

**WRIGHTWOOD  
COMMUNITY  
SERVICES DISTRICT**

**OCTOBER 5, 2021**

**REGULAR  
BOARD MEETING**



**WRIGHTWOOD COMMUNITY SERVICES DISTRICT**  
P.O. Box 218 Wrightwood, CA 92397

**Notice**

Regular Meeting of the Board of Directors  
Tuesday, October 5, 2021-5:30 pm  
Wrightwood Community Building  
1275 State Highway 2, Wrightwood, CA

**Agenda**

**5:30 PM – Call to Order**

1. Pledge of Allegiance
2. Roll Call
3. Agenda Approval
4. Public Comments: *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-01 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
5. Consent Calendar
6. Acting General Manager's Report
7. September 2021 Financials: Discussion and Possible Action
8. Resolution No. 2021-10 Authorizing Continuation of Remote Teleconference Meetings (AB 361): Discussion and Possible Adoption
9. Per Capita Grant Application Update: Discussion and Possible Action
10. Resolution No. 2021-11 Approving Application for Per Capita Grant Funds: Discussion and Possible Adoption
11. Archery Ad Hoc Committee Update: Discussion and Possible Action
12. Mobile Food Pantry: Discussion and Possible Action
13. Wrightwood Village Foundation-Wrightwood Community Christmas Tree Lighting Fund Donation: Discussion and Possible Action
14. Recess to Closed Session: Public Employee Performance Evaluation (Government Code Section 54947); Title: Acting General Manager
15. Return to Open Session: Announcement of Reportable Closed Session Actions
16. Future Board Meeting: November 2, 2021 – 5:30pm
17. Directors Comments
18. Adjournment

**Wrightwood Community  
Services District**

**THE VISION**

To empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

**Wrightwood Community  
Services District**

**The Mission**

To provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and waste water planning and engineering in a fiscally responsible manner.

ITEM 5  
MINUTES  
REGULAR  
BOARD MEETING  
Sept. 7, 2021



## REGULAR BOARD MEETING

Sept. 7, 2021

Wrightwood Community Building

1275 State Highway 2

Wrightwood, CA

### MINUTES

**Board Members:** Leo Hordyk, President  
Chuck Franklin, Vice President  
Natalie Lopiccolo, Member  
Michelle Schneider, Member  
Sadie Albers, Member

**Staff Present:** Steven Kennedy, Attorney  
Tamara Keen, Interim General Manager

**Call to Order:** Vice President Franklin called the Meeting to order at 5:31 pm

- 1. Roll Call:** President Hordyk was absent.
- 2. Agenda Approval:** Director Schneider motioned to approve the agenda with Director Lopiccolo seconding the motion. Motion carries.
- 3. Public Comment:** Bruce LaClaire, a longtime Wrightwood resident, spoke about the advantages of burying our power lines throughout the community. Bruce also spoke about our lack of a sewer system and that the downtown area should be equipped with a Commercial Septic System.
- 4. Agency Reports:** Sgt. Solario from Victorville Sherriff's Department reported 104 calls for service and 16 reports made with 2 arrests.
- 5. Consent Calendar:** Director Albers motioned to approve with Director Schneider seconding the motion. Motion carries
- 6. Acting General Manager Report:** A detailed update about the month's activities was given by Interim General Manager Keen.
- 7. Sept 2021 Financials:** Vice President Franklin inquired about the equipment repairs line item, and why the item was over budget.
- 8. Employee Pay Scale Increase:** The Park Maintenance pay scale will increase by \$1.00, changing the pay scale to \$14 - \$17 per hour. The Board Secretary's pay scale was raised from \$15 - \$17 per hour, to \$15 - \$20 per hour. Director Schneider motioned to approve the increase with Director Lopiccolo seconding the motion. Motion carries.
- 9. Softball Umpire Pay Increase:** The Umpires for the Adult Softball League have requested a \$5.00 per game pay increase, from \$25 per game to \$30 per game. Director Lopiccolo motioned to approve the pay increase with Director Schneider seconding the motion. Motion carries 3 to 1 with Vice President Franklin opposing the increase.
- 10. Broken Slide in Hollis Stewart Park:** The Board requested that Interim GM Keen contact SDRMA regarding liability issues with removing the slide.

11. **WrightWoodstock Donation:** Director Lopiccolo motioned to approve the \$500 donation for the WrightWoodstock Reunion with Director Albers seconding the motion. Motion carries 3 to 1 with Vice President Franklin opposing the donation.
12. **Big Pines Archery:** Director Albers motioned to create an Ad-Hoc committee for Big Pines Archery with Director Lopiccolo seconding the motion. Motion carries 3 to 1 with Vice President Franklin opposing the motion.
13. **The Church of Music Rate Variance:** Director Schneider motioned to approve the Rate Variance on a quarterly basis with Director Lopiccolo seconding the motion. Motion carries.
14. **Per Capita Grant Update:** The Park Fundraising Committee held a cocktail and hors d'oeuvre event to raise money for the park renovation. The event raised \$13,000 and fundraising is now open to the entire community. The WCSD has made a donation of \$25,000, also, there is an anonymous donor that will match funds up to \$40,000, leaving approximately \$45,000 left to raise.
15. **Recess to Closed Session: Public Employee Performance Evaluation (Government Code Section 54947) Title: Interim General Manager: 7:41pm**
16. **Return from Closed Session: Announcement of Reportable Closed Session Actions: Return @ 8:40pm- No reportable action taken.**
17. **Future Board Meeting:** October 5, 2021 - 5:30pm at the Community Bldg. in Wrightwood
18. **Directors Comments:** Director Lopiccolo stated that softball has started and is going well, and thanked everyone for their time, especially Tamie for everything that she is doing. Director Schneider thanked Director Lopiccolo and Monica for all of their work with softball and Director Albers thanked Tamie for jumping in and having a great attitude.
19. **Adjournment:** 8:48 pm

Vice President Franklin adjourned the meeting at 8:48pm

Minutes approved: \_\_\_\_\_  
 President Leo Hordyk

Date \_\_\_\_\_

# ITEM 6

## ACTING GENERAL MANAGERS REPORT



## Interim General Managers Report

I have been working with the Auditors from Eadie and Payne on the 20/21 Audit, and submitting items as requested, we are nearing completion.

On Sept 18, a fundraiser was held for the Skate Park Dedication raising approximately \$2,875. We will be using that money for a dedication plaque as well as adding a few minor upgrades to the park, a donation from the CSD would be very much appreciated.

I will be meeting with Tom Pinard, from The Veterans Committee, on Fri. Oct 1, 2021, to discuss the Eagle Scout Paver Project for the Veterans' Memorial Park. There are still details that need to be discussed before completion.

I have also spoken with Henri Castro at SDRMA regarding our broken slide, she stated that the slide can only be removed if it does not create another liability, and suggested we contact a professional playground installer to see if we could replace it. I contacted Miracle Recreation Equipment, who we show as the original installers which they denied. Since the park is being renovated in the Spring of 2022, we optioned to board off the slide, and hang "Do Not Use" signs on the slide.

With the winter month's approaching, the increase in short-term rentals (air bnb's) will have a huge impact on our community. While they do bring revenue, they also have secondary impacts. Cars blocking resident's driveways; cars left in the path of snowplows, trash left outside for the animals to drag off, and late-night music, are just a few of the issues. All of these are Code Enforcement violations. San Bernardino County has implemented a short-term rental complaint system that tracks unpermitted short-term rentals. The new Code Enforcement hotline # is 1-800-205-9417, and is available 24 hours a day, 7 days a week.

The ignitor has not been working properly on the new oven, so it was replaced, and is still under warranty.

There was an incident at the skatepark that lead to a broken camera. A police report has been filed and I am waiting to hear for an update from Officer Mora. I have contacted CM Installations to get a price to replace the camera.

# ITEM 7

## September 2021 FINANCIALS





## Wrightwood Community Services District

## Profit &amp; Loss

August 31 through September 30, 2021

	Aug 31, 21	Sep 21	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Facility Rental			
4000.1 · CC Parking Lot	0.00	240.00	240.00
4000.7 · Vivian Null Park Stage	0.00	30.00	30.00
4000.8 · WW Community Bldg	0.00	279.00	279.00
4000 · Facility Rental - Other	0.00	70.00	70.00
<b>Total 4000 · Facility Rental</b>	<b>0.00</b>	<b>619.00</b>	<b>619.00</b>
4200 · Solid Waste Franchise Fee	0.00	16,184.55	16,184.55
4400 · Sports League			
4400.2A · Softball	0.00	2,625.00	2,625.00
<b>Total 4400 · Sports League</b>	<b>0.00</b>	<b>2,625.00</b>	<b>2,625.00</b>
<b>Total Income</b>	<b>0.00</b>	<b>19,428.55</b>	<b>19,428.55</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>19,428.55</b>	<b>19,428.55</b>
<b>Expense</b>			
5000 · Advertising & Marketing	0.00	155.12	155.12
5085 · Donation Expense	0.00	500.00	500.00
5130 · Professional Services			
5130.2 · Audit	0.00	4,400.00	4,400.00
5130.3 · Legal Services	4,393.75	0.00	4,393.75
5130.5 · Payroll Processing	0.00	59.83	59.83
<b>Total 5130 · Professional Services</b>	<b>4,393.75</b>	<b>4,459.83</b>	<b>8,853.58</b>
5150 · Repairs & Maintenance			
5150.3 · Job Supplies	0.00	267.99	267.99
5150.4 · Plumbing Repairs	0.00	285.00	285.00
<b>Total 5150 · Repairs &amp; Maintenance</b>	<b>0.00</b>	<b>552.99</b>	<b>552.99</b>
5180 · Services			
5180.2 · Sports League			
5180.2A · Softball	0.00	541.54	541.54
5180.2D · Other Park & Rec Expenses	0.00	146.63	146.63
<b>Total 5180.2 · Sports League</b>	<b>0.00</b>	<b>688.17</b>	<b>688.17</b>
<b>Total 5180 · Services</b>	<b>0.00</b>	<b>688.17</b>	<b>688.17</b>
5190 · Solid Waste Disposal Fees	3,054.90	9,855.51	12,910.41
5210 · Telephone			
5210.3 · Office Phone	0.00	118.79	118.79
<b>Total 5210 · Telephone</b>	<b>0.00</b>	<b>118.79</b>	<b>118.79</b>
5240 · Utilities			
5240.1 · Electric			
5240.1A · Community Center	0.00	432.83	432.83
5240.1B · Museum	0.00	106.22	106.22
5240.1C · Street Lights	0.00	429.98	429.98
5240.1D · Electrical Panel	0.00	14.36	14.36
<b>Total 5240.1 · Electric</b>	<b>0.00</b>	<b>983.39</b>	<b>983.39</b>
5240.2 · Gas			
5240.2A · Community Center	0.00	43.71	43.71
5240.2B · Museum	0.00	19.45	19.45
<b>Total 5240.2 · Gas</b>	<b>0.00</b>	<b>63.16</b>	<b>63.16</b>
5240.3 · Trash			
5240.3A · Community Center	0.00	184.36	184.36
<b>Total 5240.3 · Trash</b>	<b>0.00</b>	<b>184.36</b>	<b>184.36</b>

10:47 AM

09/30/21

Accrual Basis

# Wrightwood Community Services District

## Profit & Loss

August 31 through September 30, 2021

	<u>Aug 31, 21</u>	<u>Sep 21</u>	<u>TOTAL</u>
5240.4 · Water			
5240.4A · Community Center	0.00	452.49	452.49
5240.4B · Museum	0.00	32.14	32.14
<b>Total 5240.4 · Water</b>	<u>0.00</u>	<u>484.63</u>	<u>484.63</u>
<b>Total 5240 · Utilities</b>	<u>0.00</u>	<u>1,715.54</u>	<u>1,715.54</u>
<b>Total Expense</b>	<u>7,448.65</u>	<u>18,045.95</u>	<u>25,494.60</u>
<b>Net Ordinary Income</b>	<u>-7,448.65</u>	<u>1,382.60</u>	<u>-6,066.05</u>
<b>Net Income</b>	<u><u>-7,448.65</u></u>	<u><u>1,382.60</u></u>	<u><u>-6,066.05</u></u>

Sep-21		DISBURSEMENTS AND DEPOSITS			
Check Number	Amount	Disbursement Date	Cleared Date	Payee	Account
2117	\$150.00	9/2/2021		Dan Day	Umpire
2118	\$285.00	9/2/2021		Keen Plumbing Serv.	Plumbing repair
2119	\$181.54	9/2/2021		Monica Ciccarelli	misc softball reim
2120	\$93.69	9/2/2021		Waxie	cleaning supplies
2121	\$150.00	9/7/2021		Boy Scout Troop 351	Refund security deposit
2122	\$429.98	9/9/2021		SCE	Street Lights
2123	\$500.00	9/10/2021		WrightWoodstock	Donation
2124	\$184.36	9/15/2021		CR&R	Trash bins
2125	\$43.71	9/15/2021		So CA Gas	Comm Bldg Gas
2126	\$9,855.51	9/15/2021		CR&R	Disposal Fees
2127	\$4,393.75	9/22/2021		Brunick, McElhaney & Kennedy	Attorney Fees
2128	\$3,054.90	9/22/2021		County of SB - Solid waste	SW Disposal Fees
2129	\$180.00	9/22/2021		Dan Day	Umpire
2130	\$6,400.00	9/22/2021		Eadie & Payne	Audit (July&Aug)
2131	\$484.63	9/22/2021		Golden State Water	Water(bldg&museum)
2132	\$19.45	9/22/2021		So CA Gas	Gas -Musum
2133	\$0.00			VOID	
2134	\$155.12	9/24/2021		Michelle Schneider	Reim
2135	\$118.79	9/24/2021		Verizon	Cell Phones
2136	\$180.00	9/27/2021		Dan Day	Umpire
2137	\$553.41	9/28/2021		So Ca Edison	Electric
2138	\$267.99	9/28/2021		Waxie	cleaning supplies
Debit	\$59.83	9/10/2021		ADP	Payroll fees
Debit	\$59.83	9/24/2021		ADP	Payroll fees
Debit	\$146.63	9/27/2021		Diamond Environmental	Softball Porta Pot
<b>TOTAL</b>	<b>\$27,948.12</b>				

	Payroll
9/15/2021	\$3,455.14
9/30/2021	\$3,557.29
<b>TOTAL</b>	<b>\$7,012.43</b>

Deposits		
Date	Amount	Name
9/2/2021	\$750.00	softball registration
9/2/2021	\$22.75	rent
9/3/2021	\$16,184.55	solid waste
9/3/2021	\$130.00	rent
9/7/2021	\$375.00	softball registration
9/9/2021	\$750.00	softball registration
9/14/2021	\$240.00	rent
9/20/2021	\$375.00	softball registration
9/22/2021	\$375.00	softball registration
<b>TOTAL</b>	<b>\$19,202.30</b>	

**DEPOSITS AND DISBURSEMENTS FISCAL YEAR 2021/2022**

Month	Beginning Balance	Deposit	Total Disbursements	Payroll	Gross
Jul-21	\$179,128.60	\$11,339.22	\$56,284.93	\$7,065.55	\$127,117.34
Aug-21		\$5,016.93	\$57,958.31	\$5,814.60	
Sep-21		\$19,202.30	\$27,948.12	\$7,012.43	
Oct-21					
Nov-21					
Dec-21					
Jan-22					
Feb-22					
Mar-22					
Apr-22					
May-22					
Jun-22					

Estimate Cash Flow Statement		MONTHLY HOURS				
		GM	PARK	OFFICE	PARK/REC	MONTH
Current Bank Balance	\$127,117.34	99.5	26	103	0	Jul-21
Savings Account	\$150,516.63	153	139			Aug-21
Reserve for Operations	\$12,504.86	156.75	96.25			Sep-21
Reserve for Capital	\$4,000.00					Oct-21
Reserve for Replacements	\$29,805.05					Nov-21
<b>Total Estimate Revenue</b>	<b>\$307,439.02</b>					Dec-21
						Jan-22
<b>Accounts Payable</b>	<b>Outstanding</b>					Feb-22
Election Payment	\$10,583.00					Mar-22
						Apr-22
Total Estimated Expense	\$10,583.00					May-22
<b>Balance</b>	<b>\$296,856.02</b>					Jun-22

Election payments are due each January 2 remaining

Hours are 5 consecutive hours per work day. number of work days can vary

dependent upon the days of the week, compared to the days of the month.

**ITEM 8**  
**RESOLUTION 2021-10**  
**AB 361**



## AB 361

This Legislation allows State and Local Agencies to meet remotely during the ongoing COVID-19 Pandemic and/or future emergencies. It extends the Governor's Executive Order Provisions on the Brown Act beyond their Sept. 30, 2021 rescission date. AB 361 will sunset by its own provisions on Jan. 1, 2021.

**RESOLUTION NO. 2021-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRIGHTWOOD  
COMMUNITY SERVICES DISTRICT RATIFYING THE PROCLAMATION OF A  
STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THE  
EXISTENCE OF LOCAL EMERGENCY CONDITIONS, AND AUTHORIZING  
REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND  
ITS STANDING COMMITTEES FOR THE PERIOD OCTOBER 5, 2021, TO  
\_\_\_\_\_, 2021, PURSUANT TO BROWN ACT PROVISIONS**

WHEREAS, the Wrightwood Community Services District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

WHEREAS, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically COVID-19 and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District’s employees, directors, vendors, contractors, customers, visitors, and residents; and

WHEREAS, directions from the Los Angeles County and San Bernardino County Departments of Public Health and regulations from the State of California impose various social distancing restrictions and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the Board does hereby find that a state of emergency exists within the District's service area as a result of the continuing presence of COVID-19, which would cause conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to affirm that a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board does hereby find that the Board and all standing committees thereof shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WRIGHTWOOD COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation Regarding Local Emergency. The Board hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency now exists throughout the District as a result of the continuing presence of COVID-19, which would cause conditions of imminent risk to attendees of the District's Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that conducting the District's Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.



Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

PASSED AND ADOPTED by the Board of Directors of the Wrightwood Community Services District this 5<sup>th</sup> day of October, 2021, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President, Board of Directors

ATTEST:

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Secretary, Board of Directors

# ITEM 9

# PER CAPITA GRANT UPDATE



## PER CAPITA GRANT UPDATE

Director's Schneider and Lopiccolo will present an update at the Board Meeting.

# ITEM 10

## RESOLUTION 2021-11 APPROVING APPLICATION FOR PER CAPITA GRANT FUNDS



Resolution Number: NO. 2021-11

RESOLUTION OF THE Board of Directors OF Wrightwood Community Services District  
APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract(s) with the State of California to complete project(s);

NOW, THEREFORE, BE IT RESOLVED that the Wrightwood Community Services District hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the District general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum--Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, The Board of Directors will consider a range of actions that include, but are not limited to, the following:
  - (A) Conducting active outreach to diverse populations, particularly minority, low-income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
  - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
  - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.

(D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).
9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).
10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and
11. Delegates the authority to the Acting General Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and
12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the 5th day of October, 2021.

I, the undersigned, hereby certify that the foregoing Resolution Number 2021-11 was duly adopted by the Board of Directors following a roll call vote:

Ayes:

Noes:

Absent:

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