

SPECIAL BOARD MEETING

November 10, 2020

Wrightwood Community Building
1275 State Highway 2
Wrightwood, CA

MINUTES

Board Members Present: Wes Zuber, President (online)
Leo Hordyk, Vice President (online)
Natalie Lopiccolo, Member (online)
Chuck Franklin, Member (online)
Michelle Schneider, Member (online)

Staff Present: Steve Kennedy General Counsel (online)
Lori Golden General Manager (online)
Tamara Keen Secretary (online)

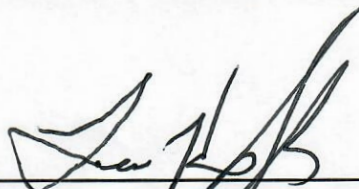
Call to Order

President Zuber called the Meeting to order at 6:30 p.m.

1. **Roll Call:** All present
2. **Approval of Agenda:** Director Schneider motioned to approve the agenda; Director Lopiccolo seconded the motion. Agenda was approved unanimously.
3. **Public Comment:** Pam Wright spoke on her experience in city government and her involvement with the new parks that were developed in during her time there. Ms. Wright pointed out several issues that she felt needed further clarification on the proposed park including matching funds, availability of maintenance, drainage, and a traffic study. Randy Marbach spoke regarding the proposed park as well. Mr. Marbach wanted to make sure the Board addressed the current life style and culture enjoyed currently in Wrightwood. Bruce LeClaire has spent 35 years as a builder and 12 as a city planner. Mr. LeClaire wanted to know about the proposed park and if there is a written agreement for the donation of the land and if the proposed road would be part of the acreage that is being donated.
4. **Agency Reports:** None
5. **Consent Calendar:** Director Franklin motioned to accept the minutes and Director Schneider seconded. The motion was passed unanimously.
6. **General Managers Report:** General Manager Golden reported on the completion of the audit and the completion of painting the buildings. She also noted that Measure W to set the permanent appropriations limit was passed by a large margin. General Counsel Kennedy explained the importance of the measure. General Manager Golden also let the Board know the Wrightwood Brewery has pending application to expand their services. The Board requested a copy of the notice.
7. **October Financial Statements:** Director Franklin asked for clarification on the high water bill. General Manager Golden explained that the work has not been done due to a restriction on cash as well as the sprinklers being turned off for the season.
8. **Fiscal Year End June 30, 2020 Audit:** Brandon Ferrell and Hong Nguyen presented the audit. The opinion expressed from the auditors was favorable. The CSD cash position has improved and the only long-term debt is from the 2017 election costs (3 more payments are due).

9. **Christmas Tree Donation:** This item was tabled until the December 1, 2020 meeting.
10. **Brown Act Amendment:** General Counsel Kennedy presented the details of the amendment and the restrictions of Board member commenting on social media. The Board felt there would not be an issue to this as most are not on social media.
11. **CSD Contractors Policy:** General Counsel Kennedy presented on the requirements for non-construction related contractors. The state has specific guidelines for construction related contracts over \$25,000. General Manager Golden along with General Counsel Kennedy will create a policy that addresses independent contractors for the Board's approval.
12. **Per Capita Grant Standing Committee:** Director Lopiccolo presented the status on the East side park project. Director Lopiccolo had 2 bids for the road. The first bid doesn't include rough grading and was for \$99,000. The second bid included the rough grading at \$135,000. Director Lopiccolo shared her conversations with 2 cities that have dog parks. Both cities reported low maintenance for these types of parks.
13. **Snow Removal Ad Hoc Committee:** President Zuber reported that he had not found a contribution for the consultant fees. He will continue to work on that.
14. **CSD Board Election:** General Counsel Kennedy reported that any newly elected Board members would take office on December 4, 2020 at noon. The current Board members will handle the December 1, 2020 Board meeting. If there are new Board members, they need to be sworn in on December 4th or later. General Counsel Kennedy will work with the General Manager to make sure any new members are sworn in.
15. **Lions Club Rental and Variance:** Vicky Rinek with the Lion's Club presented a proposal to rent the Community Building for 4 days to store and prepare Thanksgiving meals for the seniors in the community. They are anticipating making 100 meals. Vice President Hordyk made a motion to accept the rental and grant the variance. Director Franklin seconded the motion and the motion was passed unanimously.
16. **AA Proposed Rental:** General Manager Golden presented the proposed rental plan for a Wednesday night AA meeting. The proposal was for up to 45 people in the Community Building. The Board felt this was too many people for the current pandemic guidelines and rejected the proposal.
17. **Farmer's Market Proposed Rental:** General Manager Golden presented the proposal from Ron Frank, the director of the Farmer's Market. The proposal requested 15 people in the Community Building at one time. The Board requested research as to San Bernardino guidelines. This item was tabled until further information is received.
18. **CSD Building Opening:** The Board declined opening the building at this time.
19. **Recess to Closed Session:** 8:37pm
20. **Return to Open Session:** 8:58pm No reportable action
21. **Future Board Meeting:** The next Board meeting will be held on December 1, 2020 and will be a remote meeting
22. **Directors Comments:** Director Franklin requested a policy for the CSD savings account be on the next agenda. Director Schneider thanked General Manager Golden for her work with the auditors.
23. **Adjournment:** President Zuber adjourned the meeting at 9:00 P.M.

Minutes approved by:



Vice President Leo Hordyk