

REGULAR BOARD MEETING
September 1, 2020
Wrightwood Community Building
1275 State Highway 2
Wrightwood, CA

MINUTES

Board Members Present: Wes Zuber, President (online)
Leo Hordyk, Vice President (online)
Natalie Lopiccolo, Member (online)
Chuck Franklin, Member (online)
Michelle Schneider, Member (online)

Staff Present: Steven Kennedy – Attorney (online)
Lori Golden – General Manager (online)
Tamara Keen – Secretary (online)

Call to Order

President Zuber called the Meeting to order at 6:30 p.m.

Roll Call

2. **Approval of Agenda:** Director Schneider motioned to approve the agenda; Director Lopiccolo seconded the motion. Agenda was approved unanimously.
3. **Public Comment:** Pam Wright announced that the Wrightwood Property Owners Association (WWPOA) will sponsor a public forum via Zoom for all candidates for the CSD Board. There will be 5 minutes for candidate statements along with a question and answer time. The forum will be held on Wednesday, September 30th at 7pm. The forum will be advertised in the Mountaineer Progress, on the electric sign, and on the CSD website. Vicki Rinek thanked the CSD for use of the kitchen and stated they were able to serve over 1,000 meals. Vicki also stated that John Garner from the elementary school had opened their kitchen and donated food for the program.
4. **Agency Reports:** Sgt. Paul Solorio (remote) reported there were 120 calls for August and 13 reports were made. 1 arrest was made in response to theft. No burglaries were reported in August. Matthew Bokach, spoke in regards to the Forest Service. Matthew stated that all offices are operating virtually during this pandemic. He also stated that due to half of the staff being at risk of the virus, there is about half the normal staff to clean the areas involved so service is limited.
5. **Consent Calendar:** Director Franklin wanted to add to item 14 that donations would be pursued to pay for the consultant. Director Lopiccolo motioned to accept the minutes as amended and Director Franklin seconded. The motion was passed unanimously.
6. **General Managers Report:** General Manager Golden reported on the status of both the audit and the property tax assessment files to both Los Angeles and San Bernardino counties. The audit is still on going and the assessment files have been submitted and approved. Golden also reported that the railing has been installed and looks great.
7. **September Financial Statements:** This was tabled until the October meeting as the financials were not complete due to the meeting being on the 1st of the month.

8. **Replacement Dump Cards:** General Manager Golden reported that the office is receiving an average of 3 calls per week to replace dump cards. She stated that a replacement card is costing about \$5.50. Golden also reported that San Bernardino County is currently charging \$11 for a replacement card. President Zuber stated that he would rather work on the database to find if cardholders are overusing their cards. Zuber stated that UIA would work on the database. The item was tabled.
9. **LAFCO Ballot:** General Manager Golden reported that the CSD had received a ballot for the LAFCO Independent Special District Alternate Representative. The Board decided to postpone this item as they were not familiar with the candidates and this would give them time to review the qualifications of the candidates.
10. **Slide Repair:** General Manager Golden presented a quote to repair the broken slide on the playground for \$1,160. Due to the playground being one of the projects being considered for the grant money this topic was tabled until the October 6th meeting.
11. **Community Building Paint:** General Manager Golden presented 3 quotes to paint the 3 CSD buildings (Community Building, public restrooms, and supply shed). The bids were discussed to verify that they included prevailing wage. Director Franklin asked if there had been a termite inspection done and when told it had not, asked to have one done. Vice President Hordyk motioned to accept the painting bid from Timothy Ewing provided there is a termite inspection done prior to the painting. Director Schneider seconded the motion and the motion passed unanimously.
12. **Restroom Hand Dryer:** General Manager Golden presented several bids to replace the nonfunctioning hand dryer in the Women's restroom. Golden expressed the desire to replace the hand dryer with a like model as it is rated vandal resistant and had not had any issues before. Director Lopiccolo motioned to replace the hand dryer with a like model and Vice President Hordyk seconded the motion. The motion passed unanimously.
13. **Per Capita Grant Consultant Invoice:** Al Morrissette had submitted an invoice to be paid on the hours he was not paid previously for starting the Per Capita Grant research and application. President Zuber is hesitant to pay as the grant money is not a guarantee due to the pandemic. Attorney Steven Kennedy pointed out that there was not a signed agreement with Mr. Morrissette. Director Franklin stated that he believed the CSD has met their obligation for payment and no further payment is due. Director Schneider and Vice President Hordyk believe that the CSD should wait to make a decision on this issue until the grant money has been received. President Zuber put this issue on hold until the October 6th meeting to allow the Board to listen to the audio of the August-October meetings.
14. **Per Capita Grant Standing Committee:** Directors Lopiccolo and Schneider presented that there were 2 online meetings and they will be posting an online poll for the community. They plan to give the Board the results and their conclusions at the October 6, 2020 meeting.
15. **Snow Removal Ad Hoc Committee:** President Zuber and Vice President Hordyk presented a contract for a consultant to review and advise on the possibility of increasing the CSD powers to include snow removal. Director Schneider made a motion to accept the contract for the consultant provided the fee for the consultant is donated. Vice President Hordyk seconded the motion and the motion was passed unanimously.
16. **"Caught in the Act" Program for Kids:** General Manager Golden presented a plan that Laura Zuber had created to reward the community kids. The plan is to motivate the kids in the community to get caught doing the right thing. The CSD/volunteers would present gift cards to those that are wearing the proper gear at the skatepark and also to have trash pickup days where all that participate would get a gift card. The Board was in favor of the idea and would like to have it advertised in the paper as well as the CSD website.
17. **Upcoming Election:** General Manager Golden presented several questions regarding the November election. Attorney Steve Kennedy was able to provide direction to the CSD. There can not be any CSD

resources (paper, personnel time, signs, etc.) used in the campaign of any office or measure on the ballot. There cannot be any display of election material, signs, etc. on CSD property.

18. **Skate Park:** General Manager Golden presented a letter received by Lynn Crawford regarding the danger around the streets by the skate park. The Board acknowledged the concerns presented but stated they have no jurisdiction over the streets.
19. **Proposed Parking Lot Rental:** General Manager presented a proposal from the Wrightwood Property Owners Association (WWPOA) for a rental of the parking lot for a community event. Pam Wright spoke on behalf of the WWPOA and stated that the event has been moved to October and is pending San Bernardino County approval. Director Schneider made the motion to allow the parking lot rental for this event pending the San Bernardino County approval. Director Lopiccolo seconded the motion and it was passed unanimously.
20. **CSD Building Opening:** This item was tabled until the October 6, 2020 meeting. The building will remain closed to the public.
21. **Future Board Meeting:** The next meeting will be held on October 6, 2020 and will be by teleconference.
22. **Directors Comments:** Brent Spears was allowed to speak and announced that CR&R had increased the trash bins up by Big Pines area. Brent stated that the recycling trash pickup had begun on August 31, 2020. Director Schneider thanked attorney Steven Kennedy for his help with the restrictions on the upcoming election. Vice President Hordyk wanted to know if there would be a pine needle pickup event this year.
23. **Adjournment:** President Zuber adjourned the meeting at 8:33 P.M.

Minutes approved by: _____


President Wes Zuber