

REGULAR BOARD MEETING

February 7, 2023

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

MINUTES

Board Members:

Natalie Lopiccolo, President
Chuck Franklin, Vice President
Sadie Albers, Member
Alexis Claiborne, Member
Kristy Gerardo, Member

Staff Present:

Steven Kennedy, Attorney
Tamara Keen, General Manager
Angela Rovida, Administrative Assistant

Call to Order: Vice President Franklin called the Meeting to order at 5:47 pm

- 1. Pledge of Allegiance:** Vicky Rinek led the Pledge of Allegiance
- 2. Roll Call:** Council Kennedy is present via telephone, Director Gerardo and Director Albers not present. Director Claiborne arrived at 5:45pm.
- 3. Agenda Approval:** Vice President Franklin motioned to approve, and Director Claiborne seconded the motion. Motion carries.
- 4. Public Comment:** Patricia Gonzalez, team leader for Full Circle, a health and safety organization, shared information about the mental health, wellness and domestic violence services they provide. Their communication line in 909.359.3200. Eddie Lambaga, a local realtor, introduced himself and expressed his desire to be of assistance to the community in any way he can.
- 5. Agency Reports:** Sergeant Mark Rios of San Bernardino County Sheriff's reported 121 service calls. From those calls, ten reports were taken, and 2 arrests were made. The top five calls were: follow up's, trespassing (mainly due to snow play), incidents, area checks and audible alarms. Christopher Porter, Policy Advisor with Supervisor Cook's office, reported that discretionary funds awarded to WCSD to address snow play concerns were sent yesterday. He also addressed the upcoming Park Drive repave/reconstruction project and offered to coordinate a Public Work staff member to present at a future WCSD board meeting if desired. The project is anticipated to go to bid in April.
- 6. Consent Calendar:** Director Claiborne motioned to approve; Vice President Franklin seconded. All in favor, motion passes.
- 7. General Manager's Report:** General Manager Keen discussed her recent and upcoming trainings and workshops. The grant application for the feasibility study for a downtown

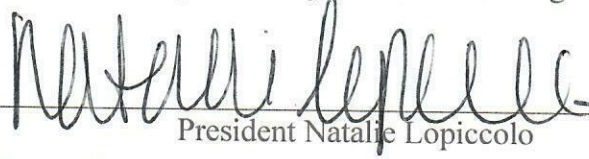
commercial septic was submitted to the Lahontan Water Board and is awaiting a response. Constituent Services Director of Supervisor Cook's office Samuel Shoup was contacted to discuss the details of the Park Drive project. All commercial property owners have been notified regarding the implementation of commercial recycling. CR&R partnered with the WCSD to perform site visits of future dumpster locations. Dan Campbell was called to address an issue with the oven and was able to fix the repair within 20 minutes of the call. When the park completion date is provided, a date for the ribbon cutting will be shared with community.

8. **Revised December 2022 Financials and January 2023 Financials:** An error for current bank balance of December 2022 financials was adjusted. Vice President Franklin motioned to approve December and January financials; Director Claiborne seconded. All in favor, motion carries.
9. **Hollis Stewart Park Renovations Project Status Update:** No reportable changes since previous update.
10. **Joint Use Agreement with Snowline Unified School District:** A previous issue with unlocking and locking gates in the open area was resolved. The district will only be responsible for locking and unlocking gates on days the district holds events. The agreement is pending signatures by President Lopiccolo and school district officials.
11. **Proposed Revised 2022/2023 Annual Budget:** Director Claiborne motioned to approve, with Vice President Franklin seconding. All in favor, motion carried.
12. **Training For General Manager:** Vice President Franklin motioned to approve the travel and lodging cost for an upcoming GM training in June of this year. Director Claiborne seconded the motion. All in favor, motion carries.
13. **Office Space:** General Manager Keen presented the necessity for a larger office space; she presented a few available options. It was determined to investigate further options that will be presented to the board at a later meeting.
14. **Wrightwood Historical Society Variance Request:** The board requested clarification on the requested variance and will make a decision once more information is provided.
15. **CERT Variance Request:** Vice President Franklin motioned to approve with Director Claiborne seconding. All in favor, motion carries.
16. **Spring Softball League:** Vice President Franklin motioned to approve the reinstatement of the Adult Softball League. Director Claiborne seconded the motion. All in favor, motion carries.
17. **Recess to Closed Session:** 6:34p
18. **Return to Open Session:** 7:40p No Reportable Action.
19. **Directors Comments:** President Lopiccolo and Vice President Franklin thanked community members and WCSD staff for their support.

20. Future Board Meeting: March 7th, 2023

21. Adjournment: President Lopiccolo adjourned the meeting at 7:42pm

Minutes approved:



President Natalie Lopiccolo

Date

3/31/2023