

REGULAR BOARD MEETING

October 3, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members:

Natalie Lopiccolo, President
Chuck Franklin, Vice President
Sadie Albers, Member
Alexis Claiborne, Member
Kristy Gerardo, Member

Staff Present:

Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: Vice President Franklin called the meeting to order at 5:30 pm

- 1. Pledge of Allegiance:** Pam Wright led the Pledge of Allegiance
- 2. Roll Call:** Director Gerardo is absent, and Counsel Kennedy is present via phone.
- 3. Agenda Approval:** Director Albers motioned to approve the agenda with Director Claiborne seconding the motion. All in favor, motion carries.
- 4. Public Comment:** Leslie Mihalko, resident, and volunteer event coordinator for the Classic Car Show and Chili Cook Off, asked for an extension for a variance deadline. The Board informed Leslie that no such deadline existed, and variance requested are to be submitted to the General Manager for Board review. Strech Suba, CERT Supervisor, thanked the WCSD for allowing the use of the community building for their recent CERT training that took place in September. Eighteen participants completed the course, the majority of which are Wrightwood residents. CERT will be providing traffic management on Halloween. A San Bernardino County Sheriff and 3 citizen volunteers will walk the village to help prevent vandalism. Lastly, the Frightwood Race will take place on Saturday Oct. 28th, CERT will be providing traffic management for this event as well. Leslie Mihalko asked a clarifying question regarding election fees paid to the County. The monies in question were paid to SB County to run the Yes on CSD campaign that was paid over a five-year period. She also made comments regarding the WCSD acquiring multiple bids for projects.
- 5. Agency Reports:** No agency reports.
- 6. Consent Calendar:** Director Albers motioned to approve the September 5, 2023, consent calendar. Director Claiborne seconded the motion. All in favor, motion carries.

7. **August 2023 Financials:** Vice President Franklin requested that discussion on reserve funds be revisited and added to the agenda at next month's meeting.
8. **General Manager's Report:** Parks and Recreation children's dance classes started with an amazing turnout. Both children's and adult classes had full attendance. Cornhole was unfortunately cancelled until after the holidays due to lack of registration. GM Keen and Administrative Assistant Angela Rovida are now officially CERT members after completing the September CERT training. GM Keen urges everyone to take the course. Snowline Players donated \$200 to the WCSD as a thank you for the variance they received for the Senior Follies production. Two meetings regarding wastewater and grant writing took place in September. GM Keen attended both and hoped to receive clarification on the Lahontan grant process in the coming days. The grant application for the Senior and Disable Meal Program was completed. The program will be a partnership between the Grizzly Café and the WCSD to provide free meals for seniors. Vicky Rinek did a great job spearheading the grant application process. The Park Drive project is expected to be completed by Monday October 2nd. GM Keen thanked the crew from Public Works, All American Asphalt and Supervisor Cook's office for all their efforts in getting the job done. With the onset of the Park Drive project the need to address trash dumpsters in town has become apparent. There are several dumpsters that are placed in public parking spaces and a few that remain unclaimed. On October 12th at 9am GM Keen will be hosting her Roundtable for business and property owners. Topics include a vision for Wrightwood and economic development.
9. **Social Media Policy:** Vice President Franklin motioned to designate Director Albers as the contact for WCSD social media in the event of an emergency; Director Claiborne seconded the motion. All in favor, motion carries.
10. **Women's Council Our Lady of the Snows Variance:** Not granted. Steve Rinek and Natalie Lopiccolo graciously covered the cost.
11. **AA Variance:** Director Albers motioned to approve; Director Claiborne seconded the motion. All in favor, motion carries.
12. **WCSD Vision Plan:** Tabled to next month's meeting.
13. **Revised Parking Lot Bids:** The revised bid was updated to include prevailing wage. Director Albers motioned to approve; Director Claiborne seconded the motion. All in favor, motion carries.
14. **Director's Comments:** Director Claiborne thanked GM Keen for all her hard work. Vice President Franklin thanked President Lopiccolo and Steve Rinek for offering personal donations to Our Lady of the Snows. Director Albers thanked WCSD staff and shared her excitement for all the improvements and upcoming projects in the community. President Lopiccolo thanked WCSD staff, WCSD board members, and local organizations for all their contributions to the community of Wrightwood.
15. **Future Board Meeting:** Tuesday, November 7, 2023, at 5:30pm
16. **Adjournment:** President Lopiccolo adjourned the meeting at 6:54pm

Minutes Approved:


President Lopiccio

Date:

Nov 7, 2023