

Wrightwood Community  
Services District  
March 13, 2023  
Special  
Board Meeting



# WRIGHTWOOD COMMUNITY SERVICES DISTRICT

P.O. Box 218 Wrightwood, CA 92397

Special Meeting of the Board of Directors

Monday, March 13, 2023 – 5:30pm

The Community Building

1275 Hwy 2, Wrightwood, CA

## Agenda

### 5:30 PM – Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Public Comments: *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-1 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
5. Agency Reports
6. Consent Calendar: February 7, 2023 Regular Board Meeting Minutes
7. General Manager's Report
8. February 2023 Financials
9. Hollis Stewart Park Renovations Project Status Update: Discussion
10. Clay for Wrightwood Elementary Baseball Field: Discussion and Possible Action
11. Annual Solid Waste Management Disposal Facility Fees: Discussion of Scheduling Public Hearing on Proposed Resolution Nos. 2023-01 and 2023-02
12. Future Board Meeting: Tuesday April 4, 2023 – 5:30pm
13. Adjournment

### Wrightwood Community Services District

#### THE VISION

To empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

### Wrightwood Community Services District

#### The Mission

To provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and waste water planning and engineering in a fiscally responsible manner.

Item # 6

# Consent Calendar



## REGULAR BOARD MEETING

February 7, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

### MINUTES

**Board Members:**

Natalie Lopiccolo, President  
Chuck Franklin, Vice President  
Sadie Albers, Member  
Alexis Claiborne, Member  
Kristy Gerardo, Member

**Staff Present:**

Steven Kennedy, Attorney  
Tamara Keen, General Manager  
Angela Rovida, Administrative Assistant

**Call to Order:** Vice President Franklin called the Meeting to order at 5:47 pm

- 1. Pledge of Allegiance:** Vicky Rinek led the Pledge of Allegiance
- 2. Roll Call:** Council Kennedy is present via telephone, Director Gerardo and Director Albers not present. Director Claiborne arrived at 5:45pm.
- 3. Agenda Approval:** Vice President Franklin motioned to approve, and Director Claiborne seconded the motion. Motion carries.
- 4. Public Comment:** Patricia Gonzalez, team leader for Full Circle, a health and safety organization, shared information about the mental health, wellness and domestic violence services they provide. Their communication line in 909.359.3200. Eddie Lambaga, a local realtor, introduced himself and expressed his desire to be of assistance to the community in any way he can.
- 5. Agency Reports:** Sergeant Mark Rios of San Bernardino County Sheriff's reported 121 service calls. From those calls, ten reports were taken, and 2 arrests were made. The top five calls were: follow up's, trespassing (mainly due to snow play), incidents, area checks and audible alarms. Christopher Porter, Policy Advisor with Supervisor Cook's office, reported that discretionary funds awarded to WCSD to address snow play concerns were sent yesterday. He also addressed the upcoming Park Drive repave/reconstruction project and offered to coordinate a Public Work staff member to present at a future WCSD board meeting if desired. The project is anticipated to go to bid in April.
- 6. Consent Calendar:** Director Claiborne motioned to approve; Vice President Franklin seconded. All in favor, motion passes.
- 7. General Manager's Report:** General Manager Keen discussed her recent and upcoming trainings and workshops. The grant application for the feasibility study for a downtown

commercial septic was submitted to the Lahontan Water Board and is awaiting a response. Constituent Services Director of Supervisor Cook's office Samuel Shoup was contacted to discuss the details of the Park Drive project. All commercial property owners have been notified regarding the implementation of commercial recycling. CR&R partnered with the WCSD to perform site visits of future dumpster locations. Dan Campbell was called to address an issue with the oven and was able to fix the repair within 20 minutes of the call. When the park completion date is provided, a date for the ribbon cutting will be shared with community.

8. **Revised December 2022 Financials and January 2023 Financials:** An error for current bank balance of December 2022 financials was adjusted. Vice President Franklin motioned to approve December and January financials; Director Claiborne seconded. All in favor, motion carries.
9. **Hollis Stewart Park Renovations Project Status Update:** No reportable changes since previous update.
10. **Joint Use Agreement with Snowline Unified School District:** A previous issue with unlocking and locking gates in the open area was resolved. The district will only be responsible for locking and unlocking gates on days the district holds events. The agreement is pending signatures by President Lopiccolo and school district officials.
11. **Proposed Revised 2022/2023 Annual Budget:** Director Claiborne motioned to approve, with Vice President Franklin seconding. All in favor, motion carried.
12. **Training For General Manager:** Vice President Franklin motioned to approve the travel and lodging cost for an upcoming GM training in June of this year. Director Claiborne seconded the motion. All in favor, motion carries.
13. **Office Space:** General Manager Keen presented the necessity for a larger office space; she presented a few available options. It was determined to investigate further options that will be presented to the board at a later meeting.
14. **Wrightwood Historical Society Variance Request:** The board requested clarification on the requested variance and will make a decision once more information is provided.
15. **CERT Variance Request:** Vice President Franklin motioned to approve with Director Claiborne seconding. All in favor, motion carries.
16. **Spring Softball League:** Vice President Franklin motioned to approve the reinstatement of the Adult Softball League. Director Claiborne seconded the motion. All in favor, motion carries.
17. **Recess to Closed Session:** 6:34p
18. **Return to Open Session:** 7:40p No Reportable Action.
19. **Directors Comments:** President Lopiccolo and Vice President Franklin thanked community members and WCSD staff for their support.

**20. Future Board Meeting:** March 7<sup>th</sup>, 2023

**21. Adjournment:** President Lopiccolo adjourned the meeting at 7:42pm

Minutes approved: \_\_\_\_\_  
President Natalie Lopiccolo

Date \_\_\_\_\_

Item # 7

General Manager's  
Report



## General Manger's Report

These last few weeks have been a whirlwind between the weather and the State of Emergency that was declared last week. I feel like the only thing I got accomplished this month was a lot of snow shoveling. The last week and a half has been spent helping the County with coordinating the CPOD(food/Supply distribution), rescue/plow issues and a meeting with Supervisor Cook to discuss our concerns and plan for the residents.

I could not have made any of this possible without the help from Board Member Sadie Albers. Sadie has been an amazing help throughout this ordeal and went above and beyond her call of duty and never hesitated to help when asked. I am so grateful to her and everything she did to keep me sane.

I want to thank all of the San Bernardino County Agencies and employees that were involved in helping our town, the EOC, OES, Dept of Public Health, Public Works and of course our local Fire Dept for being as amazing as always. Thank you to Adam Chacon for bringing the Serrano Diamondback Jr Firefighters up to help shovel out people that were stranded and shovel paths in our Veterans Park. Thank you to Supervisor Cook and his amazing staff for all of their hard work and to our Wrightwood CERT team for directing traffic at the food distribution. A big shout out to Kadi Prescott and her mom Sharon, for organizing a fund raiser that supplied our town with perishable foods that the County was not able to supply. I know there are many more and our town will be forever grateful.

One last thank you, and that is to you, the Village of Wrightwood! I am so proud and grateful to this community and the way we all pulled together in a time of crisis! So thank you, to each and everyone of you for pulling together and showing what community is all about.



Item # 8

February 2023  
Financials



February 2023		DISBURSEMENTS AND DEPOSITS			
Check Number	Amount	Disbursement Date	Cleared Date	Payee	Account
2374	\$150.00	1/10/2023	2/28/2023	Allen Butler	Refund Deposit
2409	\$1,546.06	1/27/2023	2/8/2023	County of San Bernardino	Solid Waste
2410	\$177.14	1/27/2023	2/2/2023	Golden State Water	Community Building
2411	\$246.44	1/27/2023	2/2/2023	So Cal Gas	Museum
2412	\$119.09	1/27/2023	2/7/2023	Verizon	Phones
2414	\$823.44	2/7/2023	2/21/2023	SCF	All
2415	\$9,810.70	2/17/2023	2/27/2023	CR&R	Solid Waste
2416	\$1,011.92	2/17/2023	2/23/2023	County of San Bernardino	Solid Waste
2418	\$176.37	2/21/2023	2/24/2023	Golden State Water	Community Building
Debit	\$96.40	2/1/2023	2/1/2023	ADP	Payroll Processing
Debit	\$37.51	2/8/2023	2/8/2023	Amazon	Supplies
Debit	\$225.02	2/9/2023	2/9/2023	Amazon	Printer Ink/Paper
Debit	\$95.60	2/9/2023	2/9/2023	Amazon	Supplies
Debit	\$65.91	2/10/2023	2/10/2023	ADP	Payroll Processing
Debit	\$1,653.00	2/15/2023	2/15/2023	Diamond Environmental	Porta Pots
Debit	\$6.43	2/15/2023	2/17/2023	Amazon	Supplies
Debit	\$84.93	2/17/2023	2/21/2023	Amazon	Supplies
Debit	\$12.92	2/21/2023	2/21/2023	Amazon	Supplies
Debit	\$65.91	2/24/2023	2/24/2023	ADP	Payroll Processing
Debit	\$16.15	2/27/2023	2/27/2023	Amazon	Supplies
<b>TOTAL</b>	<b>\$16,420.94</b>				

	Payroll
2/15/23 Payroll	\$3,400.37
2/15/23 Taxes	\$891.26
2/28/23 Payroll	\$2,493.01
2/28/23 Taxes	\$582.97
<b>TOTAL</b>	<b>\$7,367.61</b>

Deposits		
Date	Amount	Name
2/9/2023	\$4,253.99	Franchise Fee/Rent
2/17/2023	\$5,061.25	SB Property Tax
2/17/2023	\$766.27	LA Property Tax
2/21/2023	\$5,000.00	SB County Donation
2/21/2023	\$725.00	Rental Income
<b>TOTAL</b>	<b>\$15,806.51</b>	



**Wrightwood Community Services District  
Profit & Loss Budget Performance  
February 2023**

	Feb 23	Budget	Jul '22 - Feb 23
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Facility Rental			
4000.1 · CC Parking Lot	0.00	118.80	2,430.00
4000.2 · Kitchen Fees	0.00	50.00	700.00
4000.3 · Old Firehouse / Museum	285.00	300.00	2,080.00
4000.5 · Security - Cleaning Deposit	0.00		0.00
4000.7 · Vivian Null Park Stage	0.00		0.00
4000.8 · WW Community Bldg	685.00	500.00	4,982.50
4000 · Facility Rental - Other	0.00	0.00	330.00
<b>Total 4000 · Facility Rental</b>	<b>970.00</b>	<b>968.80</b>	<b>10,522.50</b>
4100 · Property Tax	2,645.15	45,000.00	100,249.80
4200 · Solid Waste Franchise Fee	4,103.99	10,000.00	60,397.40
4300 · Solid Waste Fees	3,182.37	25,000.00	140,303.91
4400 · Sports League			
4400.2A · Softball	0.00	0.00	0.00
4400.2B · Flag Football	0.00	0.00	0.00
4400.2C · Soccer	0.00	0.00	0.00
4400.2D · Corn Hole	0.00	0.00	0.00
<b>Total 4400 · Sports League</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
4500 · Donations			
4500.1 · SB County - snow play	3,347.00	1,653.00	1,644.00
4500.2 · WVF Park Donation	0.00		81,800.20
4500 · Donations - Other	0.00	0.00	0.00
<b>Total 4500 · Donations</b>	<b>3,347.00</b>	<b>1,653.00</b>	<b>83,444.20</b>
<b>Total Income</b>	<b>14,248.51</b>	<b>82,621.80</b>	<b>394,917.81</b>
<b>Gross Profit</b>	<b>14,248.51</b>	<b>82,621.80</b>	<b>394,917.81</b>
<b>Expense</b>			
4800 · Dump Card Replacements	0.00	0.00	0.00
5000 · Advertising & Marketing	0.00	300.00	294.23
5010 · Bank Charges & Fees	0.00		0.00
5015 · Credit Card Fees	0.00		0.00
5020 · Depreciation	0.00	0.00	0.00
5025 · Grant Expense	0.00		0.00
5030 · Dues & Subscriptions			
5030.1 · LAFCO Apportionments	0.00		7.44
5030.2 · Memberships	0.00	0.00	2,082.15
5030 · Dues & Subscriptions - Other	0.00		0.00
<b>Total 5030 · Dues &amp; Subscriptions</b>	<b>0.00</b>	<b>0.00</b>	<b>2,089.59</b>

# Wrightwood Community Services District Profit & Loss Budget Performance

February 2023

	Feb 23	Budget	Jul '22 - Feb 23
5040 · Election Costs	0.00		0.00
5050 · Equipment	0.00	0.00	0.00
5060 · Green Waste Fees - FSC	0.00		0.00
5070 · Insurance			
5070.1 · Property & Liability	0.00		0.00
5070.2 · Workers Compensation	0.00		0.00
<b>Total 5070 · Insurance</b>	<b>0.00</b>		<b>0.00</b>
5080 · Meals & Entertainment			
5085 · Donation Expense	79.53	100.00	272.99
5090 · Office Admin		0.00	540.00
5090.1 · Office Equipment	13.82	0.00	365.71
5090.2 · Online Software	0.00	0.00	519.86
5090.3 · Postage	0.00	55.00	0.00
5090.4 · Printing	34.47		167.41
5090.5 · Supplies	255.14	75.00	4,149.01
5090.6 · SW Dump Card			
5090.61 · Dump Card Printing	0.00	0.00	0.00
5090.62 · Dump Card Postage	0.00	0.00	30.16
5090.63 · Dump Cards Supplies	0.00	1,200.00	0.00
5090.6 · SW Dump Card - Other	0.00		84.09
<b>Total 5090.6 · SW Dump Card</b>	<b>0.00</b>	<b>1,200.00</b>	<b>114.25</b>
5091 · Training	0.00	600.00	259.00
<b>Total 5090 · Office Admin</b>	<b>303.43</b>	<b>1,930.00</b>	<b>5,575.24</b>
5100 · Payroll Expenses			
5100.1 · Administrative Staff	2,412.00	2,000.00	12,484.38
5100.2 · GM Salaries	5,336.85	4,166.00	36,974.75
5100.3 · Park Maintenance	712.00	1,800.00	3,962.00
5100.4 · Overtime	0.00	0.00	398.38
5100.5 · Parks & Recreation Coordinator	0.00		0.00
5100 · Payroll Expenses - Other	0.00		0.00
<b>Total 5100 · Payroll Expenses</b>	<b>8,460.85</b>	<b>7,966.00</b>	<b>53,819.51</b>
5110 · Payroll Tax Expense			
5110.1 · Federal Payroll Taxes	647.24	0.00	4,033.55
5110.2 · State Payroll Taxes	0.00	0.00	0.00
5110 · Payroll Tax Expense - Other	0.00	700.00	0.00
<b>Total 5110 · Payroll Tax Expense</b>	<b>647.24</b>	<b>700.00</b>	<b>4,033.55</b>

## Wrightwood Community Services District Profit & Loss Budget Performance February 2023

	Feb 23	Budget	Jul '22 - Feb 23
<b>5120 · Permits &amp; Licenses</b>			
5120.1 · Health Permit	0.00	0.00	0.00
5120.2 · Suppression System	0.00	0.00	0.00
<b>Total 5120 · Permits &amp; Licenses</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>5130 · Professional Services</b>			
5130.1 · Accounting	0.00	500.00	0.00
5130.2 · Audit	0.00	0.00	15,800.00
5130.3 · Legal Services	0.00	4,000.00	26,275.00
5130.4 · Website Development	0.00		300.00
5130.5 · Payroll Processing	228.22	118.36	1,192.04
<b>Total 5130 · Professional Services</b>	<u>228.22</u>	<u>4,618.36</u>	<u>43,567.04</u>
<b>5140 · Rent &amp; Lease</b>			
5140.1 · Porta Potty	0.00	1,400.00	6,586.05
5140 · Rent & Lease - Other	0.00	1,666.00	0.00
<b>Total 5140 · Rent &amp; Lease</b>	<u>0.00</u>	<u>3,066.00</u>	<u>6,586.05</u>
<b>5150 · Repairs &amp; Maintenance</b>			
5150.1 · Equipment	95.60	30.80	683.51
5150.2 · Facility Maintenance	0.00	1,500.00	61.69
5150.3 · Job Supplies	0.00	0.00	1,746.72
5150.4 · Plumbing Repairs	0.00	0.00	1,640.00
5150.5 · Property	0.00	0.00	713.16
5150.6 · Septic Maintenance	0.00	0.00	893.00
5150.7 · Street Lights	0.00	0.00	0.00
<b>Total 5150 · Repairs &amp; Maintenance</b>	<u>95.60</u>	<u>1,530.80</u>	<u>5,738.08</u>
<b>5160 · Security</b>			
5160 · Security	0.00	0.00	483.45
<b>5180 · Services</b>			
5180.2 · Sports League			
5180.2A · Softball	0.00		2,484.34
5180.2C · Cornhole	0.00	0.00	0.00
5180.2D · Other Park & Rec Expenses	0.00	0.00	0.00
5180.2 · Sports League - Other	0.00	0.00	0.00
<b>Total 5180.2 · Sports League</b>	<u>0.00</u>	<u>0.00</u>	<u>2,484.34</u>
<b>5180 · Services - Other</b>			
5180 · Services - Other	0.00	0.00	0.00
<b>Total 5180 · Services</b>	<u>0.00</u>	<u>0.00</u>	<u>2,484.34</u>
<b>5190 · Solid Waste Disposal Fees</b>			
5190 · Solid Waste Disposal Fees	10,470.48	13,567.87	101,333.79

# Wrightwood Community Services District Profit & Loss Budget Performance February 2023

	Feb 23	Budget	Jul '22 - Feb 23
5210 · Telephone			
5210.2 · Internet	0.00	0.00	0.00
5210.3 · Office Phone	0.00	118.89	782.33
5210 · Telephone - Other	0.00	0.00	0.00
<b>Total 5210 · Telephone</b>	<b>0.00</b>	<b>118.89</b>	<b>782.33</b>
5220 · Travel	0.00	0.00	0.00
5240 · Utilities			
5240.1 · Electric			
5240.1A · Community Center	595.14	350.00	2,641.71
5240.1B · Museum	140.69	100.00	490.30
5240.1C · Street Lights	499.33	364.98	3,609.49
5240.1D · Electrical Panel	18.12	20.00	92.92
<b>Total 5240.1 · Electric</b>	<b>1,253.28</b>	<b>834.98</b>	<b>6,834.42</b>
5240.2 · Gas			
5240.2A · Community Center	1,449.83	324.27	3,950.06
5240.2B · Museum	317.56	100.00	945.07
<b>Total 5240.2 · Gas</b>	<b>1,767.39</b>	<b>424.27</b>	<b>4,895.13</b>
5240.3 · Trash			
5240.3A · Community Center	352.14	221.73	2,059.21
<b>Total 5240.3 · Trash</b>	<b>352.14</b>	<b>221.73</b>	<b>2,059.21</b>
5240.4 · Water			
5240.4A · Community Center	148.39	177.58	1,970.14
5240.4B · Museum	27.98	30.00	184.53
<b>Total 5240.4 · Water</b>	<b>176.37</b>	<b>207.58</b>	<b>2,154.67</b>
<b>Total 5240 · Utilities</b>	<b>3,549.18</b>	<b>1,688.56</b>	<b>15,943.43</b>
5300 · Capital Outlay			
5300.1 · Playground Upgrade	0.00		454.65
5300 · Capital Outlay - Other	0.00		0.00
<b>Total 5300 · Capital Outlay</b>	<b>0.00</b>		<b>454.65</b>
5900 · Debt Service			
5900.1 · Principal Expense	0.00		0.00
5900.2 · Interest	0.00		0.00
5900 · Debt Service - Other	0.00		0.00
<b>Total 5900 · Debt Service</b>	<b>0.00</b>		<b>0.00</b>

**Wrightwood Community Services District  
Profit & Loss Budget Performance  
February 2023**

	Feb 23	Budget	Jul '22 - Feb 23
66900 · Reconciliation Discrepancies	0.00		-144.87
Total Expense	23,834.53	35,586.48	243,853.40
Net Ordinary Income	-9,586.02	47,035.32	151,064.41
Other Income/Expense			
Other Income			
4600 · Interest Income	402.77	35.00	2,518.02
Total Other Income	402.77	35.00	2,518.02
Net Other Income	402.77	35.00	2,518.02
Net Income	<b>-9,183.25</b>	<b>47,070.32</b>	<b>153,582.43</b>



Wrightwood Community Services District  
 Profit & Loss Budget Performance  
 February 2023

9:24 AM  
 03/11/23  
 Accrual Basis

	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4000 · Facility Rental		
4000.1 · CC Parking Lot	2,028.80	3,500.00
4000.2 · Kitchen Fees	600.00	800.00
4000.3 · Old Firehouse / Museum	1,650.00	2,600.00
4000.5 · Security - Cleaning Deposit		
4000.7 · Vivian Null Park Stage	0.00	0.00
4000.8 · WW Community Bldg	4,000.00	6,000.00
4000 · Facility Rental - Other	0.00	0.00
<b>Total 4000 · Facility Rental</b>	<b>8,278.80</b>	<b>12,900.00</b>
4100 · Property Tax		
4200 · Solid Waste Franchise Fee	190,000.00	190,000.00
4300 · Solid Waste Fees	79,000.00	98,000.00
4400 · Sports League	175,000.00	228,000.00
4400.2A · Softball	8,000.00	12,000.00
4400.2B · Flag Football	0.00	0.00
4400.2C · Soccer	0.00	0.00
4400.2D · Corn Hole	0.00	0.00
<b>Total 4400 · Sports League</b>	<b>8,000.00</b>	<b>12,000.00</b>
4500 · Donations		
4500.1 · SB County - snow play		
4500.2 · WWF Park Donation	3,356.00	5,000.00
4500 · Donations - Other	0.00	0.00
<b>Total 4500 · Donations</b>	<b>3,356.00</b>	<b>5,000.00</b>
<b>Total Income</b>	<b>463,634.80</b>	<b>545,900.00</b>
<b>Gross Profit</b>	<b>463,634.80</b>	<b>545,900.00</b>
<b>Expense</b>		
4800 · Dump Card Replacements	100.00	100.00
5000 · Advertising & Marketing	1,500.00	1,800.00
5010 · Bank Charges & Fees	0.00	0.00
5015 · Credit Card Fees	0.00	0.00
5020 · Depreciation	0.00	0.00
5025 · Grant Expense	0.00	0.00
5030 · Dues & Subscriptions		
5030.1 · LAFCO Apportionments	430.10	430.10
5030.2 · Memberships	2,022.15	2,022.15
5030 · Dues & Subscriptions - Other	0.00	0.00
<b>Total 5030 · Dues &amp; Subscriptions</b>	<b>2,452.25</b>	<b>2,452.25</b>

# Wrightwood Community Services District Profit & Loss Budget Performance February 2023

	YTD Budget	Annual Budget
5040 · Election Costs	16,083.50	16,083.50
5050 · Equipment	0.00	0.00
5060 · Green Waste Fees - FSC	5,400.00	5,400.00
5070 · Insurance		
5070.1 · Property & Liability	9,848.10	9,848.10
5070.2 · Workers Compensation	3,001.09	3,001.09
<b>Total 5070 · Insurance</b>	<b>12,849.19</b>	<b>12,849.19</b>
5080 · Meals & Entertainment	500.00	500.00
5085 · Donation Expense	1,400.00	2,000.00
5090 · Office Admin		
5090.1 · Office Equipment	250.00	1,000.00
5090.2 · Online Software	252.46	252.46
5090.3 · Postage	110.00	220.00
5090.4 · Printing	500.00	500.00
5090.5 · Supplies	875.00	1,175.00
5090.6 · SW Dump Card		
5090.61 · Dump Card Printing	0.00	900.00
5090.62 · Dump Card Postage	0.00	800.00
5090.63 · Dump Cards Supplies	1,200.00	1,200.00
5090.6 · SW Dump Card - Other		
<b>Total 5090.6 · SW Dump Card</b>	<b>1,200.00</b>	<b>2,900.00</b>
5091 · Training	1,500.00	4,500.00
<b>Total 5090 · Office Admin</b>	<b>4,687.46</b>	<b>10,547.46</b>
5100 · Payroll Expenses		
5100.1 · Administrative Staff	16,000.00	24,000.00
5100.2 · GM Salaries	33,328.00	49,992.00
5100.3 · Park Maintenance	14,600.00	21,800.00
5100.4 · Overtime	1,000.00	1,000.00
5100.5 · Parks & Recreation Coordinator	0.00	0.00
5100 · Payroll Expenses - Other	0.00	0.00
<b>Total 5100 · Payroll Expenses</b>	<b>64,928.00</b>	<b>96,792.00</b>
5110 · Payroll Tax Expense		
5110.1 · Federal Payroll Taxes	0.00	0.00
5110.2 · State Payroll Taxes	0.00	0.00
5110 · Payroll Tax Expense - Other	5,000.00	7,000.00
<b>Total 5110 · Payroll Tax Expense</b>	<b>5,000.00</b>	<b>7,000.00</b>

# Wrightwood Community Services District Profit & Loss Budget Performance February 2023

	YTD Budget	Annual Budget
<b>5120 · Permits &amp; Licenses</b>		
5120.1 · Health Permit	665.00	665.00
5120.2 · Suppression System	150.00	150.00
<b>Total 5120 · Permits &amp; Licenses</b>	<u>815.00</u>	<u>815.00</u>
<b>5130 · Professional Services</b>		
5130.1 · Accounting	2,000.00	3,000.00
5130.2 · Audit	15,000.00	15,000.00
5130.3 · Legal Services	28,000.00	40,000.00
5130.4 · Website Development		
5130.5 · Payroll Processing	946.88	1,420.24
<b>Total 5130 · Professional Services</b>	<u>45,946.88</u>	<u>59,420.24</u>
<b>5140 · Rent &amp; Lease</b>		
5140.1 · Porta Potty	5,600.00	5,600.00
5140 · Rent & Lease - Other	13,336.00	20,000.00
<b>Total 5140 · Rent &amp; Lease</b>	<u>18,936.00</u>	<u>25,600.00</u>
<b>5150 · Repairs &amp; Maintenance</b>		
5150.1 · Equipment	3,113.63	3,113.63
5150.2 · Facility Maintenance	5,000.00	5,000.00
5150.3 · Job Supplies	3,000.00	3,000.00
5150.4 · Plumbing Repairs	3,000.00	3,000.00
5150.5 · Property	2,000.00	2,000.00
5150.6 · Septic Maintenance	2,000.00	2,000.00
5150.7 · Street Lights	500.00	500.00
<b>Total 5150 · Repairs &amp; Maintenance</b>	<u>18,613.63</u>	<u>18,613.63</u>
<b>5160 · Security</b>		
5160 · Security	485.08	485.08
<b>5180 · Services</b>		
5180.2 · Sports League		
5180.2A · Softball	1,575.00	4,000.00
5180.2C · Cornhole	0.00	0.00
5180.2D · Other Park & Rec Expenses	1,000.00	1,000.00
5180.2 · Sports League - Other	0.00	0.00
<b>Total 5180.2 · Sports League</b>	<u>2,575.00</u>	<u>5,000.00</u>
<b>5180 · Services - Other</b>	<u>0.00</u>	<u>0.00</u>
<b>Total 5180 · Services</b>	<u>2,575.00</u>	<u>5,000.00</u>
<b>5190 · Solid Waste Disposal Fees</b>	<u>103,833.78</u>	<u>165,833.78</u>

# Wrightwood Community Services District Profit & Loss Budget Performance February 2023

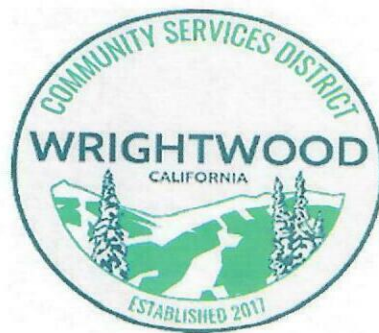
	YTD Budget	Annual Budget
5210 · Telephone		
5210.2 · Internet	0.00	0.00
5210.3 · Office Phone	954.64	1,435.32
5210 · Telephone - Other	0.00	0.00
<b>Total 5210 · Telephone</b>	<b>954.64</b>	<b>1,435.32</b>
5220 · Travel		
5240 · Utilities	0.00	0.00
5240.1 · Electric		
5240.1A · Community Center	3,100.00	4,500.00
5240.1B · Museum	500.00	750.00
5240.1C · Street Lights	3,599.78	5,309.15
5240.1D · Electrical Panel	210.00	290.00
<b>Total 5240.1 · Electric</b>	<b>7,409.78</b>	<b>10,849.15</b>
5240.2 · Gas		
5240.2A · Community Center	2,945.00	4,299.85
5240.2B · Museum	560.00	800.00
<b>Total 5240.2 · Gas</b>	<b>3,505.00</b>	<b>5,099.85</b>
5240.3 · Trash		
5240.3A · Community Center	1,998.11	2,885.03
<b>Total 5240.3 · Trash</b>	<b>1,998.11</b>	<b>2,885.03</b>
5240.4 · Water		
5240.4A · Community Center	2,241.87	3,720.03
5240.4B · Museum	240.00	360.00
<b>Total 5240.4 · Water</b>	<b>2,481.87</b>	<b>4,080.03</b>
<b>Total 5240 · Utilities</b>	<b>15,394.76</b>	<b>22,914.06</b>
5300 · Capital Outlay		
5300.1 · Playground Upgrade	35,000.00	35,000.00
5300 · Capital Outlay - Other	0.00	0.00
<b>Total 5300 · Capital Outlay</b>	<b>35,000.00</b>	<b>35,000.00</b>
5900 · Debt Service		
5900.1 · Principal Expense	0.00	0.00
5900.2 · Interest	0.00	0.00
5900 · Debt Service - Other	0.00	0.00
<b>Total 5900 · Debt Service</b>	<b>0.00</b>	<b>0.00</b>

**Wrightwood Community Services District  
Profit & Loss Budget Performance  
February 2023**

	YTD Budget	Annual Budget
66900 · Reconciliation Discrepancies		
Total Expense	357,455.17	490,641.51
Net Ordinary Income	106,179.63	55,258.49
Other Income/Expense		
Other Income		
4600 · Interest Income	305.94	440.56
Total Other Income	305.94	440.56
Net Other Income	305.94	440.56
Net Income	<u>106,485.57</u>	<u>55,699.05</u>

# Item # 9

## Hollis Stewart Park Renovations Project Status



## **Hollis Stewart Park Renovations Project Status Update**

An update will be given at the Board Meeting

# Item # 10

## Clay for Baseball Field





## Clay for Lower Baseball Field at Wrightwood Elementary

In past years the WCSD has paid for half of the clay in order to repair and maintain a playable field surface at the lower baseball field at Wrightwood Elementary. Attached is a quote provided by the Little League for \$1762.19, if we were to split the cost with Little League at 50%, the WCSD would be responsible for \$881.00.



**CORONA CLAY COMPANY**  
 22079 KNABE RD.  
 CORONA, CA. 92883  
 CL# 561024

ATTN:

# QUOTE

Date	QUOTE #
3/1/2023	14019

Name / Address
WRIGHTWOOD L.L. P.O. BOX 1111 WRIGHTWOOD, CA 92397

Deliver To:
WRIGHTWOOD ELEMENTARY 1175 HWY. 2 & PINE WRIGHTWOOD, CA 92397

QUOTES ARE GOOD FOR 30 DAYS FROM DATE ISSUED, DUE TO RISING COST OF FUEL. .

Phone #	Fax #	E-mail	Web Site	Rep
9512772667	951-277-2204	CORONACLAYCO@AOL.COM	coronaclaycompany.com	ROSE

Description	Tons	Cost	Total
ANGEL MIX FOB	25	45.00	1,125.00T
TRUCKING CHARGE	25	20.00	500.00
FUEL SURCHARGE		10.00%	50.00

<p><b>ALL ORDERS OVER \$1000.00 REQUIRE PO#, PRELIM INFO AND SIGNED QUOTE. QUOTES ARE ESTIMATES ONLY CORONA CLAY WILL NOT ASSUME RESPONSIBILITY FOR OVERAGES OR SHORTAGES ON YOUR PROJECT. SCHEDULING DELIVERIES OVER 200 TONS REQUIRE 4-5 BUSINESS DAYS NOTICE. PLEASE ALLOW UP TO 20% ADDITIONAL MATERIAL FOR LOSS OF COMPACTION ON SOME MATERIALS. TO ACCEPT THIS QUOTATION PLEASE SIGN AND DATE _____</b></p> <p><i>"Title to the materials shall pass directly from the seller to the buyer at the shipping point prior to shipment. Seller shall set out and deduct freight charges prior to computing sales or use tax."</i></p>	<b>Subtotal</b>	\$1,675.00
	<b>Sales Tax (7.75%)</b>	\$87.19
	<b>Total</b>	\$1,762.19

# Item # 11

## Annual Solid Waste Management Disposal Facility Fees



**PUBLIC NOTICE**

**WRIGHTWOOD COMMUNITY SERVICES DISTRICT  
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Wrightwood Community Services District ("WCSD") will hold a public hearing on **April 4, 2023, at 5:30 p.m.**, to consider the adoption of a Resolution to establish, fix, and levy a Solid Waste Management Disposal Facility Fee within WCSD's boundaries for fiscal year 2023-2024. Such action has been authorized by the Local Agency Formation Commission for San Bernardino ("LAFCO") pursuant to LAFCO Proposal No. 3202 that was approved pursuant to LAFCO Resolution No. 3245 that was adopted following a public protest hearing held on September 22, 2016, and an election held on March 7, 2017, the results of which were certified by the San Bernardino County Registrar of Voters and the Los Angeles County Registrar-Recorder/County Clerk. Specifically, the approval of LAFCO Proposal No. 3202 included the authority of WCSD to impose the Solid Waste Management Disposal Facility Fee on all parcels within WCSD's boundaries to fund the "dump card" for use at the County of San Bernardino transfer station or landfill. No change in the amount of the Solid Waste Management Disposal Facility Fee, or the methodology used to calculate said Solid Waste Management Disposal Facility Fee, already levied by WCSD for 2022-2023 is being proposed by WCSD for 2023-2024.

Before taking final action on the Resolution, WCSD's Board of Directors will hear and consider all public testimony, comments, objections, and protests during the public hearing at the above date and time before taking final action on whether or not to adopt the proposed Solid Waste Management Disposal Facility Fee. WCSD welcomes and encourages your participation at the public hearing.

Copies of the proposed Resolutions are available upon request. If you have any questions regarding the Resolution and/or the proposed Solid Waste Management Disposal Facility Fee, or would like additional information concerning this matter, please contact Tamie Keen, WCSD's General Manager, at (760) 249-3205 during regular business hours.

Dated: April \_\_, 2023

**RESOLUTION NO. 2023-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
WRIGHTWOOD COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE ESTABLISHMENT AND COLLECTION OF  
SOLID WASTE MANAGEMENT DISPOSAL FACILITY FEES  
ON CERTAIN REAL PROPERTIES IN SAN BERNARDINO COUNTY  
FOR 2023-24**

**WHEREAS**, the Wrightwood Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

**WHEREAS**, the District was formed by the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”) pursuant to LAFCO Proposal No. 3202, the approval of which includes the adoption of LAFCO Resolution No. 3227 (“Resolution 3227”) following a public hearing held on July 20, 2016, notice of which was published in a newspaper of general circulation and mailed to registered voters within the area of reorganization reflected in the documents attached hereto as Exhibits “A” and “A-1” and incorporated herein by this reference.

**WHEREAS**, LAFCO completed its approval of LAFCO Proposal No. 3202 pursuant to its adoption of LAFCO Resolution No. 3245 (“Resolution 3245”) on May 25, 2017, following a public protest hearing held on September 22, 2016, and an election held on March 7, 2017, the results of which were certified by the San Bernardino County Registrar of Voters and the Los Angeles County Registrar-Recorder/County Clerk.

**WHEREAS**, Condition No. 6 of both Resolution 3227 and Resolution 3245 authorizes the District to collect, transfer, and dispose of solid waste and provide solid waste handling service, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code, within the boundaries of the District.

**WHEREAS**, Resolution 3227 and Resolution 3245 determined that the District is the successor agency to County Service Area 56 (“CSA 56”) effective July 1, 2017, and Condition No. 9 thereof expressly states that “[a]ll previously authorized charges, fees, assessments, and/or taxes of [CSA] 56 in effect upon the effective date of this reorganization shall be continued and assumed by the [District], as the successor agency, in the same manner as provided in the original authorization pursuant to the provisions of Government Code Section 56886(t).”

**WHEREAS**, Government Code Section 56886(t) provides that Resolution 3227 and Resolution 3245 contain the exclusive terms and conditions for the change of organization from CSA 56 to the District as it relates to the “extension or continuation of any previously authorized charge, fee, assessment, or tax by [the District as the] successor local agency in the affected territory.”

**WHEREAS**, prior to the adoption of Resolution 3227 and Resolution 3245, the territory within CSA 56 was subject to a Refuse Disposal Land Use Fee that had been fixed, levied, and imposed upon such lands by the County of San Bernardino (“the County”) pursuant to the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code) (“the Act”) in

order to discourage illegal dumping and to offset the cost of disposal of waste from the Wrightwood community.

**WHEREAS**, the approval of LAFCO Proposal No. 3202 included authorizing the District to impose the Refuse Disposal Land Use Fee on parcels of land within the District's boundaries to fund the "dump card" for use at the County of San Bernardino transfer station or landfill.

**WHEREAS**, on or about September 12, 2017, the District and the County entered into a Solid Waste Fee Transfer Agreement ("Fee Transfer Agreement") to provide the terms and conditions under which the District will continue and assume the Refuse Disposal Land Use Fee, which has been renamed the "Solid Waste Management Disposal Facility Fee" ("the Fee").

**WHEREAS**, pursuant to the legal authority set forth above, the District is authorized to fix before August 10 of any given year the Fee on residential parcels within its jurisdiction entitling the owners of such parcels to utilize refuse disposal sites without the payment of any pay-at-the gate fee for ordinary refuse generated on such residential property.

**WHEREAS**, the Board wishes to continue to levy the Fee upon all lands within the jurisdictional boundaries of the District.

**WHEREAS**, no change in the amount of the Fee, or the methodology used to calculate the Fee, already being levied by the District for 2022-2023 will be assessed in 2023-2024 pursuant to this Resolution.

**WHEREAS**, beginning on or about \_\_\_\_\_, 2023, the District published a Notice of Public Hearing concerning the Board's intent to adopt the Fee for 2023-2024 in a newspaper of general circulation within the District once a week for two successive weeks pursuant to the Act and Government Code Section 6066.

**WHEREAS**, on \_\_\_\_\_, 2023, at 5:30 p.m., the Board held a public hearing to hear and consider any and all objections regarding the imposition of the Fee, which hearing was duly conducted in the manner set forth in the Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Wrightwood Community Services District as follows:

1. The public interest and necessity requires the Board to adopt this Resolution hereby fixing, levying, imposing, and collecting a Solid Waste Management Disposal Facility Fee on properties located in the County of San Bernardino within the District's jurisdictional boundaries in accordance with, and in the amounts set forth in, Exhibit "B" attached hereto and incorporated herein by this reference, pursuant to applicable law, including but not limited to the pertinent provisions of the Act, Government Code Section 56886(t), Resolution 3227, and Resolution 3245.

2. The Solid Waste Management Disposal Facility Fees hereby levied by the Board are in the same amount, and are based upon the same methodology, used by the District for 2021-2022 and previously by the County on properties located in the County of San Bernardino within the District's jurisdictional boundaries, the rights to which have been transferred to the District in accordance with Resolution 3227 and Resolution 3245 granting the District the active power and authority for refuse

collection as the successor agency to CSA 56.

3. The Solid Waste Management Disposal Facility Fees hereby levied meet the definition of the exception of a tax as defined in Proposition 26 passed November 3, 2010, and amending Article XIII C of the California Constitution. The exceptions met by this fee are: (a) a charge imposed for the specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege; (b) a charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged and which does not exceed the reasonable costs to the local government of providing the service or product; and/or (c) a charge imposed for the entrance to our use of local government property, or the purchase, rental, or lease of local government property. The District has examined the impact of Proposition 26 on fees for solid waste disposal services and has concluded the three exceptions discussed above are applicable and do not violate Proposition 26.

4. The Board hereby authorizes the District's General Manager to take any and all actions necessary to carry out the intent of the Board as set forth herein, and to cause the Solid Waste Management Disposal Facility Fees levied herein to be collected at the same time, and in the same manner, as the levying of special assessments on the 2023-2024 San Bernardino County Tax Roll, and/or to be otherwise collected in accordance with all legally-permissible methods available under applicable law.

5. If any Solid Waste Management Disposal Facility Fee hereby levied becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, shall constitute a lien on the affected property to the fullest extent legally allowable under applicable law.

**ADOPTED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors

**LAFCO 3202**  
**Reorganization to Include Formation of the Wrightwood Community Service District and Dissolution of County Service Area 56**

Those portions of the County of San Bernardino and the County of Los Angeles, State of California, lying within Sections 3,4, 6 through 10, 15 through 23, Township 3 North, Range 7 West, San Bernardino Meridian, and Sections 1, 12, 13, Township 3 North, Range 8 West, San Bernardino Meridian, described as follows:

**Beginning** at the northwest corner of Section 8, Township 3 North, Range 7 West, San Bernardino Meridian (S.B.M.), being in the unincorporated territory of the County of San Bernardino;

1. Thence easterly along the north line of said Section 8 a distance of 5376.32 feet, more or less, to the Southwest corner of Section 4, Township 3 North, Range 7 West, S.B.M.;
2. Thence northerly along the west line of said Section 4 a distance of 5309.49 feet, more or less, to the northwest corner of said Section 4;
3. Thence easterly along the north line of said Section 4 a distance of 5490.29 feet, more or less, to the northwest corner of Section 3, Township 3 North, Range 7 West, S.B.M.;
4. Thence easterly along the north line of said Section 3 a distance of 5627.22 feet, more or less, to the northeast corner of said Section 3;
5. Thence southerly along the east line of said Section 3 a distance of 5187.13 feet, more or less, to the northeast corner of Section 10, Township 3 North, Range 7 West, S.B.M.;
6. Thence southerly along the east line of said Section 10 a distance of 5382.89 feet, more or less, to the northeast corner of Section 15, Township 3 North, Range 7 West, S.B.M.;
7. Thence southerly along the east line of said Section 15 a distance of 5252.71 feet, more or less, to the northwest corner of Section 23, Township 3 North, Range 7 West, S.B.M.;
8. Thence easterly along the north line of said Section 23 a distance of 5170.98 feet, more or less, to the northeast corner of said Section 23;
9. Thence southerly along the east line of said Section 23 a distance of 5126.58 feet, more or less, to the southeast corner of said Section 23;
10. Thence westerly along the south line of said Section 23 a distance of 5238.91 feet, more or less, to the southeast corner of Section 22, Township 3 North, Range 7 West, S.B.M.;
11. Thence westerly along the south line of said Section 22 a distance of 2476.82 feet, more or less, to the south quarter corner of said Section 22;



12. Thence continuing westerly along the south line of said Section 22 a distance of 2778.79 feet, more or less, to the southeast corner of Section 21, Township 3 North, Range 7 West, S.B.M.;
13. Thence westerly along the south line of said Section 21 a distance of 5374.58 feet, more or less, to the southeast corner of Section 20, Township 3 North, Range 7 West, S.B.M.;
14. Thence westerly along the south line of said Section 20 a distance of 5276.70 feet, more or less, to the southeast corner of section 19, Township 3 North, Range 7 West, S.B.M.;
15. Thence westerly along the south line of said Section 19 a distance of 2153.78 feet, more or less, to the San Bernardino County/Los Angeles County boundary line;
16. Thence North 04°05'35" West along said boundary line a distance of 4952.51 feet, more or less, to the north line of said Section 19;
17. Thence, leaving said boundary line, North 79°29'00" West along the north line of said Section 19 a distance 2973.21 feet, more or less to the northwest corner of said Section 19;
18. Thence southerly along the west line of said Section 19 a distance of 584.68 feet, more or less, to the southeast corner of Section 13, Township 3 North, Range 8 West, S.B.M.;
19. Thence westerly along the south line of said Section 13 a distance of 4752.09 feet, more or less, to the southwest corner of said Section 13;
20. Thence northerly along the west line of said Section 13 a distance of 2574.20 feet, more or less, to the west quarter corner of said Section 13;
21. Thence continuing northerly along the west line of said Section 13 a distance of 2701.34 feet, more or less, to the southwest corner of Section 12, Township 3 North, Range 8 West, S.B.M.;
22. Thence northerly along the west line of said Section 12 a distance of 2807.83 feet, more or less, to the west quarter corner of said Section 12;
23. Thence easterly along the north line of the south half of said Section 12 a distance of 1296.24 feet, more or less, to the west line of the east half of the northwest quarter of said Section 12;
24. Thence northerly along said west line a distance of 2788.12 feet, more or less, to the south line of Section 1, Township 3 North, Range 8 West, S.B.M.;
25. Thence northerly along the west line of the east half of the southwest quarter of said Section 1 a distance of 1309.62 feet, more or less, to the south line of the north half of the south half of said Section 1;
26. Thence easterly along said south line a distance of 1929.94 feet, more or less, to the east line of the west half of the northwest quarter of the southeast quarter of said Section 1;





Exhibit B

<u>USE CODE</u>	<u>DESCRIPTION</u>	<u>FEES</u>
0510	Single Family Residence (suitable for permanent use)	\$ 85.14
0511	Recreation Cabin (unsuitable for permanent use)	\$ 42.57
0520	Mobile home on fee land, not in a subdivision	\$ 85.14
0525	Mobile home on fee land, in a subdivision	\$ 85.14
0526	Mobile home on a permanent foundation	\$ 85.14
0533	Time share	\$ 85.14
0534	Attached single-family residence (common wall)	\$ 85.14
0535	Zero lot line single-family residence	\$ 85.14
0599	Miscellaneous residential structure	\$ 85.14
0600	Two single-family residences	\$ 170.28
0601	Three single-family residences	\$ 255.42
0602	Four single-family residences	\$ 340.56
0603	Duplex	\$ 170.28
0604	Triplex	\$ 255.42
0605	Quad	\$ 340.56
0610	Multi single-family residence (5 to 14 units)	\$ 425.70
9999	No services provided	\$ 0.00

**RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
WRIGHTWOOD COMMUNITY SERVICES DISTRICT  
AUTHORIZING THE ESTABLISHMENT AND COLLECTION OF  
SOLID WASTE MANAGEMENT DISPOSAL FACILITY FEES  
ON CERTAIN REAL PROPERTIES IN LOS ANGELES COUNTY  
FOR 2023-24**

**WHEREAS**, the Wrightwood Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

**WHEREAS**, the District was formed by the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”) pursuant to LAFCO Proposal No. 3202, the approval of which includes the adoption of LAFCO Resolution No. 3227 (“Resolution 3227”) following a public hearing held on July 20, 2016, notice of which was published in a newspaper of general circulation and mailed to registered voters within the area of reorganization reflected in the documents attached hereto as Exhibits “A” and “A-1” and incorporated herein by this reference.

**WHEREAS**, on or about September 1, 2016, LAFCO issued a further notice to all property owners within the boundaries of the District that a public protest hearing on the proposed reorganization would be conducted by LAFCO on September 22, 2016. Said notice expressly stated that “[t]he reorganization proposal includes the assignment of the existing Solid Waste Land Use Services special tax to all parcels within the boundaries of the District for funding the ‘dump card’ for use at the County of San Bernardino transfer station or landfill. This special tax is currently assessed at \$85.14 without allowance for an annual increase.”

**WHEREAS**, on or about September 22, 2016, LAFCO conducted a duly-noticed public protest hearing on LAFCO Proposal No. 3202 and determined in Section 1 of LAFCO Resolution No. 3235 (“Resolution 3235”) adopted on September 22, 2016, that “the value of written protest filed and not withdrawn by registered voters at the conclusion of the protest hearing represents 1.74% of the registered voters as verified against the record of voter registrations on file totaling 2,535, below the threshold to require termination of the proposal. The value of written protest filed and not withdrawn by landowners at the conclusion of the protest hearing represents 0.94% of the landowners, representing 1.22% of land value (\$159,878,327), as verified against the current assessment roll.”

**WHEREAS**, pursuant to Resolution 3235, an election was held within the District boundaries on March 7, 2017, to determine whether Resolution 3227 “ordering the reorganization to include formation of the ... District and Dissolution of [CSA] 56, known as LAFCO [Proposal No.] 3202, [should] be approved subject to the terms and conditions as more particularly described in the order?”

**WHEREAS**, following an election held on March 7, 2017, which reflected voter approval of the formation of the District, the results of which were certified by the San Bernardino County Registrar of Voters and the Los Angeles County Registrar-Recorder/County Clerk, LAFCO completed its approval of LAFCO Proposal No. 3202 pursuant to its adoption of LAFCO Resolution No. 3245 (“Resolution 3245”) on May 25, 2017.

**WHEREAS**, Condition No. 6 of Resolution 3227, Resolution 3235, and Resolution 3245 authorizes the District to collect, transfer, and dispose of solid waste and provide solid waste handling service, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code, within the boundaries of the District.

**WHEREAS**, Resolution 3227, Resolution 3235, and Resolution 3245 determined that the District is the successor agency to County Service Area 56 (“CSA 56”) effective July 1, 2017, and Condition No. 9 thereof expressly states that “[a]ll previously authorized charges, fees, assessments, and/or taxes of [CSA] 56 in effect upon the effective date of this reorganization shall be continued and assumed by the [District], as the successor agency, in the same manner as provided in the original authorization pursuant to the provisions of Government Code Section 56886(t).”

**WHEREAS**, Government Code Section 56886(t) provides that Resolution 3227, Resolution 3235, and Resolution 3245 contain the exclusive terms and conditions for the change of organization from CSA 56 to the District as it relates to the “extension or continuation of any previously authorized charge, fee, assessment, or tax by [the District as the] successor local agency in the affected territory.”

**WHEREAS**, prior to the adoption of Resolution 3227, Resolution 3235, and Resolution 3245, the territory within CSA 56 was subject to a Refuse Disposal Land Use Fee that had been fixed, levied, and imposed upon such lands by the County of San Bernardino pursuant to the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code) (“the Act”) in order to discourage illegal dumping and to offset the cost of disposal of waste from the Wrightwood community.

**WHEREAS**, the approval of LAFCO Proposal No. 3202 included authorizing the District to impose a Solid Waste Management Disposal Facility Fee (“the Fee”) on parcels of land within the District’s boundaries to fund the “dump card” for use at the County of San Bernardino transfer station or landfill.

**WHEREAS**, pursuant to the legal authority set forth above, the District is authorized to fix before August 10 of any given year the Fee on residential parcels within its jurisdiction entitling the owners of such parcels to utilize refuse disposal sites without the payment of any pay-at-the gate fee for ordinary refuse generated on such residential property.

**WHEREAS**, pursuant to the legal authority set forth above, the District’s Board of Directors (“the Board”) adopted Resolution No. 2017-2 on or about August 7, 2017, establishing the Fee for 2017-2018 on properties located in the County of Los Angeles within the District’s jurisdictional boundaries in the same amount that had been collected by the County of San Bernardino from properties previously located within CSA 56.

**WHEREAS**, the Board readopted the Fee for 2018-2019, 2019-2020, 2020-2021, 2021-2022, and 2022-2023, and wishes to continue to levy the Fee for 2023-2024 upon all lands within the jurisdictional boundaries of the District.

**WHEREAS**, no change to the amount of the Fee, or the methodology used to calculate the Fee, levied by the District since 2017-2018 will be assessed in 2023-2024 pursuant to this Resolution.

**WHEREAS**, beginning on or about \_\_\_\_\_, 2023, the District published a Notice of Public Hearing concerning the Board's intent to adopt the Fee for 2023-2024 in a newspaper of general circulation within the District once a week for two successive weeks pursuant to the Act and Government Code Section 6066.

**WHEREAS**, on \_\_\_\_\_, 2023, at 5:30 p.m., the Board held a public hearing to hear and consider any and all objections regarding the imposition of the Fee, which hearing was duly conducted in the manner set forth in the Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Wrightwood Community Services District as follows:

1. The public interest and necessity requires the Board to adopt this Resolution hereby fixing, levying, imposing, and collecting a Solid Waste Management Disposal Facility Fee on properties located in the County of Los Angeles within the District's jurisdictional boundaries in accordance with, and in the amounts set forth in, Exhibit "B" attached hereto and incorporated herein by this reference (subject to the appropriate Land Use Codes of the Los Angeles County Assessor), pursuant to applicable law, including but not limited to the pertinent provisions of the Act, Government Code Section 56886(t), Resolution 3227, Resolution 3235, and Resolution 3245.
2. The Solid Waste Management Disposal Facility Fees hereby levied by the Board are in the same amount, and are based upon the same methodology, used by the District since 2017-2018 and previously by the County of San Bernardino on properties located in the County of San Bernardino within the District's jurisdictional boundaries, the rights to which have been transferred to the District in accordance with Resolution 3227, Resolution 3235, and Resolution 3245 granting the District the active power and authority for refuse collection as the successor agency to CSA 56.
3. The Solid Waste Management Disposal Facility Fees hereby levied meet the definition of the exception of a tax as defined in Proposition 26 passed November 3, 2010, and amending Article XIII C of the California Constitution. The exceptions met by this fee are: (a) a charge imposed for the specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege; (b) a charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged and which does not exceed the reasonable costs to the local government of providing the service or product; and/or (c) a charge imposed for the entrance to our use of local government property, or the purchase, rental, or lease of local government property. The District has examined the impact of Proposition 26 on fees for solid waste disposal services and has concluded the three exceptions discussed above are applicable and do not violate Proposition 26.
4. The Board hereby authorizes the District's General Manager to take any and all actions necessary to carry out the intent of the Board as set forth herein, and to cause the Solid Waste Management Disposal Facility Fees levied herein to be collected at the same time, and in the same manner, as the levying of special assessments on the 2023-2024 Los Angeles County Tax Roll, and/or to be otherwise collected in accordance with all legally-permissible methods available under applicable law.

5. If any Solid Waste Management Disposal Facility Fee hereby levied becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, shall constitute a lien on the affected property to the fullest extent legally allowable under applicable law.

**ADOPTED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2023, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

By: \_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors



## LAFCO 3202

**Reorganization to Include Formation of the Wrightwood Community Service District and Dissolution of County Service Area 56**

Those portions of the County of San Bernardino and the County of Los Angeles, State of California, lying within Sections 3,4, 6 through 10, 15 through 23, Township 3 North, Range 7 West, San Bernardino Meridian, and Sections 1, 12, 13, Township 3 North, Range 8 West, San Bernardino Meridian, described as follows:

**Beginning** at the northwest corner of Section 8, Township 3 North, Range 7 West, San Bernardino Meridian (S.B.M.), being in the unincorporated territory of the County of San Bernardino;

1. Thence easterly along the north line of said Section 8 a distance of 5376.32 feet, more or less, to the Southwest corner of Section 4, Township 3 North, Range 7 West, S.B.M.;
2. Thence northerly along the west line of said Section 4 a distance of 5309.49 feet, more or less, to the northwest corner of said Section 4;
3. Thence easterly along the north line of said Section 4 a distance of 5490.29 feet, more or less, to the northwest corner of Section 3, Township 3 North, Range 7 West, S.B.M.;
4. Thence easterly along the north line of said Section 3 a distance of 5627.22 feet, more or less, to the northeast corner of said Section 3;
5. Thence southerly along the east line of said Section 3 a distance of 5187.13 feet, more or less, to the northeast corner of Section 10, Township 3 North, Range 7 West, S.B.M.;
6. Thence southerly along the east line of said Section 10 a distance of 5382.89 feet, more or less, to the northeast corner of Section 15, Township 3 North, Range 7 West, S.B.M.;
7. Thence southerly along the east line of said Section 15 a distance of 5252.71 feet, more or less, to the northwest corner of Section 23, Township 3 North, Range 7 West, S.B.M.;
8. Thence easterly along the north line of said Section 23 a distance of 5170.98 feet, more or less, to the northeast corner of said Section 23;
9. Thence southerly along the east line of said Section 23 a distance of 5126.58 feet, more or less, to the southeast corner of said Section 23;
10. Thence westerly along the south line of said Section 23 a distance of 5238.91 feet, more or less, to the southeast corner of Section 22, Township 3 North, Range 7 West, S.B.M.;
11. Thence westerly along the south line of said Section 22 a distance of 2476.82 feet, more or less, to the south quarter corner of said Section 22;

12. Thence continuing westerly along the south line of said Section 22 a distance of 2778.79 feet, more or less, to the southeast corner of Section 21, Township 3 North, Range 7 West, S.B.M.;
13. Thence westerly along the south line of said Section 21 a distance of 5374.58 feet, more or less, to the southeast corner of Section 20, Township 3 North, Range 7 West, S.B.M.;
14. Thence westerly along the south line of said Section 20 a distance of 5276.70 feet, more or less, to the southeast corner of section 19, Township 3 North, Range 7 West, S.B.M.;
15. Thence westerly along the south line of said Section 19 a distance of 2153.78 feet, more or less, to the San Bernardino County/Los Angeles County boundary line;
16. Thence North  $04^{\circ}05'35''$  West along said boundary line a distance of 4952.51 feet, more or less, to the north line of said Section 19;
17. Thence, leaving said boundary line, North  $79^{\circ}29'00''$  West along the north line of said Section 19 a distance 2973.21 feet, more or less to the northwest corner of said Section 19;
18. Thence southerly along the west line of said Section 19 a distance of 584.68 feet, more or less, to the southeast corner of Section 13, Township 3 North, Range 8 West, S.B.M.;
19. Thence westerly along the south line of said Section 13 a distance of 4752.09 feet, more or less, to the southwest corner of said Section 13;
20. Thence northerly along the west line of said Section 13 a distance of 2574.20 feet, more or less, to the west quarter corner of said Section 13;
21. Thence continuing northerly along the west line of said Section 13 a distance of 2701.34 feet, more or less, to the southwest corner of Section 12, Township 3 North, Range 8 West, S.B.M.;
22. Thence northerly along the west line of said Section 12 a distance of 2807.83 feet, more or less, to the west quarter corner of said Section 12;
23. Thence easterly along the north line of the south half of said Section 12 a distance of 1296.24 feet, more or less, to the west line of the east half of the northwest quarter of said Section 12;
24. Thence northerly along said west line a distance of 2788.12 feet, more or less, to the south line of Section 1, Township 3 North, Range 8 West, S.B.M.;
25. Thence northerly along the west line of the east half of the southwest quarter of said Section 1 a distance of 1309.62 feet, more or less, to the south line of the north half of the south half of said Section 1;
26. Thence easterly along said south line a distance of 1929.94 feet, more or less, to the east line of the west half of the northwest quarter of the southeast quarter of said Section 1;

- 27. Thence northerly along said east line a distance of 1317.91 feet, more or less, to the north line of the south half of said Section 1;
- 28. Thence easterly along said north line a distance of 1935.44 feet, more or less, to the west line of Section 6, Township 3 North, Range 7 West, S.B.M.;
- 29. Thence northerly along the west line of said Section 6 a distance of 532.99 feet;
- 30. Thence South 85°16'11" East a distance of 1485.47 feet;
- 31. Thence South 02°29'05" West a distance of 1477.89 feet;
- 32. Thence South 78°56'40" East a distance of 456.19 feet, more or less, to the San Bernardino County/Los Angeles County boundary line;
- 33. Thence North 03°21'01" West along said boundary line a distance of 62.61 feet, more or less, to the south line of the north half of the south half of said Section 6;
- 34. Thence leaving said boundary line, South 80°14'54" East along said south line a distance of 806.72 feet, more or less, to the east line of the west half of said Section 6;
- 35. Thence South 88°09'41" East along said south line a distance of 1324.68 feet, more or less, to the west line of the east half of the east half of said Section 6;
- 36. Thence South 03°12'03" West along said west line a distance of 1548.64 feet, more or less, to the south line of said Section 6;
- 37. Thence easterly along the south line of said Section 6 a distance of 1311.40 feet, more or less, to the **Point of Beginning**.

Containing 10,738.51 acres, more or less.

This legal description was prepared by me or under my direction.



06/24/2016

James I. Stone

Date

Deputy County Surveyor

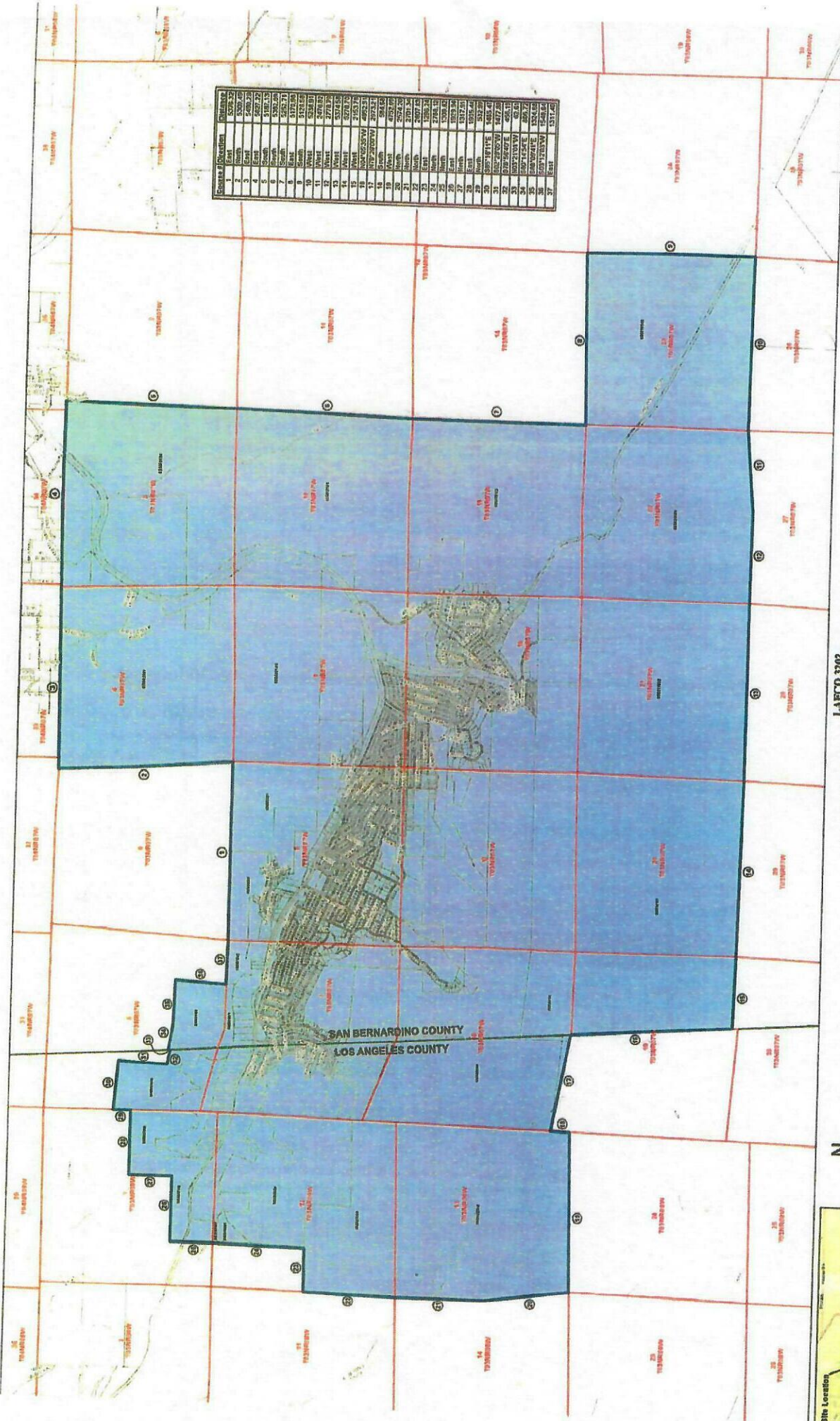
PLS 9075, Expiration: March 31, 2018



THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION

James T. Stone  
 Deputy County Surveyor  
 PLS 9875  
 Date: 06/24/2016  
 Exp. 01/2018  
 Lic. Number: 40176-Pre. (Retired June 21, 2016)

Course #	Direction	Distance
1	East	5076.32
2	South	5200.46
3	West	5076.32
4	North	5200.46
5	East	5107.15
6	South	5302.09
7	West	5107.15
8	North	5302.09
9	East	5251.71
10	South	5121.09
11	West	5251.71
12	North	5121.09
13	East	5338.01
14	South	5478.82
15	West	5338.01
16	North	5478.82
17	East	2779.25
18	South	2979.25
19	West	2779.25
20	North	2979.25
21	East	2979.25
22	South	3179.25
23	West	2979.25
24	North	3179.25
25	East	3179.25
26	South	3379.25
27	West	3179.25
28	North	3379.25
29	East	3379.25
30	South	3579.25
31	West	3379.25
32	North	3579.25
33	East	3579.25
34	South	3779.25
35	West	3579.25
36	North	3779.25
37	East	3779.25
38	South	3979.25
39	West	3779.25
40	North	3979.25
41	East	3979.25
42	South	4179.25
43	West	3979.25
44	North	4179.25
45	East	4179.25
46	South	4379.25
47	West	4179.25
48	North	4379.25
49	East	4379.25
50	South	4579.25
51	West	4379.25
52	North	4579.25
53	East	4579.25
54	South	4779.25
55	West	4579.25
56	North	4779.25
57	East	4779.25
58	South	4979.25
59	West	4779.25
60	North	4979.25
61	East	4979.25
62	South	5179.25
63	West	4979.25
64	North	5179.25
65	East	5179.25
66	South	5379.25
67	West	5179.25
68	North	5379.25
69	East	5379.25
70	South	5579.25
71	West	5379.25
72	North	5579.25
73	East	5579.25
74	South	5779.25
75	West	5579.25
76	North	5779.25
77	East	5779.25
78	South	5979.25
79	West	5779.25
80	North	5979.25
81	East	5979.25
82	South	6179.25
83	West	5979.25
84	North	6179.25
85	East	6179.25
86	South	6379.25
87	West	6179.25
88	North	6379.25
89	East	6379.25
90	South	6579.25
91	West	6379.25
92	North	6579.25
93	East	6579.25
94	South	6779.25
95	West	6579.25
96	North	6779.25
97	East	6779.25
98	South	6979.25
99	West	6779.25
100	North	6979.25
101	East	6979.25
102	South	7179.25
103	West	6979.25
104	North	7179.25
105	East	7179.25
106	South	7379.25
107	West	7179.25
108	North	7379.25
109	East	7379.25
110	South	7579.25
111	West	7379.25
112	North	7579.25
113	East	7579.25
114	South	7779.25
115	West	7579.25
116	North	7779.25
117	East	7779.25
118	South	7979.25
119	West	7779.25
120	North	7979.25
121	East	7979.25
122	South	8179.25
123	West	7979.25
124	North	8179.25
125	East	8179.25
126	South	8379.25
127	West	8179.25
128	North	8379.25
129	East	8379.25
130	South	8579.25
131	West	8379.25
132	North	8579.25
133	East	8579.25
134	South	8779.25
135	West	8579.25
136	North	8779.25
137	East	8779.25
138	South	8979.25
139	West	8779.25
140	North	8979.25
141	East	8979.25
142	South	9179.25
143	West	8979.25
144	North	9179.25
145	East	9179.25
146	South	9379.25
147	West	9179.25
148	North	9379.25
149	East	9379.25
150	South	9579.25
151	West	9379.25
152	North	9579.25
153	East	9579.25
154	South	9779.25
155	West	9579.25
156	North	9779.25
157	East	9779.25
158	South	9979.25
159	West	9779.25
160	North	9979.25
161	East	9979.25
162	South	10179.25
163	West	9979.25
164	North	10179.25
165	East	10179.25



**LAFCO 3202**  
 Reorganization to Include Formation of the Wreghwood Community  
 Service District and Dissolution of County Service Area 56  
From: Palmdale Township Area, Range 2 East, T18N, S36E, San Bernardino County, Inland California

1 inch = 1,200 feet

0 1,200 2,400 4,800 7,200 9,600 Feet

Community Service District Area (0.738-S1 Area)  
 Parcel  
 Section Line  
 LAFCO Assessor's Parcel Number  
 County Number  
 County Boundary

FOR QUESTIONS REGARDING THIS MAP OR TO OBTAIN A COPY OF THIS MAP IN ELECTRONIC FORM, PLEASE CONTACT LAFCO FOR SAN BERNARDINO COUNTY

Exhibit B

<u>USE CODE</u>	<u>DESCRIPTION</u>	<u>FEES</u>
0510	Single Family Residence (suitable for permanent use)	\$ 85.14
0511	Recreation Cabin (unsuitable for permanent use)	\$ 42.57
0520	Mobile home on fee land, not in a subdivision	\$ 85.14
0525	Mobile home on fee land, in a subdivision	\$ 85.14
0526	Mobile home on a permanent foundation	\$ 85.14
0533	Time share	\$ 85.14
0534	Attached single-family residence (common wall)	\$ 85.14
0535	Zero lot line single-family residence	\$ 85.14
0599	Miscellaneous residential structure	\$ 85.14
0600	Two single-family residences	\$ 170.28
0601	Three single-family residences	\$ 255.42
0602	Four single-family residences	\$ 340.56
0603	Duplex	\$ 170.28
0604	Triplex	\$ 255.42
0605	Quad	\$ 340.56
0610	Multi single-family residence (5 to 14 units)	\$ 425.70
9999	No services provided	\$ 0.00

# Item # 12

Future Board Meeting  
Tuesday April 4, 2023



Item # 13

Adjournment

