

SPECIAL BOARD MEETING

July 11, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members: Natalie Lopiccolo, President
Chuck Franklin, Vice President
Sadie Albers, Member
Alexis Claiborne, Member
Kristy Gerardo, Member

Staff Present: Steven Kennedy, Attorney
Tamara Keen – General Manager
Angela Rovida – Administrative Assistant

Call to Order: President Lopiccolo called the Meeting to order at 5:32 pm

- 1. Pledge of Allegiance:** Led by Bruce LeClaire
- 2. Roll Call:** Vice President Franklin is absent, and Counsel Kennedy is present via phone call.
- 3. Agenda Approval:** Director Gerardo motions to approve, Director Claiborne seconds. All in favor, motion carries.
- 4. Public Comment:** Bruce LeClaire asked the WCSD Board if they have plans to create a 5-year plan and encouraged them to do so if not. He expressed his concern for the downtown area, specifically the seepage pits and old septic systems that are failing. He encouraged the Board to conduct outreach to better understand the issues that are important to the community and to pull from the resources and experience of the residents of Wrightwood. Rick Christensen, a resident with a background in infrastructure, pointed out several current infrastructure issues in Wrightwood and shared his opinion on potential options to remedy the issues. He offered his expertise to the Board if needed.
- 5. Agency Reports:** Stan Saunders, Wrightwood CERT, reported that recent outreach efforts lead to 30 new individuals who are interested in CERT.
- 6. Consent Calendar: June 6, 2023, Regular Board Meeting Minutes:** Director Claiborne motioned to approve the consent calendar and Director Albers seconded. All in favor, motion passes.
- 7. General Manager's Report:** All dump cards have been mailed and updates to returned cards with incorrect addresses are being made. New residents are advised to contact the WCSD office to obtain a dump card. This year's three-day green waste event yielded 57 tons of hazardous fuel. 662 vehicle loads were gathered, and 1.63 vehicles were unloaded every minute. On June 24th the skate park was

dedicated to Dillon Adams. Nearly one hundred people attended. The Master Batters were named the summer 2023 adult softball champions. Fall adult softball registration opens on June 5th. The season will run from August 13th to October 8th. The second roundtable was held on June 29th, the issue discussed was economic development, as well as the development of a community calendar, new streetlights, and a downtown septic system. The next meeting will be October 12th at 9am. The final children's park inspection was performed and approved. The final documents needed for the remaining ten percent of park funds were submitted in May and the remaining funds are expected to arrive soon.

8. **May and June 2023 Financials:** Director Albers motioned to approve with Director Claiborne seconding. All in favor, motions carries.
9. **Snowline Players Variance Request:** Director Albers motions to grant a 100% variance, Director Gerardo seconds the motion. All in favor, motion carries.
10. **Public Hearing: Proposed FY 2023-2024 WCSD Annual Budget:** Penny Leedan, asked a clarifying question about the listed facility rental line items. She also asked about the omission of WCSD office space budget funds. The WCSD will not be pursuing an alternative office space at this time.
11. **FY 2023/2024 WCSD Proposed Annual Budget:** Director Albers motioned to approve with Director Claiborne seconding. All in favor, motions carries.
12. **Employee Pay Scale Increase:** Director Gerardo motioned to approve with Director Claiborne seconding. All in favor, motions carries.
13. **FY 2023/2024 Agreement for Collection of Special Taxes, Fees and Assessments:** Director Claiborne motioned to approve with Director Albers seconding. All in favor, motions carries.
14. **Reserves for Operations:** Director Albers motioned to approve the transfer of \$79,000 to the Operations Reserves fund, which brings the fund to a three-month reserve. Director Gerardo seconded the motion. All in favor, motions carries. General Manger Keen will look more closely into WCSD financials regarding the transfer of funds for three additional months to the Operations Reserves. Information will be presented at next month's Board meeting.
15. **Review Current Community Building Rental Agreement:** The Board requested that the rental application be updated and added to the agenda for potential approval at the August meeting.
16. **WCSD Vision:** Director Claiborne motioned to form a standing committee to gather community input and information to facilitate the creation of a WCSD vision plan. Director Albers seconded the motion. All in favor, motion carries.
17. **Directors Comments:** Director Claiborne expressed her excitement for the WCSD vision plan and standing committee. Director Albers thanked staff for putting together the budget. President Lopiccolo thanked the staff and public for their involvement.

18. Future Board Meeting: Tuesday, August 1, 2023 at 5:30pm

19. Adjournment: President Lopiccolo adjourned the meeting at 7:02pm

Minutes approved: _____

Natalie Lopiccolo

President Natalie Lopiccolo

Date _____

8/1/2023