewed and discussed. The main topic of the discussion was whether to allow the Board Members to post or comment on the WCSD social media pages. Due to the Brown Act this could be an issue. At some point, WCSD staff may not be available to post on social media in a state of emergency. I recommend that the Social Media Policy be amended to allow 1 designated Board Member, in a state of emergency permission to post on the WCSD's social media. The Board Member must get written or verbal approval from the General Manager and if they are not available, the Administrative Assistant before any posting. No other Board Member can comment on any Social Media Post that was created by another Board Member without approval.

Item # 10

Women's Council of Our Lady of the Snows Variance Request



FACILITY RATE VARIANCE REQUEST

The Wrightwood Community Services District is prohibited by Article XVI, Section 6, of the California Constitution "to make any gift or authorize the making of any gift, of any public money or thing of value to any individual, municipal or other corporation whatever." As a result, any reduction in the District's standard facility usage rates that may be granted must not constitute an unconditional gift of public funds.

At a minimum, this means that any request for such cost variance should be tied to a valid public purpose that benefits the District. Specifically, eligibility for a facility rate variance is limited to only those applicants that are engaging in uses related to the particular public duties and functions that the District is empowered to perform within its jurisdictional boundaries pursuant to Government Code Section 61000 et seq. as expressly authorized by the San Bernardino County Local Agency Formation Commission.

Organization Name:	WOMEN'S COUNCIL OLS
Contact Person:	LOU ANTISTA-SUBA
Address:	PO BOX 2415
Phone Number:	619 251 4986
Email:	FORESTLOU@LIVE.COM
Request Submittal Date:	

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the "Explanation" section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board meeting to answer questions.

Type of Event:	NOV 9/16 BAKERS MAKING PUMPKIN BREAD
Dates to Be Considered:	NOV 9+16
Amount to Be Considered:	FREE

Explanation: FUNDRAISER
 USE CERTIFIED KITCHEN TO BAKE BREAD
 SO IT CAN BE SOLD TO THE PUBLIC
 FUNDS WILL BE USED TO REPAIR MAINTENANCE
 FOR OUR LADY OF SNOWS CHURCH

Item # 11

AA
Variance Request



FACILITY RATE VARIANCE REQUEST

The Wrightwood Community Services District is prohibited by Article XVI, Section 6, of the California Constitution "to make any gift or authorize the making of any gift, of any public money or thing of value to any individual, municipal or other corporation whatever." As a result, any reduction in the District's standard facility usage rates that may be granted must not constitute an unconditional gift of public funds.

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Organization Name:	Alcoholics Anonymous
Contact Person:	WALTER BYER
Address:	26044 SWALLOWHILL DRIVE PO 3315
Phone Number:	626-378-4381
Email:	WWALTERWSBB@aol.com
Request Submittal Date:	9/28/23

A request for Facility Rate Variance must directly provide a public benefit to the Wrightwood Community Services District to avoid being a Gift of Public Funds. Please describe in the "Explanation" section below the following: (1) the connection between the cost reduction requested from the District and the corresponding benefit that would be received by the Public and (2) how such benefit falls within the scope of the District's authorized public purpose: street lighting, parks and recreation, solid waste and recycling, and wastewater.

Please feel free to attach any supporting material that you believe would be relevant. The Wrightwood Community Services District Board of Directors will discuss and act upon your request at their next Regular Public Board Meeting. Though not required, you may want to attend the Board meeting to answer questions.

Type of Event:	
Dates to Be Considered:	
Amount to Be Considered:	

Explanation: Please see attached

To Whom it may concern,

Research has long shown that the abuse of alcohol and illicit drugs is the single most serious health problem in the United States, straining the health care system, burdening the economy, and contributing to the health problems and death of millions of Americans every year. Today, substance abuse causes more deaths, illnesses, and disabilities than any other preventable health condition. A.A. has been helping alcoholics recover for *more than 80 years*. Tens of millions of people have benefited from the program. I myself got sober in 1979 as a result of AA and I personally have assisted numerous people over the years.

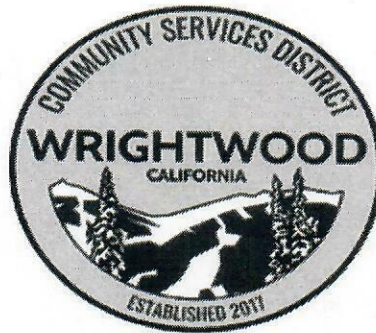
Alcoholics Anonymous is a 501C nonprofit; we operate solely from donations by members. The courts often times require those with drug and alcohol related charges to attend AA meetings however we receive no funding from any outside source. We do however provide a treatment option for those facing addiction issues completely free of charge. Alcohol, drugs, sex no matter what the addiction is the treatment is the same.

As a public outreach source that is completely free our community has seen a tremendous increase in the number of members, however most are not financially capable of donating, these are people who are just getting back on their feet. A few of us are making up the difference in the cost for the facility use every month. We are all retired living on a fixed income and in light of our current economy it's been difficult to find the means to cover the costs.

We truly appreciate the CSD permitting our program to utilize its facilities; numerous people are no longer suffering from addiction as a result. We appreciate anything you can do to allow us to continue to serve our local community. A reduction of 50 percent or more would be extremely beneficial. We believe this is a vital resource and hope to continue to provide a place for those seeking help to come.

Item # 12

WCSD Vision Plan



WCSD Vision Plan

An update will be given at the meeting.

Item # 13

Revised Parking Lot Bid

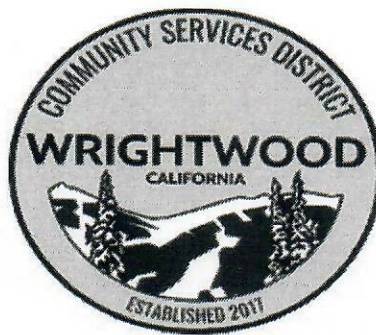


Parking Lot Bid

Hoping to have revised bid in time for meeting

Item # 14

Director's Comments



Item # 15

Future Board Meeting
Tues November 7, 2023
At 5:30pm

