

**WRIGHTWOOD  
COMMUNITY  
SERVICES DISTRICT**

**JUNE 8, 2021**

**SPECIAL BOARD  
MEETING PACKET**

# WRIGHTWOOD COMMUNITY SERVICES DISTRICT

P.O. Box 218 Wrightwood, CA 92397  
Special Meeting of the Board of Directors  
Tuesday, June 8, 2021-5:30pm  
Wrightwood Community Building  
1275 State Highway 2, Wrightwood, CA

## Agenda

### SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to our Board of Directors, District Staff, and general public, Wrightwood Community Services District will hold this meeting of its Board of Directors via teleconference. The public may participate in the meeting by teleconference as follows:

For best results please use your computer and the link on [wrightwoodcsd.org](http://wrightwoodcsd.org) website home page;

<https://zoom.us/j/9998961711?pwd=UmRqVONpT09KY1FXRDZCMTBkC0dOQT09>

To raise your hand, go to the bottom of the screen, click on Participants, raise your hand is at the bottom of the listing. If instead you wish to use your phone, either cell or land line, call 301-715-8592

Use meeting number 999-896-1711# then hit # again

To raise your hand for public comments hit \*6

All audio and Video will be muted initially when joining the meeting.

### 5:30 PM – Call to Order

1. Roll Call
2. Agenda Approval
3. Public Comments: *Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought to participate in the above-agenized public meeting, should be directed to the Chair at any time prior to the meeting. Under this item, any member of the public wishing to directly address the Board on any item of interest that is not within the subject matter jurisdiction of the Board may do so now. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Pursuant to Section 2.3.2 of Ordinance No 2021-01 adopted by the Board on March 2, 2021, the Chair may limit each speaker to a comment period of three (3) minutes or less.*
4. Agency Reports
5. Consent Calendar
  - 5a. May 6, 2021 Regular Board Meeting Minutes
  - 5b. May 11, 2021 Special Board Meeting Minutes
  - 5c. May 18, 2021 Special Board Meeting Minutes
6. General Managers Report
7. May 2021 Financials
8. Telephone Book Listing: Discussion and Possible Action
9. Parks and Recreation - Archery: Discussion and Possible Action
10. CR&R Franchise Agreement: Discussion and Possible Action
11. COVID19 Reopening Protocols: Discussion and Possible Action
12. Per Capita Grant Standing Committee: Discussion and Possible Action
13. Future Board Meeting – July 6, 2021: Discussion and Possible Action
14. Directors Comments
15. Adjournment

## Wrightwood Community Services District

### THE VISION

To Empower our community to have local control by serving as a platform for community discussion, cohesion and action in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering.

To promote and grow a vibrant parks and recreation department for our community.

To maintain and enhance our current infrastructure

To economize our solid waste process and maximize our efficiency in executing them

To protect our natural resources through evaluating community wastewater needs

To meet all these ends in a fiscally responsible manner

## Wrightwood Community Services District

### THE MISSION

to provide local governance in the areas of parks and recreation, street lighting, solid waste and recycling and wastewater planning and engineering in a fiscally responsible manner.



ITEM 5A

REGULAR  
BOARD MEETING  
MAY 6, 2021

MINUTES



**REGULAR BOARD MEETING**  
May 6, 2021  
Wrightwood Community Building  
1275 State Highway 2  
Wrightwood, CA

**MINUTES**

**Board Members:** Leo Hordyk, President  
Chuck Franklin, Vice President  
Michelle Schneider, Member  
Sadie Albers, Member – joined at 5:35  
Natalie Lopiccolo, Member - Absent

**Staff Present:** Steven Kennedy, Attorney  
Lori Golden – General Manager  
Tamara Keen - Secretary

**Call to Order**

President Hordyk called the Meeting to order at 5:31 p.m.

**Roll Call**

Natalie Lopiccolo, Member – Absent  
Sadie Albers, Member joined @ 5:35 p.m.

2. **Approval of Agenda:** Director Schneider motioned to approve the agenda with Vice President Franklin 2<sup>nd</sup> the motion. Agenda approved unanimously.
3. **Public Comment:** Randy Marbach with WWPOA thanked Sean and Tamie of the WCSD for their help with the Garden Faire on May 1, 2021. Randy also introduced Morgan Owen who will start working with the Historical Society to help with the museum. Morgan has many ideas for this endeavor.
4. **Agency Reports:** Sgt. Solorio from the San Bernardino County Sherriff's Dept. reported that April was a pretty mellow month when it comes to calls. There were 71 calls with 3 reports taken which is about 30% below average from previous months. CJ Porter from the Office of Supervisor Cook mentioned the County is offering a Rental Relief Program which can be found at [SBCrentalrelief.com](http://SBCrentalrelief.com). CJ also stated that the best way to get a hold of him is through e-mail, that way he has a paper trail.
5. **Consent Calendar:** Director Schneider motioned to approve and Vice President Franklin seconded the motion. Consent calendar approved unanimously.
6. **General Managers Report:** General Manager Golden reported that beginning May 10, 2021 the Community Building hours will go back to 8am to 1pm Monday through Friday. Golden stated that she is still waiting for confirmation regarding the Hazardous Waste Event to be held in June and will let us know if and when it will be happening. The stove and refrigerator have been delivered and installed and the kitchen should be fully functional soon. Golden also stated that she will be going on vacation for a week in May and that staff will be available should anything arise.



7. **April 2021 Financials:** The Board didn't have any questions regarding the financials.
8. **Lion's Club Rental Variance Request:** Director Schneider motioned to give the Lions Club a 10% discount on their monthly meetings every third Thursday of the month. Vice President Franklin seconded the motion. President Hordyk motioned to give the Lions Club a 10% discount for Bingo which is every first Thursday of the month. Vice President Franklin seconded the motion. All in favor for both variances.
9. **Music in the Pines Rental Variance Request:** Vice President Franklin motioned to wave the fees for Music in the Pines. Director Schneider seconded the motion. All in favor.
10. **CERT Rental Variance Request:** Director Schneider motioned to give CERT a 100% variance for their monthly meeting held on the fourth Thursday of every month (except June & July). Director Albers seconded the motion. All in favor
11. **Firehouse/Museum Building Opening:** General Manager Golden stated she did not feel comfortable with opening the Firehouse/Museum due to capacity numbers. Morgan Owen stated that she would like access to get things up and running and this is more about operations than opening the museum at this time. Some of Morgan's goals include working with the Historical Society to catalog all of the museum pieces, create a business plan/fundraising, grant writing and to get our youth more involved with the Historical Society. Golden agreed to give Morgan limited access to the museum at this time.
12. **Replacement Dump Cards:** Director Schneider motioned to approve the \$5.00 fee to replace a dump card and President Hordyk seconded the motion. All in favor.
13. **FY 2021-2022 Budget:** The Board requested a public hearing to be held during the June 1, 2021 Board Meeting.
14. **Parking Lot Lights:** Tabled for more estimates
15. **Per Capita Grant Standing Committee:** Director Schneider reported that our last estimate for the park equipment was significantly more money than we have to spend. We are still waiting on answers for the changes and hope to have more to report next month.
16. **Reserves for Capital Improvement:** Tabled until July 2021.
17. **Recess to Closed Session:** 6:50 p.m.
18. **Return to Open Session:** 7:12 p.m. No reportable action.
19. **Future Board Meeting:** June 1, 2021 @5:30 p.m. via Zoom.
20. **Directors Comments: October.** Director Schneider thanked everyone for their hard work and Director Albers announced that she is expecting a baby boy in October.
21. **Adjournment:** President Hordyk adjourned the meeting at 7:22 p.m.

Minutes approved: \_\_\_\_\_

President Leo Hordyk

Date \_\_\_\_\_

ITEM 5B

SPECIAL  
BOARD MEETING  
MAY 11, 2021

MINUTES





**SPECIAL BOARD MEETING**  
May 11, 2021  
Wrightwood Community Building  
1275 State Highway 2  
Wrightwood, CA

**MINUTES**

**Board Members:** Leo Hordyk, President  
Chuck Franklin, Vice President  
Natalie Lopiccolo, Member  
Michelle Schneider, Member  
Sadie Albers, Member

**Staff Present:** Steven Kennedy, Attorney  
Lori Golden– General Manager  
Tamara Keen - Secretary

**Call to Order**

President Hordyk called the Meeting to order at 5:31 p.m.

**Roll Call**

Sadie Albers, Member joined @ 5:35 p.m.

2. **Approval of Agenda:** President Hordyk motioned to approve the agenda and Director Schneider seconded the motion. Agenda was approved unanimously.
3. **Public Comment:** None
4. **Recess to Closed Session:** 5:33 p.m.
5. **Return to Open Session:** 6:40 p.m. No reportable action. Subject tabled until May 18, 2021 @ 5:30pm
6. **Adjournment:** 6:41 p.m.

President Hordyk adjourned the meeting at 6:41 p.m.

Minutes approved: \_\_\_\_\_  
President Leo Hordyk

Date \_\_\_\_\_

ITEM 5C

SPECIAL  
BOARD MEETING  
MAY 18, 2021

MINUTES





**SPECIAL BOARD MEETING**  
May 18, 2021  
Wrightwood Community Building  
1275 State Highway 2  
Wrightwood, CA

**MINUTES**

**Board Members:** Leo Hordyk, President  
Chuck Franklin, Vice President  
Natalie Lopiccolo, Member  
Michelle Schneider, Member  
Sadie Albers, Member

**Staff Present:** Steven Kennedy, Attorney  
Tamara Keen - Secretary

**Call to Order**

Vice President Franklin called the Meeting to order at 5:32 p.m.

**Roll Call**

General Manager Lori Golden was absent.

**2. Approval of Agenda:** Director Schneider motioned to approve the agenda and Director Lopiccolo seconded the motion. Agenda was approved unanimously.

**3. Public Comment:** None

**4. Recess to Closed Session:** 5:34 p.m.

**5. Return to Open Session:** 6:27 p.m. No reportable action.

**6. Adjournment:** 6:27 p.m.

Vice President Franklin adjourned the meeting at 6:27 p.m.

Minutes approved: \_\_\_\_\_  
President Leo Hordyk

Date \_\_\_\_\_

# ITEM 6

## GENERAL MANAGER'S REPORT





## GENERAL MANAGER REPORT

June 8, 2021

We have a fully functional kitchen again. The fire suppression system has been updated and the new stove is connected to it. We have our first official renter of the kitchen on Saturday June 5<sup>th</sup> and more to come. The Hazardous & Electronic Waste Event is scheduled for Saturday June 12<sup>th</sup> and we need a few volunteers to work the event from 9am – 1pm.

The Memorial Day Event at the Veteran's Park went well with good attendance. John Garner has asked for the loan of some chairs for the promotion ceremony at the school and we are happy to help them out. Dump cards will be mailed this month around the 15<sup>th</sup> and notices posted on Facebook and our website to let people know to look for them soon.

The assessments for the county property taxes are progressing and the final files should be to the assessor's offices by the beginning of July. The CSDA opened up a grant opportunity for technology items and I applied for \$1,935 to replace the laptop, printer and add a portable hard drive. I am currently waiting to hear if we will get an award.

Lori Golden  
General Manager

# ITEM 7

## MAY 2021 FINANCIALS

### DISCUSSION AND POSSIBLE ACTION



**Wrightwood Community Services District**  
**Profit & Loss Budget Performance**  
May 2021

	May 21	Jul '20 - May 21	Annual Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Facility Rental			
4000.1 · CC Parking Lot	435.00	2,502.00	1,300.00
4000.2 · Kitchen Fees	25.00	25.00	250.00
4000.3 · Old Firehouse / Museum	0.00	0.00	3,000.00
4000.6 · Storage Fees	0.00	0.00	40.00
4000.8 · WW Community Bldg	252.00	1,653.25	10,000.00
4000 · Facility Rental - Other	25.00	25.00	0.00
<b>Total 4000 · Facility Rental</b>	<b>737.00</b>	<b>4,205.25</b>	<b>14,590.00</b>
4100 · Property Tax	6,513.80	153,540.88	142,000.00
4200 · Solid Waste Franchise Fee	3,561.14	78,013.29	67,000.00
4300 · Solid Waste Fees	4,574.30	222,717.68	229,000.00
4400 · Sports League			
4400.2A · Softball	750.00	750.00	
4400 · Sports League - Other	0.00	0.00	10,000.00
<b>Total 4400 · Sports League</b>	<b>750.00</b>	<b>750.00</b>	<b>10,000.00</b>
4500 · Donations	30.00	10,530.00	
<b>Total Income</b>	<b>16,166.24</b>	<b>469,757.10</b>	<b>462,590.00</b>
<b>Gross Profit</b>	<b>16,166.24</b>	<b>469,757.10</b>	<b>462,590.00</b>
<b>Expense</b>			
5000 · Advertising & Marketing	225.00	607.50	150.00
5010 · Bank Charges & Fees	0.00	-188.00	200.00
5015 · Credit Card Fees	0.00	0.00	100.00
5025 · Grant Expense	0.00	99.00	
5030 · Dues & Subscriptions			
5030.1 · LAFCO Apportionments	0.00	0.00	790.00
5030.2 · Memberships	74.00	1,991.00	2,100.00
5030 · Dues & Subscriptions - Other	0.00	0.00	500.00
<b>Total 5030 · Dues &amp; Subscriptions</b>	<b>74.00</b>	<b>1,991.00</b>	<b>3,390.00</b>
5040 · Election Costs	0.00	28,717.38	15,000.00
5050 · Equipment	0.00	0.00	800.00
5060 · Green Waste Fees - FSC	0.00	0.00	4,510.00
5070 · Insurance			
5070.1 · Property & Liability	0.00	9,848.10	9,900.00
5070.2 · Workers Compensation	0.00	3,001.09	2,950.00
5070 · Insurance - Other	0.00	0.00	0.00
<b>Total 5070 · Insurance</b>	<b>0.00</b>	<b>12,849.19</b>	<b>12,850.00</b>
5080 · Meals & Entertainment	0.00	0.00	100.00
5085 · Donation Expense	0.00	1,100.00	
5090 · Office Admin			
5090.1 · Office Equipment	0.00	0.00	2,200.00
5090.2 · Online Software	0.00	339.86	1,000.00
5090.3 · Postage	0.00	110.00	1,200.00
5090.4 · Printing	0.00	0.00	1,000.00
5090.5 · Supplies	182.00	816.17	3,000.00
5090.6 · SW Dump Card			



**Wrightwood Community Services District**  
**Profit & Loss Budget Performance**  
May 2021

	May 21	Jul '20 - May 21	Annual Budget
5090.61 · Dump Card Printing	0.00	1,464.53	
5090.62 · Dump Card Postage	0.00	330.00	
5090.63 · Dump Cards Supplies	3.95	365.32	
5090.6 · SW Dump Card - Other	0.00	0.00	3,100.00
<b>Total 5090.6 · SW Dump Card</b>	<b>3.95</b>	<b>2,159.85</b>	<b>3,100.00</b>
5091 · Training	0.00	0.00	50.00
<b>Total 5090 · Office Admin</b>	<b>185.95</b>	<b>3,425.88</b>	<b>11,550.00</b>
<b>5100 · Payroll Expenses</b>			
5100.1 · Administrative Staff	1,196.27	15,770.57	23,000.00
5100.2 · GM Salaries	3,088.75	33,456.16	37,065.00
5100.3 · Park Maintenance	1,027.50	13,302.57	14,400.00
5100.5 · Parks & Recreation Coordinator	0.00	0.00	14,000.00
<b>Total 5100 · Payroll Expenses</b>	<b>5,312.52</b>	<b>62,529.30</b>	<b>88,465.00</b>
<b>5110 · Payroll Tax Expense</b>			
5110.1 · Federal Payroll Taxes	406.41	4,594.14	7,400.00
5110.2 · State Payroll Taxes	27.50	1,036.86	1,500.00
<b>Total 5110 · Payroll Tax Expense</b>	<b>433.91</b>	<b>5,631.00</b>	<b>8,900.00</b>
<b>5120 · Permits &amp; Licenses</b>			
5120.1 · Health Permit	0.00	520.00	550.00
<b>Total 5120 · Permits &amp; Licenses</b>	<b>0.00</b>	<b>520.00</b>	<b>550.00</b>
<b>5130 · Professional Services</b>			
5130.1 · Accounting	0.00	0.00	0.00
5130.2 · Audit	0.00	14,750.00	13,000.00
5130.3 · Legal Services	0.00	29,831.25	35,000.00
5130.5 · Payroll Processing	124.36	1,316.07	1,450.00
<b>Total 5130 · Professional Services</b>	<b>124.36</b>	<b>45,897.32</b>	<b>49,450.00</b>
<b>5140 · Rent &amp; Lease</b>			
5140.1 · Porta Potty	-50.00	6,004.73	4,500.00
<b>Total 5140 · Rent &amp; Lease</b>	<b>-50.00</b>	<b>6,004.73</b>	<b>4,500.00</b>
<b>5150 · Repairs &amp; Maintenance</b>			
5150.1 · Equipment	201.20	11,124.67	1,600.00
5150.2 · Facility Maintenance	196.41	10,656.66	18,000.00
5150.3 · Job Supplies	317.23	6,167.29	12,000.00
5150.4 · Plumbing Repairs	49.54	764.97	800.00
5150.5 · Property	378.00	1,253.00	2,900.00
5150.6 · Septic Maintenance	0.00	1,320.00	1,000.00
5150.7 · Street Lights	0.00	0.00	0.00
5150 · Repairs & Maintenance - Other	0.00	0.00	0.00
<b>Total 5150 · Repairs &amp; Maintenance</b>	<b>1,142.38</b>	<b>31,286.59</b>	<b>36,300.00</b>
5160 · Security	0.00	725.17	600.00
<b>5180 · Services</b>			
5180.2 · Sports League			
5180.2C · Flag Football	0.00	0.00	600.00
5180.2A · Softball	125.00	250.00	1,500.00
5180.2B · Soccer	0.00	0.00	375.00
5180.2C · Cornhole	0.00	0.00	225.00
5180.2D · Other Park & Rec Expenses	0.00	0.00	50.00

**Wrightwood Community Services District  
Profit & Loss Budget Performance  
May 2021**

	May 21	Jul '20 - May 21	Annual Budget
Total 5180.2 · Sports League	125.00	250.00	2,750.00
5180 · Services - Other	0.00	1,460.00	0.00
<b>Total 5180 · Services</b>	<b>125.00</b>	<b>1,710.00</b>	<b>2,750.00</b>
5190 · Solid Waste Disposal Fees	10,370.38	146,910.70	130,000.00
5210 · Telephone			
5210.3 · Office Phone	242.86	1,316.39	1,500.00
<b>Total 5210 · Telephone</b>	<b>242.86</b>	<b>1,316.39</b>	<b>1,500.00</b>
5220 · Travel	0.00	0.00	100.00
5240 · Utilities			
5240.1 · Electric			
5240.1A · Community Center	155.95	2,960.55	4,500.00
5240.1B · Museum	31.96	427.91	700.00
5240.1C · Street Lights	427.35	4,147.51	4,000.00
5240.1D · Electrical Panel	14.26	160.81	
<b>Total 5240.1 · Electric</b>	<b>629.52</b>	<b>7,696.78</b>	<b>9,200.00</b>
5240.2 · Gas			
5240.2A · Community Center	130.15	1,964.88	2,600.00
5240.2B · Museum	38.75	705.68	800.00
<b>Total 5240.2 · Gas</b>	<b>168.90</b>	<b>2,670.56</b>	<b>3,400.00</b>
5240.3 · Trash			
5240.3A · Community Center	183.63	1,983.20	2,100.00
5240.3 · Trash - Other	0.00	36.73	0.00
<b>Total 5240.3 · Trash</b>	<b>183.63</b>	<b>2,019.93</b>	<b>2,100.00</b>
5240.4 · Water			
5240.4A · Community Center	229.85	3,205.94	2,500.00
5240.4B · Museum	35.94	262.96	275.00
<b>Total 5240.4 · Water</b>	<b>265.79</b>	<b>3,468.90</b>	<b>2,775.00</b>
5240 · Utilities - Other	0.00	0.00	0.00
<b>Total 5240 · Utilities</b>	<b>1,247.84</b>	<b>15,856.17</b>	<b>17,475.00</b>
5900 · Debt Service			
5900.1 · Principal Expense	0.00	1,262.51	10,583.00
<b>Total 5900 · Debt Service</b>	<b>0.00</b>	<b>1,262.51</b>	<b>10,583.00</b>
<b>Total Expense</b>	<b>19,434.20</b>	<b>368,251.83</b>	<b>399,823.00</b>
<b>Net Ordinary Income</b>	<b>-3,267.96</b>	<b>101,505.27</b>	<b>62,767.00</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
4600 · Interest Income	33.95	393.87	25.00
<b>Total Other Income</b>	<b>33.95</b>	<b>393.87</b>	<b>25.00</b>
<b>Other Expense</b>			
7100 · Capital Outlay Expense	0.00	0.00	39,982.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>39,982.00</b>
<b>Net Other Income</b>	<b>33.95</b>	<b>393.87</b>	<b>-39,957.00</b>
<b>Net Income</b>	<b>-3,234.01</b>	<b>101,899.14</b>	<b>22,810.00</b>



**DEPOSITS AND DISBURSEMENTS FISCAL YEAR 2020/2021**

Month	Beginning Balance	Deposit	Total Disbursements	Payroll	Gross
Jul-20	\$110,864.27	\$8,880.62	\$47,770.40	\$6,069.77	\$65,904.72
Aug-20	\$65,904.72	\$5,760.27	\$33,013.45	\$6,243.44	\$32,408.10
Sep-20	\$32,408.10	\$14,568.35	\$22,699.30	\$6,092.46	\$18,184.69
Oct-20	\$18,184.69	\$5,900.99	\$13,973.52	\$6,103.09	\$4,009.07
Nov-20	\$4,009.07	\$75,931.44	\$37,907.41	\$6,087.35	\$35,945.75
Dec-20	\$35,945.75	\$144,182.73	\$13,087.72	\$5,833.84	\$161,206.92
Jan-21	\$161,206.92	\$17,340.82	\$42,076.92	\$6,400.33	\$130,070.49
Feb-21	\$130,070.49	\$11,699.24	\$24,795.14	\$8,192.50	\$108,782.09
Mar-21	\$108,782.09	\$21,138.29	\$18,738.60	\$5,407.15	\$105,774.63
Apr-21	\$105,774.63	\$153,467.62	\$43,599.39	\$5,746.17	\$209,896.69
May-21	\$209,896.69	\$16,347.74	\$23,002.12	\$5,718.93	\$197,523.38
Jun-21					

Estimate Cash Flow Statement		MONTHLY HOURS				
		GM	PARK	OFFICE	PARK/REC	MONTH
Current Bank Balance	\$197,523.38					BUDGETED
Savings Account	\$150,485.71					
Reserve for Operations	\$5,004.37	107.25	74.25	104	0	Jul-20
Reserve for Replacements	\$22,305.05	76.5	61.75	93	0	Aug-20
<b>Total Estimate Revenue</b>	<b>\$370,314.14</b>	89.5	59.5	91	0	Sep-20
		80	66.5	99	0	Oct-20
<b>Accounts Payable</b>	<b>Outstanding</b>	84	57.5	93	0	Nov-20
Election Payment	\$10,583.00	102.5	64.5	96	0	Dec-20
		94.5	199.25	89	0	Jan-21
		70.25	36	65.75	0	Feb-21
Total Estimated Expense	\$10,583.00	78.75	73.75	70.5	0	Mar-21
<b>Balance</b>	<b>\$359,731.14</b>	67.25	65.75	69.25		Apr-21
Election payments are due each January 2 remaining		83.5	78.75	90.25	0	May-21
						Jun-21

Hours are 5 consecutive hours per work day. number of work days can vary

dependent upon the days of the week, compared to the days of the month.



May 2021 DISBURSEMENTS AND DEPOSITS					
Check Number	Amount	Disbursement Date	Cleared Date	Payee	Account
Debit Card	\$69.96	5/1/2021	5/1/2021	Amazon	Toilet Paper
Debit Card	\$20.08	5/4/2021	5/4/2021	Amazon	Binder
Debit Card	\$161.92	5/4/2021	5/4/2021	Amazon	Sign Frames
2029	\$505.00	5/5/2021		Doran Construction	March Plowing
2030	\$27.50	5/5/2021	5/18/2021	EDD	Unemployment
2031	\$362.61	5/5/2021	5/13/2021	SCE	Museum/Panel/Bldg
2032	\$118.93	5/5/2021	5/14/2021	Verizon	Phones
2033	\$568.22	5/5/2021	5/10/2021	Waxie	Supplies
Debit Card	\$3.95	5/6/2021	5/6/2021	Amazon	Glue Sticks
Debit Card	\$91.41	5/8/2021	5/8/2021	SafetySign.com	Sign
Debit Card	\$38.58	5/6/2021	5/6/2021	Amazon	Comet
2034	\$150.00	5/5/2021	5/14/2021	Chad & Sandy Duvall	Security Deposit
2035	Void	Void	Void	Void	Void
2036	\$183.63	5/13/2021	5/18/2021	CR&R	Community Bldg
2037	\$201.20	5/13/2021	5/21/2021	Central Fire	Kitchen Suppression
2038	\$427.35	5/13/2021	5/20/2021	SCE	Street Lights
2039	\$60.00	5/13/2021	5/26/2021	WW Chamber of Commerce	Membership
2040	\$10,370.38	5/13/2021	5/18/2021	CR&R	Solid Waste
Debit Card	\$395.76	5/13/2021	5/12/2021	Ewing Irrigation	Controller
Debit Card	\$9.82	5/14/2021	5/14/2021	Amazon	Supplies
Auto Debit	\$62.18	5/14/2021	5/14/2021	ADP	Payroll Processing
2041	\$2,331.25	5/20/2021		Brunick McElhaney & Kennedy	April attorney
2042	\$4,305.84	5/20/2021		County of SB	Solid Waste
2043	\$125.00	5/20/2021	6/2/2021	Dan Day	Umpire
2044	\$378.00	5/20/2021	5/26/2021	Keen Plumbing	Repair leak
2045	\$462.07	5/20/2021		So Cal Gas	Comm Bldg/Mueums
2046	\$265.79	5/20/2021		Golden State Water	Comm Bldg/Mueums
2047	\$123.93	5/24/2021		Verizon	Cell Phones
2048	\$2,108.24	5/25/2021		SDRMA	Insurance
2049	\$100.00	5/25/2021		Brady Knowlton	Umpire
2050	\$25.00	5/25/2021		Curtis Schneider	Umpire
Debit Card	\$49.54	5/26/2021	5/26/2021	Amazon	Sprinklers
Debit Card	\$14.00	5/27/2021	5/27/2021	Amazon	Prime
Auto Debit	\$62.18	5/28/2021	5/28/2021	ADP	Payroll Processing
Debit Card	\$128.91	5/29/2021	5/29/2021	Home Depot	Goof Off
<b>TOTAL</b>	<b>\$24,308.23</b>				

	Payroll
5/3 Payroll	\$2,208.84
5/3 Payroll Taxes	\$555.35
5/17 Payroll	\$2,351.76
5/17 Payroll Taxes	\$602.98
<b>TOTAL</b>	<b>\$5,718.93</b>

	Deposits	Name
Date	Amount	
5/4/2021	\$750.00	Softball
5/6/2021	\$6,625.17	Property Tax
5/11/2021	\$67.50	Rental Income
5/11/2021	\$3,561.14	Solid Waste
5/11/2021	\$369.70	Property Tax
5/19/2021	\$666.00	Rental Income
5/20/2021	949.32	Property Tax
5/20/2021	3143.91	Property Tax
5/21/2021	\$135.00	Rental Income
5/24/2021	\$50.00	Portables credit
5/28/2021	\$30.00	Yard Sale
<b>TOTAL</b>	<b>\$16,347.74</b>	

# ITEM 8

## TELEPHONE BOOK LISTING:

## DISCUSSION AND POSSIBLE ACTION



We have been approached by the Lion's Club to purchase an ad in the new telephone book. There are 2 options and both are full pages currently. A full-page ad is \$400.





The Wrightwood Community Services District (WCSD) was formed on July 1, 2017 to establish local control of Parks and Recreation, Street Lights, Solid Waste and Waste Water powers. A small portion of property taxes, already collected from the San Bernardino County and Los Angeles County, are given directly to the WCSD instead of going to the Counties.

The Board of Directors are local Wrightwood residents that are elected by the local community.

WCSD general meeting on the first Tuesday of each month at 5:30pm in the Community Building at 1275 Hwy 2

The District office is open M-F 8am-1pm. The District observes the following holidays: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Wrightwood Community Services District  
1275 Hwy 2  
P.O. Box 218  
Wrightwood, CA 92397  
(760) 249-3205  
[www.wrightwoodcsd.org](http://www.wrightwoodcsd.org)  
email: [office@wrightwoodcsd.org](mailto:office@wrightwoodcsd.org)

Board of Directors  
Leo Horydk, President  
[leo@wrightwoodcsd.org](mailto:leo@wrightwoodcsd.org)  
Chuck Franklin, Vice President  
[chuck@wrightwoodcsd.org](mailto:chuck@wrightwoodcsd.org)  
Michelle Schneider  
[michelle@wrightwoodcsd.org](mailto:michelle@wrightwoodcsd.org)  
Natalie Lopiccolo  
[natalie@wrightwoodcsd.org](mailto:natalie@wrightwoodcsd.org)  
Sadie Albers  
[sadie@wrightwoodcsd.org](mailto:sadie@wrightwoodcsd.org)  
General Manager  
[lori@wrightwoodcsd.org](mailto:lori@wrightwoodcsd.org)

#### Parks and Recreation:

All parks are open from Dawn to Dusk. Park Restrooms are open from 8 am to 8 pm. All Parks are smoke free zones except for the Veteran's Park.

Vivian Null Park  
Hollis Steward Park  
Skate Park  
Veterans Park  
Wrightwood Community Building  
Old Fire Station/Community Museum

Rental of any WCSD property by private or public entities:  
Requests and application may be obtained through the website



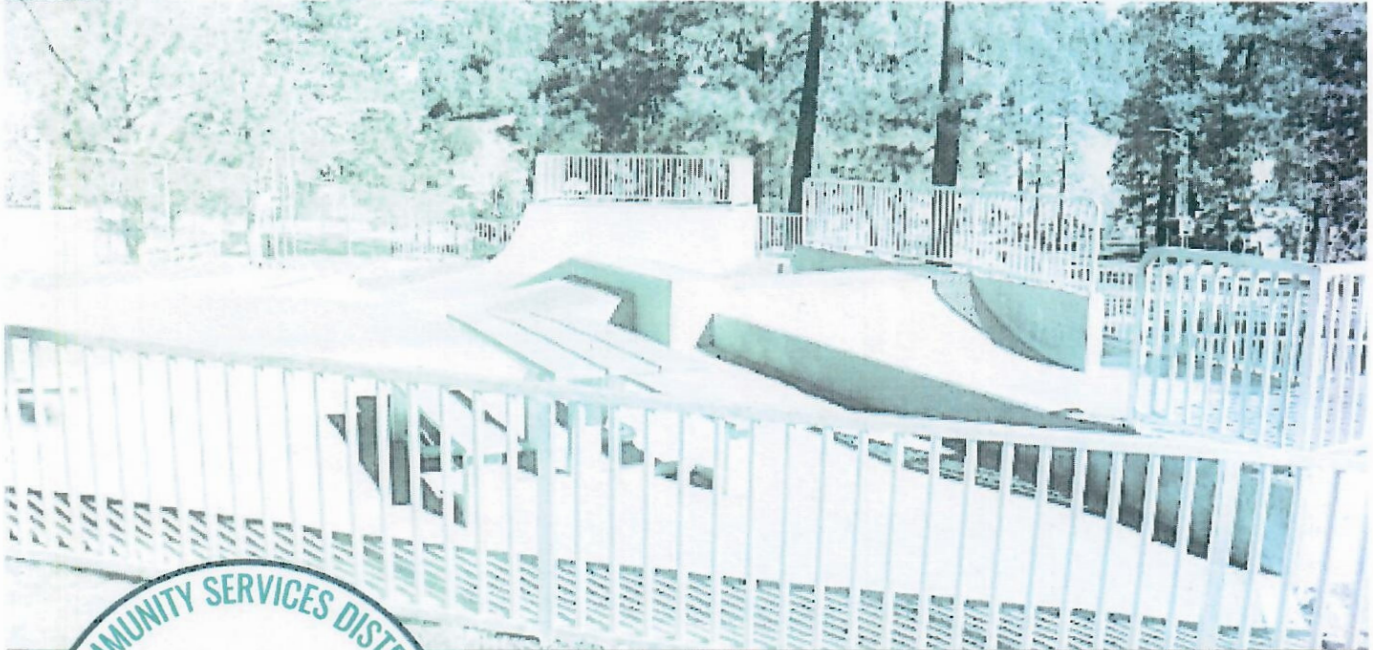
<https://www.facebook.com/wrightwoodcsd>



# Wrightwood

Community Services District – est 2017

Services • Parks & Recreations • Street Lights  
• Solid Waste and Recycling • Waste Water



Wrightwood Community Services District  
1275 Hwy 2  
P. O. Box 218  
Wrightwood, CA 92397  
(760) 249-3205  
[Office@wrightwodcdsd.org](mailto:Office@wrightwodcdsd.org)





# ITEM 9

## PARKS & RECREATION - ARCHERY:

### DISCUSSION AND POSSIBLE ACTION





Kurt Watson has approached the CSD about starting Archery classes and being affiliated with the CSD. The draft proposal follows this section and the CSD and Kurt will split the class fees. Per my conversation with Kurt, he believes that he can get the equipment and things needed to start donated. This would mean no upfront costs to the CSD and I estimate that the first season/round would be \$2,400 profit for the CSD. That only accounts for 1 class per week. If the interest is there, and we believe it will be, we could do 2 classes per week. We would need to invest in some insurance for the property and possibly purchase/find registration software. Next year we would be able to start earlier in the year and possibly sponsor a tournament.

**DRAFT ROPOSAL**  
**Wrightwood Community Services District**  
**Parks and Recreation**  
**Archery Club**

Like culture and art, recreation, leisure and sports activities play an important role in communities. Their many benefits include improving the health and well being of individuals, contributing to the empowerment of individuals, and promoting the development of inclusive communities.

Archery is an active recreation activity conducted in both indoor and outdoor spaces where the sport can be performed safely year round.

The Wrightwood Community Services District Archery Club or Wrightwood Archery Club (WWAC) will operate as one of the One Town 501c3 community projects. One Town believes that sustainability means supporting the systems in a community that keep it healthy, and provide its longevity. Sustainability also means promoting the health, environment, welfare and happiness of people in a community. WWAC and One Town will work together to ensure the introduction to the sport of archery will follow all applicable safety and range guidelines developed by USA Archery, National Field Archery Association and related archery associations dedicated to archery and participant development.

The Apple Farm on California State Hwy. 2 will provide a safe and desirable location for the introduction to the sport of Archery for Wrightwood residents of all ages. A focus will be towards youth archery including developmental opportunities for young athletes.

Participants will be encouraged to become members of USA Archery with affordable annual dues to both individuals and families. As USA Archery members, young archers ages 8 to 20 will have the opportunity to participate in the Junior Olympic Archery Development Program. JOAD classes teach the fundamentals of proper shooting form; as the young archer develops, they will learn more advanced techniques and earn achievement awards.

Archery is a sport that is open to everyone; it is inclusive of all ages, genders and abilities. Athletes with physical or cognitive impairments, who may otherwise be dissuaded from participating in sports can participate in archery alongside athletes without any disability

All archery instructors will be encouraged to achieve a minimum Level One USA Archery Certification and training will be available for new instructors. Instructor Level One Certification will be made available to interested students at a minimum age of 15.

All Level One Instructors/Trainers will go through a background check performed through USA Archery. Additionally, Instructors/Trainers will complete a 90-minute online training course with U.S. Center for SAFESPORT. The training will focus on how to recognize the red flags of emotional, physical and sexual misconduct, and then what to do if abuse does occur through the following topics in-depth and provide a pre-and post testing component:



- Mandatory Reporting
- Sexual Misconduct Awareness Training
- Emotional and Physical Misconduct

The **Mojave Archers Club** a 501c3, as part of the Pinion Hills/Phelan Community Services District has agreed to assist with the WWAC in a reciprocal effort by both clubs. The Mojave Archers are developing an 80-acre range south of Phelan Road on Sheep Creek Road in Phelan.

### **Safety Guidelines**

- Specific safety rules will include:
  - Instructors will check all equipment
  - Safety lines are established for all shooters
  - Clothing and hair standards
  - Safety equipment including wrist guards and finger guards
  - Parts of the bow
  - Shooting position
  - Loading the arrow
  - Commands and instructions for shooting
  - Retrieving arrows and scoring
  
- Archery range layout will follow National Field Archery Association-NFAA guidelines for safety and security
  
- All archery events will follow USA Archery rules and safety guidelines

*The following reference is from **Identifying and Evaluating Revenue Strategies for Parks and Recreation Departments across the Western United States** by Beth Pinkston San Jose State University*

*A Pricing and Revenue Policy for the city of San Jose, Parks, Recreation and and Neighborhood Services (PRNS) provides a framework for the department to determine how much to subsidize services, create a financially sustainable approach to recreation services and facilities, and ensure affordable access to programs and services. The area of partnerships involves working alongside both*



*private and public entities in order to build relationships with volunteer groups, school districts, and community based organizations. The Wrightwood CSD will work alongside One Town (501 C3) to provide the framework for rates to provide affordable archery to the community.*

*The five guiding principles are:*

- 1. Identify the level of benefit a community member receives to determine the subsidy level. The three different levels of benefit are public, merit, and private services. Public services are highly subsidized because they provide the highest level of benefit to the community (Examples include youth services or access to neighborhood parks), Merit services have a combination of community benefit and individual/private benefits (Examples include swim classes, senior recreation or archery), and Private services have individual benefit with little to no community benefit (Examples include dance or piano lessons).*
- 2. Calculate the cost of services and include direct and indirect costs.*
- 3. Determine the cost recovery goals by considering the level of benefit cost of service, and the availability of funding.*
- 4. Ensure affordable access by providing scholarships.*
- 5. Create revenue by pursuing sponsorships and grants.*

*Calculating the merit service of archery as a benefit to community and individuals.*



# LEARN ARCHERY



*Robin Hood, Legolas the Elf, and Katniss Everdeen* occupy a special place in literature and legend for their prowess with a bow and arrow! Now you can take a shot at glory by learning this fun and ancient sport! Gryphon Fencing Academy is pleased to offer youth and adult archery classes. Students will learn the history and physics of archery. They will practice shooting at various distances and develop coordination, discipline and focus. We offer a Junior Olympic Archery Development program for youth archers.

**\*\*All Equipment Provided\*\*** Parent and sibling discounts available.

Class Name:	Time:	Fee
Introduction to Archery (Adults and kids 7 and older)	Saturdays 12-1pm Wednesdays 3:30-4:30pm	\$20 drop-in or <b>Best Value:</b> \$60 for a month, (1 class per week)
Beginner thru Advanced (Ages 7 to 17)	Tuesdays & Thursdays: 4-5pm, 5:30-6:30pm	
Beginner thru Advanced (Ages: teens and adults)	Tuesdays & Thursdays 7-8pm	\$100 for a month, (2 class per week)
Home School Archery ** (Ages 7 to 17)	Thursday 2:30-3:30pm (Sept thru June)	



**Gryphon Fencing Academy**  
24837 Jefferson Ave, Ste #201-202  
Murrieta, CA 92562  
Telephone (951) 365-3625  
Email: [info@gryphonfencing.com](mailto:info@gryphonfencing.com)

Visit us at [www.GryphonFencing.com](http://www.GryphonFencing.com) or on Facebook!

**\*\* Charter Schools Families: Find our Listing in Orange County "Gryphon Fitness Studio"**



# ITEM 10

## CR&R FRANCHISE AGREEMENT:

## DISCUSSION AND POSSIBLE ACTION



As part of our Franchise Agreement with CR&R, the rates for service can be increased annually. I have attached the information sent from CR&R and I am looking for Board approval on the increases or a meeting request with CR&R to discuss the increases.



May 18, 2021

Ms. Lori Golden  
General Manager  
Wrightwood CSD  
1275 Hwy 2  
PO Box 218  
Wrightwood, CA 92397

Re: 2021-2022 Rate Adjustment

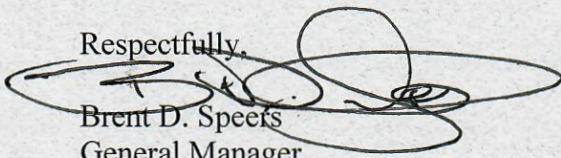
Dear Lori:

As a condition of Franchise Agreement between the Wrightwood Community Services District and CR&R Incorporated, the rates Illustrated in Exhibit "E" shall be adjusted annually in accordance with Section 13.2

Based on the aforementioned, I have prepared the methodology as prescribed in the contract to calculate incremental increases that will become effective on July 1, 2021

Please review the attached and advise me if a meeting is desired or the rates as prepared are consistent with the contract.

Respectfully,



Brent D. Speers  
General Manager

Attachments



New

**FINAL**

**2021-2022  
Franchise Area Rates**

County Franchise Area/Zone	WCSD
Effective Date	7/1/2021
Jurisdiction	Wrightwood

**RESIDENTIAL BARREL SERVICE (adjusted as Residential)**

SERVICE CATEGORY	RATE
Carts 2 (64) gallons Trash	\$ 29.83 per month
Carts 2 (64) gallons 1 Trash 1 Recycle	\$ 29.83 per month
Additional Cart (64) gallons	\$ 6.75 per month
Pull Out Service	\$ 10.11 per month

RATE ADJUSTMENT	
Residential	1.2%
Commercial	0.4%
Roll-off Operating Component	0.3%
Roll-off Landfill Disposal	0.0%
Roll-off Landfill Disposal/ton	\$59.94

**RESIDENTIAL BIN SERVICE (adjusted as Residential)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)	
	1X	2X
<b>REFUSE</b>		
1.5 CY	\$ 69.64	
2 CY	\$ 92.89	\$ 172.56
3 CY	\$ 139.35	\$ 258.89
4 CY	\$ 185.74	\$ 345.03
<b>RECYCLING</b>		
2 CY	\$ 84.71	
3 CY	\$ 127.04	
4 CY	\$ 166.90	

**RESIDENTIAL BIN SERVICE SPECIAL CHARGES (adjusted as Residential)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 70.71 per occurrence

**MULTI-FAMILY BIN SERVICE (adjusted as Residential)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)	
	1X	2X
<b>REFUSE</b>		
1.5 CY	\$ 71.10	
2 CY	\$ 92.89	\$ 167.12
3 CY	\$ 139.35	\$ 258.89
4 CY	\$ 185.74	\$ 345.03
<b>RECYCLING</b>		
2 CY	\$ 84.71	
3 CY	\$ 127.04	
4 CY	\$ 166.90	

**MULTI-FAMILY BIN SERVICE SPECIAL CHARGES (adjusted as Residential)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 70.71 per occurrence

**COMMERCIAL BIN SERVICE (adjusted as Commercial)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)					
	1X	2X	3X	4X	5X	6X
<b>REFUSE</b>						
2 CY	\$ 118.83	\$ 225.12	\$ 331.45	\$ 437.75	\$ 544.07	\$ 650.39
3 CY	\$ 184.36	\$ 330.60	\$ 482.91	\$ 635.22	\$ 787.58	\$ 939.81
4 CY	\$ 236.33	\$ 438.18	\$ 639.99	\$ 841.79	\$ 1,043.59	\$ 1,245.46
<b>RECYCLING</b>						
2 CY	\$ 79.94	\$ 119.90				
3 CY	\$ 157.52					

**COMMERCIAL BIN SERVICE SPECIAL CHARGES (adjusted as Commercial)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 65.00 per occurrence
3 CY clean up bin	\$ 136.70 per dump
6 CY clean up bin	\$ 273.39 per dump

New

**FINAL**

**2021-2022  
Franchise Area Rates**

County Franchise Area/Zone	WCSD
Effective Date	7/1/2021
Jurisdiction	Wrightwood

**ROLLOFF SERVICE**

SERVICE CATEGORY	MAXIMUM TONNAGE INCLUDED IN TOTAL RATE	SERVICE (1)	LANDFILL DISPOSAL FACILITY FEE (2)		OTHER DISPOSAL FEE (3)		TOTAL RATE
			PER TON	TOTAL FEE	PER TON (4)	TOTAL FEE	
REFUSE							
10 CY box (up to 7.5 tons)	7.5	\$ 316.57	\$ 59.94	\$ 449.55			\$ 766.12
20 CY box (up to 3.5 tons)	3.5	\$ 316.58	\$ 59.94	\$ 209.79			\$ 526.37
30 CY box (up to 4 tons)	4	\$ 316.57	\$ 59.94	\$ 239.76			\$ 556.33
40 CY box (up to 4 tons)	4	\$ 316.57	\$ 59.94	\$ 239.76			\$ 556.33

- (1) Roll-off service is adjusted by the percentage change in the roll-off operating component.
- (2) Landfill disposal facility fee is equal to the San Bernardino County Landfill gate rate multiplied by the maximum tonnage included in total rate.
- (3) Other Disposal Fee is adjusted by the percentage change in the roll-off landfill disposal fee per ton.
- (4) Other Disposal Fee per ton shown for information purposes; calculated by dividing total processing fee by the maximum tonnage.



Hauler CR&R  
 County Franchise Area(s)/Zone 20, WCSD  
 Effective Date 7/1/2021

**Rate Adjustment Calculations and Cost Components Subject to Franchise Fee  
 For Fiscal Year: 2021-2022**

Row	Component	Index	A	B	C	D		E
			Old Index Value	New Index Value	Percent Change In Index ((Column B/ Column A) -1)	July 1 Rate Adjustment Factors		
1	Landfill Disposal (Res & Com)	(1)	\$47.94	\$47.94	0.0%	Residential	1.2%	
2	Fuel - Diesel	(2)	3.922	3.381	-13.8%	Commercial	0.4%	
3	Service	(3)	275.384	281.614	2.3%	Roll-off Operating Component	0.3%	
4	Other Operations	(3)	275.384	281.614	2.3%	Roll-off Landfill Disposal	0.0%	
5	Roll-off Landfill Disposal/ton	(4)	\$59.94	\$59.94	0.0%	Roll-off Landfill Disposal/ton	\$59.94	

**Residential (Land-use Fee Area)**

Row	Adjustment Factor	Index	F	G	H	I	J
			Percent Change In Index (From Column C, Rows 1-4)	Cost Factor Category Weighted as a % of Component Total (5)	Total Weighted Change (Columns F x G)	Adjusted Cost Component Weightings (Columns G + H)	Cost Components Reweighted to Equal 100% (Column I Row divided by Column J Total)
6	Landfill Disposal	(1)	0.0%	0.0%	0.0%	0.0%	0.0%
7	Fuel - Diesel	(2)	-13.8%	6.7%	-0.9%	5.8%	5.7%
8	Service	(3)	2.3%	93.3%	2.1%	95.4%	94.3%
9	Other Operations	(3)	2.3%	0.0%	0.0%	0.0%	0.0%
10	Total			100.0%	1.2%	101.2%	100.0%

**Commercial**

Row	Adjustment Factor	Index	K	L	M	N	O
			Percent Change In Index (From Column C, Rows 1-4)	Cost Factor Category Weighted as a % of Component Total (6)	Total Weighted Change (Columns K x L)	Adjusted Cost Component Weightings (Columns L + M)	Cost Components Reweighted to Equal 100% (Column N Row divided by Column O Total)
11	Landfill Disposal	(1)	0.0%	31.5%	0.0%	31.5%	31.4%
12	Fuel - Diesel	(2)	-13.8%	7.1%	-1.0%	6.1%	6.1%
13	Service	(3)	2.3%	61.4%	1.4%	62.8%	62.5%
14	Other Operations	(3)	2.3%	0.0%	0.0%	0.0%	0.0%
15	Total			100.0%	0.4%	100.4%	100.0%

**Roll-Off Operating Component**

Row	Adjustment Factor	Index	P	Q	R	S	T
			Percent Change In Index (From Column C, Rows 2-3)	Cost Factor Category Weighted as a % of Component Total (7)	Total Weighted Change (Columns P x Q)	Adjusted Cost Component Weightings (Columns Q + R)	Cost Components Reweighted to Equal 100% (Column S Row divided by Column T Total)
16	Operating Fee Component						
17	Fuel - Diesel	(2)	-13.8%	12.6%	-1.7%	10.9%	10.9%
18	Service	(3)	2.3%	87.4%	2.0%	89.4%	89.1%
19	Total Operating Component			100.0%	0.3%	100.3%	100.0%

**Cost Components Subject to Franchise Fee (To be used when paying monthly franchise fees to County)**

Row	Components Subject to Franchise Fee (8)	U	V	W
		Residential	Commercial	Roll-off Operating Component
20	Fuel - Diesel	5.7%	6.1%	10.9%
21	Service	94.3%	62.5%	89.1%
22	Total Percentage of Gross Receipts Subject to Franchise Fee	100.0%	68.6%	100.0%

- (1) San Bernardino County Disposal System non-WDA per ton gate rate - actual change from July 1 of prior year to July 1 of current year.
- (2) For diesel fleets, use California No. 2 Diesel Ultra Low-Sulfur (0-15 ppm) Retail Prices (Dollars Per Gallon), U.S. Energy Information Administration - average annual change. For natural gas fleets, use Natural Gas (CNG) Information Reported by Clean Cities, West Coast (Table 5 of quarterly report) - average annual change. See Exhibit F-5 of Amendment 4 for example calculation.
- (3) CPI for All Urban Consumers, Los Angeles-Riverside-Orange County, CS, All items less energy - average annual change. See Exhibit F-5 of Amendment 4 for example calculation.
- (4) Set equal to landfill disposal rates on Row 1.
- (5) First year based on Exhibit G-1 of Amendment 4. After the first adjustment, weightings come from Column J of the previous year's rate adjustment worksheet.
- (6) First year based on Exhibit G-1 of Amendment 4. After the first adjustment, weightings come from Column O of the previous year's rate adjustment worksheet.
- (7) First year based on Exhibit G-2 of Amendment 4. After the first adjustment, weightings come from Column T of the previous year's rate adjustment worksheet.
- (8) Cost components subject to franchise fee are the reweighted fuel and service components from columns J, O, and T.

- Referenced from master data input sheet.
- Resulting rate adjustment calculation.
- Cost components will be used for next year's rate adjustment worksheet. Fuel and service cost components will be used for this year's cost components subject to franchise fee.
- Percentages to be used to calculate gross receipts subject to franchise fees beginning July 1, 2021.

New

**2020-2021  
Franchise Area Rates**

County Franchise Area/Zone	WCSD
Effective Date	7/1/2020
Jurisdiction	Wrightwood

**RESIDENTIAL BARREL SERVICE (adjusted as Residential)**

SERVICE CATEGORY	RATE
Carts 2 (64) gallons Trash	\$ 29.48 per month
Carts 2 (64) gallons 1 Trash 1 Recycle	\$ 29.48 per month
Additional Cart (64) gallons	\$ 6.67 per month
Pull Out Service	\$ 9.99 per month

RATE ADJUSTMENT	
Residential	2.9%
Commercial	1.9%
Roll-off Operating Component	2.8%
Roll-off Landfill Disposal	0.0%
Roll-off Landfill Disposal/ton	\$59.94

**RESIDENTIAL BIN SERVICE (adjusted as Residential)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)	
	1X	2X
<b>REFUSE</b>		
1.5 CY	\$ 68.81	
2 CY	\$ 91.79	\$ 170.51
3 CY	\$ 137.70	\$ 255.82
4 CY	\$ 183.54	\$ 340.94
<b>RECYCLING</b>		
2 CY	\$ 83.71	
3 CY	\$ 125.53	
4 CY	\$ 164.92	

**RESIDENTIAL BIN SERVICE SPECIAL CHARGES (adjusted as Residential)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 69.87 per occurrence

**MULTI-FAMILY BIN SERVICE (adjusted as Residential)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)	
	1X	2X
<b>REFUSE</b>		
1.5 CY	\$ 70.26	
2 CY	\$ 91.79	\$ 165.14
3 CY	\$ 137.70	\$ 255.82
4 CY	\$ 183.54	\$ 340.94
<b>RECYCLING</b>		
2 CY	\$ 83.71	
3 CY	\$ 125.53	
4 CY	\$ 164.92	

**MULTI-FAMILY BIN SERVICE SPECIAL CHARGES (adjusted as Residential)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 69.87 per occurrence

**COMMERCIAL BIN SERVICE (adjusted as Commercial)**

SERVICE CATEGORY	FREQUENCY (PER WEEK)					
	1X	2X	3X	4X	5X	6X
<b>REFUSE</b>						
2 CY	\$ 118.36	\$ 224.22	\$ 330.13	\$ 436.01	\$ 541.90	\$ 647.80
3 CY	\$ 183.63	\$ 329.28	\$ 480.99	\$ 632.69	\$ 784.44	\$ 936.07
4 CY	\$ 235.39	\$ 436.43	\$ 637.44	\$ 838.44	\$ 1,039.43	\$ 1,240.50
<b>RECYCLING</b>						
2 CY	\$ 79.62	\$ 119.42				
3 CY	\$ 156.89					

**COMMERCIAL BIN SERVICE SPECIAL CHARGES (adjusted as Commercial)**

SERVICE CATEGORY	RATE
Extra Pick Up/ Occurrence	\$ 64.74 per occurrence
3 CY clean up bin	\$ 136.16 per dump
6 CY clean up bin	\$ 272.30 per dump



Old

**2020-2021  
Franchise Area Rates**

County Franchise Area/Zone WCSD  
Effective Date 7/1/2020  
Jurisdiction Wrightwood

**ROLLOFF SERVICE**

SERVICE CATEGORY	MAXIMUM TONNAGE INCLUDED IN TOTAL RATE	SERVICE (1)	LANDFILL DISPOSAL FACILITY FEE (2)		OTHER DISPOSAL FEE (3)		TOTAL RATE
			PER TON	TOTAL FEE	PER TON (4)	TOTAL FEE	
<b>REFUSE</b>							
10 CY box (up to 7.5 tons)	7.5	\$ 315.62	\$ 59.94	\$ 449.55			\$ 765.17
20 CY box (up to 3.5 tons)	3.5	\$ 315.63	\$ 59.94	\$ 209.79			\$ 525.42
30 CY box (up to 4 tons)	4	\$ 315.62	\$ 59.94	\$ 239.76			\$ 555.38
40 CY box (up to 4 tons)	4	\$ 315.62	\$ 59.94	\$ 239.76			\$ 555.38

- (1) Roll-off service is adjusted by the percentage change in the roll-off operating component.
- (2) Landfill disposal facility fee is equal to the San Bernardino County Landfill gate rate multiplied by the maximum tonnage included in total rate.
- (3) Other Disposal Fee is adjusted by the percentage change in the roll-off landfill disposal fee per ton.
- (4) Other Disposal Fee per ton shown for information purposes; calculated by dividing total processing fee by the maximum tonnage.

Hauler CR&R  
 County Franchise Area(s)/Zone WCSD, 20  
 Effective Date 7/1/2020

Rate Adjustment Calculations and Cost Components Subject to Franchise Fee  
 For Fiscal Year: 2020-2021

Row	Component	Index	A	B	C	D		E	
			Old Index Value	New Index Value	Percent Change in Index ((Column B/ Column A) -1)	July 1 Rate Adjustment Factors			
1	Landfill Disposal (Res & Com)	(1)	\$47.94	\$47.94	0.0%	Residential	2.9%	Commercial	1.9%
2	Fuel - Diesel	(2)	3.875	3.922	1.2%	Roll-off Operating Component	2.8%	Roll-off Landfill Disposal	0.0%
3	Service	(3)	267.261	275.384	3.0%	Roll-off Landfill Disposal/ton	\$59.94		
4	Other Operations	(3)	267.261	275.384	3.0%				
5	Roll-off Landfill Disposal/ton	(4)	\$59.94	\$59.94	0.0%				

Residential (Land-use Fee Area)

Row	Adjustment Factor	Index	F	G	H	I	J
			Percent Change in Index (From Column C, Rows 1-4)	Cost Factor Category Weighted as a % of Component Total (5)	Total Weighted Change (Columns F x G)	Adjusted Cost Component Weightings (Columns G + H)	Cost Components Reweighted to Equal 100% (Column I Row divided by Column I Total)
6	Landfill Disposal	(1)	0.0%	0.0%	0.0%	0.0%	0.0%
7	Fuel - Diesel	(2)	1.2%	6.8%	0.1%	6.9%	6.7%
8	Service	(3)	3.0%	93.2%	2.8%	96.0%	93.3%
9	Other Operations	(3)	3.0%	0.0%	0.0%	0.0%	0.0%
10	Total			100.0%	2.9%	102.9%	100.0%

Commercial

Row	Adjustment Factor	Index	K	L	M	N	O
			Percent Change in Index (From Column C, Rows 1-4)	Cost Factor Category Weighted as a % of Component Total (6)	Total Weighted Change (Columns K x L)	Adjusted Cost Component Weightings (Columns L + M)	Cost Components Reweighted to Equal 100% (Column N Row divided by Column N Total)
11	Landfill Disposal	(1)	0.0%	32.1%	0.0%	32.1%	31.5%
12	Fuel - Diesel	(2)	1.2%	7.1%	0.1%	7.2%	7.1%
13	Service	(3)	3.0%	60.8%	1.8%	62.6%	61.4%
14	Other Operations	(3)	3.0%	0.0%	0.0%	0.0%	0.0%
15	Total			100.0%	1.9%	101.9%	100.0%

Roll-Off Operating Component

Row	Adjustment Factor	Index	P	Q	R	S	T
			Percent Change in Index (From Column C, Rows 2-3)	Cost Factor Category Weighted as a % of Component Total (7)	Total Weighted Change (Columns P x Q)	Adjusted Cost Component Weightings (Columns Q + R)	Cost Components Reweighted to Equal 100% (Column S Row divided by Column S Total)
16	Operating Fee Component						
17	Fuel - Diesel	(2)	1.2%	12.8%	0.2%	13.0%	12.6%
18	Service	(3)	3.0%	87.2%	2.6%	89.8%	87.4%
19	Total Operating Component			100.0%	2.8%	102.8%	100.0%

Cost Components Subject to Franchise Fee (To be used when paying monthly franchise fees to County)

Row	Components Subject to Franchise Fee (8)	U	V	W
		Residential	Commercial	Roll-off Operating Component
20	Fuel - Diesel	6.7%	7.1%	12.6%
21	Service	93.3%	61.4%	87.4%
22	Total Percentage of Gross Receipts Subject to Franchise Fee	100.0%	68.5%	100.0%

- (1) San Bernardino County Disposal System non-WDA per ton gate rate - actual change from July 1 of prior year to July 1 of current year.
- (2) For diesel fleets, use California No. 2 Diesel Ultra Low-Sulfur (0-15 ppm) Retail Prices (Dollars Per Gallon), U.S. Energy Information Administration - average annual change. For natural gas fleets, use Natural Gas (CNG) Information Reported by Clean Cities, West Coast (Table 5 of quarterly report) - average annual change. See Exhibit F-5 of Amendment 4 for example calculation.
- (3) CPI for All Urban Consumers, Los Angeles-Riverside-Orange County, CS, All Items less energy - average annual change. See Exhibit F-5 of Amendment 4 for example calculation.
- (4) Set equal to landfill disposal rates on Row 1.
- (5) First year based on Exhibit G-1 of Amendment 4. After the first adjustment, weightings come from Column J of the previous year's rate adjustment worksheet.
- (6) First year based on Exhibit G-1 of Amendment 4. After the first adjustment, weightings come from Column O of the previous year's rate adjustment worksheet.
- (7) First year based on Exhibit G-2 of Amendment 4. After the first adjustment, weightings come from Column T of the previous year's rate adjustment worksheet.
- (8) Cost components subject to franchise fee are the reweighted fuel and service components from columns J, O, and T.

- Referenced from master data input sheet.
- Resulting rate adjustment calculation.
- Cost components will be used for next year's rate adjustment worksheet. Fuel and service cost components will be used for this year's cost components subject to franchise fee.
- Percentages to be used to calculate gross receipts subject to franchise fees beginning July 1, 2020.

010



# ITEM 11

## COVID19 REOPENING PROTOCOLS:

## DISCUSSION AND POSSIBLE ACTION



Per Governor Newsome, California will open up on June 15, 2021. This opening calls for the dismissal of social distancing and the face mask requirements. Based upon this information, I would recommend opening up the Museum/Firehouse for rentals and removing the mask and social distancing requirement for our renters.



# ITEM 12

## PER CAPITA GRANT STANDING COMMITTEE:

## DISCUSSION AND POSSIBLE ACTION



Update from the Per Capita Grant Standing Committee



# ITEM 13

## FUTURE BOARD MEETING

JULY 6, 2021:

## DISCUSSION AND POSSIBLE ACTION



# ITEM 14

## DIRECTORS COMMENTS





# ITEM 15

# ADJOURNMENT

